

Town of Windsor

Memorandum

April 12, 2016

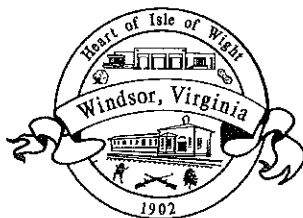
TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

April 1, 2016

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis W. Carney, Planning and Zoning Administrator

Subject: March 2016 Planning and Zoning Report

Zoning Permits: The number of Zoning Permits increased to seven in March from the four permits in February. This is substantially less than the seven such permits in March 2015. The permits were for two accessory buildings (a garage and a carport), two temporary signs, a pool and related deck and a change of use.

Violations: New violations increased dramatically to fifteen from the mere two in February. This is also larger than the five cases in March 2015. All of these were for inoperative motor vehicles. On a brighter note, twelve cases were resolved last month (two of which had to be towed). However, the grass is starting to grow.

Planning Commission Activity: The Planning Commission recommended approval of the Capital Improvements Plan with any amendments that Town Council may make from their recent work-session. They also reviewed the potential changes to the Draft Comprehensive Plan and permitted Staff to have the Hampton Roads Planning District Commission make the needed changes for an April review if possible. If all goes well, a tentative May meeting public hearing could be forthcoming.

Arts Council: Because of Easter and Spring Break, attendance was low for the March meeting. Staff also was informed that the Virginia Commission for the Arts (VCA) Challenge Grant could not be utilized to form an Arts Council. It would have to be in place and incorporated in order to receive VCA funds. The Isle of Wight Arts League has been in contact with us to make a presentation for the Windsor group to join their organization. Staff is trying to set up the meeting so a reasonable decision can be made.

In retrospect, March was a very eclectic, interesting month

MONTHLY REPORT PLANNING & ZONING

March 2016

	<u>March</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	7	62*
Residential New Construction:	0	17
Commercial New Construction:	0	0
Building Additions:	0	2
Accessory Buildings:	2	8
Signs:		
Temporary:	2	8
Permanent:	0	3
Fences:	1	6
Pools:	1	2
Decks:	1	1
Driveways:	0	1
Other:	1	15
Notices of Violation:	15**	53**
Inoperative vehicles:	15	47
Tall grass:	0	1
Signs:	0	1
Other:	0	3
Number of Violation Cases Resolved:	12*	72**
Inoperative vehicles:	12	64
Tall grass:	0	4
Sign	0	2
Other:	0	3

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more classes of violations