

**Town of Windsor**

**Memorandum**

November 10, 2020

**TO:** The Honorable Mayor and Members of Town Council

**FROM:** LaToya Parker, Interim Treasurer

**RE:** Treasurer's Report

I am enclosing the Treasurer's report for the month of October.

- C.W. Brinkley, Inc. payments processed for 1<sup>st</sup> and 2<sup>nd</sup> draw of the construction of the Public Works Building for \$105,140.21 & \$102,970.12.
- At October 13<sup>th</sup> meeting, Councilman Bernacki inquired if the Water Fund's USDA Loan could be refinanced at a lower rate in the current situation. The loan was acquired in 2010 for 40 years for \$879,000 with a current rate of 3.25% for the life of the loan. There is currently no mechanism in place to refinance loans.

**TREASURER'S REPORT**  
**October 31, 2020**

**General Fund**

Checking – Farmers Bank	\$ 651,821.63
Checking – WPD Forfeited Assets	2,020.24
Certificates of Deposit – Cemetery	118,209.38
Certificates of Deposit	<u>351,728.12</u>
	\$ 1,123,779.37

**Water Fund**

Checking – Farmers Bank	\$ 631,316.20
Certificate of Deposit	<u>294,117.13</u>
	\$ 925,433.33

**Future Development  
& Space Needs Fund**

Checking – Farmers Bank	\$ 3,294.04
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**Windsor Town Center**

Checking – Farmers Bank	\$ 100,259.14
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**All Funds**

Total Bank Assets	<u>\$ 2,152,765.88</u>
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**Liabilities – Water Fund**

Farmers Bank – Bond	\$ 535,000.00 (principal only)
USDA Rural Development	<u>\$ 575,991.86</u>
	\$ 1,110,991.86

# TOWN OF WINDSOR

## TREASURER'S REPORT

### GENERAL FUND

Balance on hand September 30, 2020		\$ 889,642.16
Receipts:		
Total receipts collected in October	<u>108,618.43</u>	
Total receipts prior to month's disbursements		\$ 998,260.59
Disbursements:		
Total disbursements in October	<u>346,438.96</u>	
Balance on hand October 31, 2020 - Farmers Bank		\$ 651,821.63

TOWN OF WINDSOR

TREASURER'S REPORT

WINDSOR POLICE FORFEITED ASSETS

Balance on hand September 30, 2020		\$ 2,019.98
Receipts:		
Total receipts collected in October	<u>0.26</u>	
Total receipts prior to month's disbursements		\$ 2,020.24
Disbursements:		
Total disbursements in October	<u>0.00</u>	
Balance on hand October 31, 2020 – Farmers Bank		\$ 2,020.24

# TOWN OF WINDSOR

## TREASURER'S REPORT

### WATER FUND

Balance on hand September 30, 2020		\$582,744.10
Receipts:		
Total receipts collected in October	<u>62,185.82</u>	
Total receipts prior to month's disbursement		\$644,929.92
Disbursements:		
Total disbursements in October	<u>13,613.72</u>	
Balance on hand October 31, 2020 - Farmers Bank		\$631,316.20

# TOWN OF WINDSOR

## TREASURER'S REPORT

### CENTER/FUTURE DEVELOPMENT & SPACE NEEDS FUND

Balance on hand September 30, 2020		\$ 3,293.48
Receipts:		
Total receipts collected in October	<u>0.56</u>	
Total receipts prior to month's disbursements		\$ 3,294.04
Disbursements:		
Total disbursements in October	<u>0.00</u>	
Balance on hand October 31, 2020 – Farmers Bank		\$ 3,294.04

**TOWN OF WINDSOR**  
**TREASURER'S REPORT**  
**WINDSOR TOWN CENTER**

Balance on hand September 30, 2020		\$ 111,872.89
Receipts:		
Total receipts collected in October	<u>268.41</u>	
Total receipts prior to month's disbursements		\$ 112,141.30
Disbursements:		
Total disbursements in October	<u>11,882.16</u>	
Balance on hand October 31, 2020 – Farmers Bank		\$ 100,259.14

11/05/2020 10:27 Town of Windsor LIVE  
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15731	10/04/2020	PRINTED	000949 C.W. BRINKLEY, INC	105,140.21			
	INVOICE NO		ACCOUNT	AMOUNT			
	APP NO: 2012-001		100-94000-48014-0000-0000-		105,140.21		
15732	10/16/2020	PRINTED	000678 ALPHA CORPORATION	4,762.50			
	20F619-010-010		100-94000-48014-0000-0000-		4,762.50		
15733	10/16/2020	PRINTED	000234 ATLANTIC COMMUNICATIONS	400.90			
	211798		100-31100-46005-0000-0000-		318.15		
	212069		100-31100-46005-0000-0000-		37.75		
	212066		100-31100-46005-0000-0000-		45.00		
15734	10/16/2020	PRINTED	000680 BAY DISPOSAL & RECYCLING	6,839.07			
	509922		100-42300-43170-0000-0000-		6,839.07		
15735	10/16/2020	PRINTED	000007 BEAMON & JOHNSON INC.	14.49			
	3270 09/2020		100-31100-46005-0000-0000-		14.49		
15736	10/16/2020	PRINTED	000494 BMS DIRECT	160.75			
	147231		100-12100-43100-0000-0000-		160.75		
15737	10/16/2020	PRINTED	000832 BUSH & TAYLOR, P.C.	360.00			
	22240		100-12210-43150-0000-0000-		360.00		
15738	10/16/2020	PRINTED	000949 C.W. BRINKLEY, INC	102,970.12			
	APP NO: 2012-002		100-94000-48014-0000-0000-		102,970.12		
15739	10/16/2020	PRINTED	000018 COMMUNITY ELECTRIC COOP.	29.76			
	4100 10/2020		100-41000-45100-0000-0000-		29.76		
15740	10/16/2020	PRINTED	000407 DMY	50.00			
	202024400298		100-12100-43170-0000-0000-		50.00		
15741	10/16/2020	PRINTED	000107 DOMINION VIRGINIA POWER	2,748.85			
	8591 09/2020		100-41000-45100-0000-0000-		86.28		
	7640 10/2020		100-41000-45110-0000-0000-		2,662.57		
15742	10/16/2020	PRINTED	000024 FERN'S AUTO REPAIR	414.00			
	30757		100-31100-46005-0000-0000-		45.00		
	30762		100-31100-46005-0000-0000-		369.00		
15743	10/16/2020	PRINTED	000888 HILL MANUFACTURING COMPAN	95.54			
	71585		100-31100-46004-0000-0000-		95.54		
15744	10/16/2020	PRINTED	000912 JAMES RIVER ARCHITECTS	3,446.50			
	3375		100-94000-48014-0000-0000-		3,446.50		
15745	10/16/2020	PRINTED	000261 MANSFIELD OIL COMPANY	887.21			
	SQLCD-628462		100-31100-46008-0000-0000-		782.36		
	SQLCD-628462		100-41000-44200-0000-0000-		104.85		





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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15746	10/16/2020	PRINTED	000050 MATTHEW BENDER & CO. INC	250.36			
		INVOICE NO	ACCOUNT	AMOUNT			
		20789556	100-12100-46012-0000-0000-		250.36		
15747	10/16/2020	PRINTED	000956 RH ACCOUNTEMPS	2,131.20			
		56443396	100-12100-41100-0000-0000-		2,131.20		
15748	10/16/2020	PRINTED	000036 RICOH USA INC	451.92			
		5028590311	100-31100-46025-0000-0000-		156.75		
		5060483351	100-12100-45410-0000-0000-		295.17		
15749	10/16/2020	PRINTED	000955 SZVERIRY, LLC	115.90			
		217746	100-12100-43100-0000-0000-		115.90		
15750	10/16/2020	PRINTED	000082 SMITHFIELD NEWSMEDIA	157.50			
		198381/0920	100-12100-43600-0000-0000-		157.50		
15751	10/16/2020	PRINTED	000065 SUFFOLK NEWS-HERALD	207.00			
		0920	100-12100-43600-0000-0000-		207.00		
15752	10/16/2020	PRINTED	000010 THE TIDEWATER NEWS	861.25			
		138309/0920	100-12100-43600-0000-0000-		572.25		
		138309/0920	100-12100-46012-0000-0000-		289.00		
15753	10/16/2020	PRINTED	000089 TOTAL BUSINESS SOLUTIONS	76.71			
		257798	100-12100-46001-0000-0000-		76.71		
15754	10/16/2020	PRINTED	000721 TOWN OF SMITHFIELD	345.00			
		AUG 21, 2020	100-72000-45642-0000-0000-		345.00		
15755	10/16/2020	PRINTED	000803 VISA	1,982.97			
		2679 09/2020	100-12100-45500-0000-0000-		190.00		
		2679 09/2020	100-12100-45210-0000-0000-		19.60		
		2679 09/2020	100-12100-43100-0000-0000-		185.03		
		2679 09/2020	100-12100-45810-0000-0000-		14.99		
		2679 09/2020	100-31100-46001-0000-0000-		40.04		
		2679 09/2020	100-31100-46011-0000-0000-		563.34		
		2679 09/2020	100-31100-46004-0000-0000-		869.26		
		2679 09/2020	100-31100-46006-0000-0000-		37.59		
		2679 09/2020	100-72000-45642-0000-0000-		103.12		
		2679 09/2020	100-01899-31898-0000-0000-		-40.00		
15756	10/16/2020	PRINTED	000441 VRSA	1,062.00			
		REF# 051756	100-91600-45300-0000-0000-		1,062.00		
15757	10/16/2020	PRINTED	000119 WINDSOR HARDWARE	198.59			
		5157 09/2020	100-41000-43315-0000-0000-		139.44		
		5157 09/2020	100-41000-43310-0000-0000-		8.58		
		5157 09/2020	100-12100-46001-0000-0000-		42.99		
		5157 09/2020	100-31100-46001-0000-0000-		7.58		

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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15758	10/27/2020	PRINTED	000861 ALLSTATE	38.68			
	INVOICE NO		ACCOUNT	AMOUNT			
D4399	11/2020		100-00000-12100-0000-0000-		38.68		
15759	10/27/2020	PRINTED	000006 ANTHEM BLUE CROSS	13,580.00			
	NOV-DEC 2020		100-00000-12200-0000-0000-		13,580.00		
15760	10/27/2020	PRINTED	000709 CRAIGS FIREARM SUPPLY, IN	280.95			
	26724		100-31100-46004-0000-0000-		280.95		
15761	10/27/2020	PRINTED	000179 CREATIVE BUSINESS SOLUT.	13.00			
	551387		100-12210-46001-0000-0000-		13.00		
15762	10/27/2020	PRINTED	000855 DOG WASTE DEPOT	65.33			
	372442		100-41000-43315-0000-0000-		65.33		
15763	10/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	20.84			
	0276 10/2020		100-41000-45100-0000-0000-		7.90		
	7615 10/2020		100-41000-45100-0000-0000-		12.94		
15764	10/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	230.95			
	4958 10/2020		100-31100-46024-0000-0000-		230.95		
15765	10/27/2020	PRINTED	000916 G E T SOLUTIONS, INC	1,602.80			
	0035123-IN		100-94000-48014-0000-0000-		1,602.80		
15766	10/27/2020	PRINTED	000261 MANSFIELD OIL COMPANY	846.70			
	SQLCD-633727		100-31100-46008-0000-0000-		785.42		
	SQLCD-633727		100-41000-44200-0000-0000-		61.28		
15767	10/27/2020	PRINTED	000956 RH ACCOUNTEMPS	2,304.00			
	56491126		100-12100-41100-0000-0000-		2,304.00		
15768	10/27/2020	PRINTED	000416 RICOH USA INC.	310.24			
	104230219		100-12100-45410-0000-0000-		216.01		
	104259593		100-12100-45410-0000-0000-		94.23		
15769	10/27/2020	PRINTED	000714 SPRING LAKE BOTTLED WATER	27.10			
	448498		100-41000-45100-0000-0000-		27.10		
15770	10/27/2020	PRINTED	000089 TOTAL BUSINESS SOLUTIONS	85.18			
	258184		100-12100-46001-0000-0000-		50.12		
	258184-1		100-12100-46001-0000-0000-		35.06		
15771	10/27/2020	PRINTED	000594 VACORP	13.31			
	SEPT 2020		100-00000-12200-0000-0000-		13.31		
15772	10/13/2020	PRINTED	000953 MARSH-ADAMS JUDY C & ADAM	257.30			
	5398		100-01101-31111-0000-0000-		257.30		



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Town of Windsor  
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	CASH ACCOUNT TOTAL	UNCLEARED	CLEARED	BATCH	CLEAR DATE
42		CHECKS			255,836.68	.00		



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	UNCLEARED	CLEARED
42 CHECKS		
FINAL TOTAL	255,836.68	.00

\*\* END OF REPORT - Generated by Latoya Parker \*\*

Comparison Schedule  
Revenue  
October FY2020/2021

FOR PERIOD	4 OF 2020	OCTOBER	OCTOBER	
FOR PERIOD	4 OF 2021	FY 2019-20	FY 2020-21	
ACCOUNTS FOR:		LAST YR	CURRENT YR	
	100 General Fund Revenue	ACTUALS	ACTUALS	
	30101 Deferred Revenue	(\$34,350.86)	(\$34,350.86)	\$0.00
	30102 Prepaid Taxes	(\$237.21)	(\$237.21)	\$0.00
	31111 CY Tax - Real Property	(\$3,922.40)	(\$43.51)	\$3,878.89
	31112 Delinquent Year Taxes	(\$80.41)	(\$32.50)	\$47.91
	31114 Prepaid Taxes	\$0.00	\$0.00	\$0.00
	31120 Current Year Mobile Home	\$0.00	(\$144.73)	(\$144.73)
	31121 PPTRA Contributions - State	(\$19,527.44)	(\$19,527.44)	\$0.00
	31122 Cur. Public Service (RE & PP)	\$0.00	\$0.00	\$0.00
	31131 CY - Pers Prop Tax	(\$383.15)	(\$1,538.42)	(\$1,155.27)
	31161 Penalties/Interest (All Taxes)	(\$1,012.35)	(\$338.46)	\$673.89
	31163 Administrative Collection Fee	(\$1,126.63)	(\$237.55)	\$889.08
	31210 Local Sales & Use Tax	(\$36,967.56)	(\$46,751.34)	(\$9,783.78)
	31211 Meals Tax	(\$219,641.64)	(\$217,437.57)	\$2,204.07
	31212 Mobile Home Service Fees	(\$2,565.00)	\$0.00	\$2,565.00
	31221 Consumer Utility Tax	(\$31,140.87)	(\$38,095.06)	(\$6,954.19)
	31231 Business License Tax	(\$6,067.42)	(\$8,256.61)	(\$2,189.19)
	31242 Communications/Cable Franchise	(\$18,531.00)	(\$17,781.20)	\$749.80
	31251 Vehicle License Fees	\$0.00	(\$1,430.78)	(\$1,430.78)
	31267 Bank Franchise Tax	\$0.00	\$0.00	\$0.00
	31281 Cigarette Tax	(\$27,000.00)	(\$18,000.00)	\$9,000.00
	31331 Zoning Fees	(\$2,285.00)	(\$1,100.00)	\$1,185.00
	31336 Cemetery Plot Sales	(\$1,200.00)	\$0.00	\$1,200.00
	31412 Traffic Fines	(\$44,659.26)	(\$14,910.98)	\$29,748.28
	31511 Interest (Bank)	(\$4,780.19)	(\$4,164.17)	\$616.02
	31895 Miscellaneous Revenue	\$3,642.66	(\$2,563.85)	(\$6,206.51)
	31898 Credit Card Fees	(\$151.50)	\$208.12	\$359.62
	32213 Rolling Stock Tax	(\$3,826.54)	(\$3,731.78)	\$94.76
	32421 Fire Program Fund Grant	(\$10,000.00)	(\$15,000.00)	(\$5,000.00)
	32432 Litter Control Grant	\$0.00	\$0.00	\$0.00
	32441 Police 599 Funding and Other G	(\$15,928.00)	(\$15,928.00)	\$0.00
	32443 DMV Grant	(\$3,395.00)	(\$2,432.50)	\$962.50
	34150 Unappropriated Fund Bal- Gen'l	\$0.00	\$0.00	\$0.00
TOTAL	General Fund	(\$485,136.77)	(\$463,826.40)	\$21,310.37
	31661 Water Fund Reimbursement - Pol	(\$65,390.00)	(\$40,032.50)	
	31662 Wtr Fnd Reimbursement - Salari	(\$207,182.00)	(\$106,809.50)	
		(\$272,572.00)	(\$146,842.00)	
	<b>Total Revenues</b>	(\$757,708.77)	(\$610,668.40)	

Comparison Schedule  
Expense  
October FY2020/2021

FOR PERIOD	4 OF 2020	OCTOBER	OCTOBER	
FOR PERIOD	4 OF 2021	FY 2019-20	FY 2020-21	
ACCOUNTS FOR:		LAST YR	CURRENT YR	
	100 General Fund Expenses	ACTUALS	ACTUALS	
11010-45500	Travel & Training	\$830.92	\$0.00	\$830.92
11010-45900	Special Meetings	\$245.27	\$0.00	\$245.27
12100-41100	Salaries and Wages	\$74,893.88	\$84,362.14	(\$9,468.26)
12100-41117	Part Time	\$312.87	\$0.00	\$312.87
12100-42100	FICA	\$4,439.76	\$3,574.42	\$865.34
12100-42110	Medicare	\$1,038.36	\$835.96	\$202.40
12100-42210	VRS-Retirement	\$3,483.99	\$2,541.20	\$942.79
12100-42300	Health Insurance - Hospitalization	\$14,926.17	\$11,437.13	\$3,489.04
12100-42400	Life Insurance	\$977.02	\$698.00	\$279.02
12100-43100	Professional Services	\$21,563.82	\$3,988.34	\$17,575.48
12100-43160	Bank Fees	\$0.00	\$103.09	(\$103.09)
12100-43170	DMV Stops (Town Expense)	(\$25.00)	\$0.00	(\$25.00)
12100-43320	Maintenance Contracts	\$416.04	\$353.70	\$62.34
12100-43600	Advertising	\$1,467.00	\$2,448.38	(\$981.38)
12100-44100	Information Technology	\$15,756.79	\$25,788.73	(\$10,031.94)
12100-45210	Postal Services	\$4,466.46	\$886.03	\$3,580.43
12100-45230	Telephone - Communications	\$2,649.18	\$2,283.03	\$366.15
12100-45410	Equipment Rental	\$2,276.60	\$2,735.04	(\$458.44)
12100-45500	Travel & Training	\$2,849.76	\$203.30	\$2,646.46
12100-45510	Vehicle Allowance	\$1,600.00	\$600.00	\$1,000.00
12100-45810	Dues and Subscriptions	\$2,411.00	\$2,255.98	\$155.02
12100-46001	Office Operations (Supplies)	\$2,766.84	\$2,157.96	\$608.88
12100-46012	Publications	\$480.32	\$1,118.27	(\$637.95)
12100-46020	Equipment - Purchased	\$2,077.98	\$2,799.99	(\$722.01)
12210-43150	Legal Services	\$4,747.50	\$6,570.00	(\$1,822.50)
12210-45810	Dues and Subscriptions	\$250.00	\$250.00	\$0.00
12210-46001	Office Operations (Supplies)	\$0.00	\$40.00	(\$40.00)
31100-42000	Police Salaries and Wages	\$122,304.54	\$129,305.07	(\$7,000.53)
31100-42001	Police Overtime	\$6,435.18	\$6,857.11	(\$421.93)
31100-42100	FICA	\$7,650.75	\$8,393.25	(\$742.50)
31100-42110	Medicare	\$1,789.31	\$1,962.93	(\$173.62)
31100-42210	Retirement	\$4,720.87	\$4,663.12	\$57.75
31100-42211	VRS Hybrid	\$100.91	\$87.33	\$13.58
31100-42300	Health Insurance - Hospitalization	\$27,274.23	\$23,477.58	\$3,796.65
31100-42400	Life Insurance	\$1,602.14	\$1,533.28	\$68.86
31100-46000	Computer and Technology	\$119.66	\$2,997.68	(\$2,878.02)
31100-46001	Office Operations (Supplies)	\$600.04	\$972.01	(\$371.97)
31100-46002	Investigations	\$0.00	\$100.00	(\$100.00)
31100-46003	Dues and Subscriptions	\$70.00	\$0.00	\$70.00
31100-46004	Equipment	\$6,459.16	\$5,576.21	\$882.95
31100-46005	Vehicle Repairs and Maintenance	\$6,004.57	\$4,183.31	\$1,821.26
31100-46006	Training and Travel	\$3,055.50	\$5,138.10	(\$2,082.60)
31100-46008	Fuel and Tires	\$7,539.31	\$5,988.95	\$1,550.36
31100-46010	DMV Grant Disbursements	\$5,005.00	\$7,017.50	(\$2,012.50)
31100-46011	K-9 Maintenance	\$0.00	\$957.72	(\$957.72)
31100-46012	Telephone - Communications	\$4,359.41	\$3,981.79	\$377.62
31100-46014	Police Community Affairs	\$283.20	\$44.21	\$238.99
32100-45704	Fire Dept Grant	\$10,000.00	\$0.00	\$10,000.00
41000-41100	Salaries and Wages	\$40,330.54	\$50,294.49	(\$9,963.95)
41000-42100	FICA	\$2,204.08	\$2,808.41	(\$604.33)
41000-42110	Medicare	\$515.46	\$656.81	(\$141.35)
41000-42210	VRS Retirement	\$1,311.75	\$1,324.89	(\$13.14)
41000-42300	Health Insurance - Hospitalization	\$8,781.21	\$9,208.26	(\$427.05)
41000-42400	Life Insurance	\$459.65	\$448.47	\$11.18
41000-42810	Clothing Allowance - Uniforms	\$0.00	\$265.00	(\$265.00)
41000-43310	Vehicle Repairs and Maintenance	\$195.83	\$8.58	\$187.25
41000-43312	Equipment Repairs and Maint	\$357.39	\$347.60	\$9.79
41000-43315	Building Repairs and Maint	\$2,013.64	\$2,804.88	(\$791.24)
41000-43319	Street and Sidewalk Maintenance	\$168.93	\$395.01	(\$226.08)
41000-44200	Fuel	\$894.76	\$900.81	(\$6.05)
41000-45100	Utilities	\$2,457.65	\$848.93	\$1,608.72

Comparison Schedule  
Expense  
October FY2020/2021

FOR PERIOD	4 OF 2020	OCTOBER	OCTOBER	
FOR PERIOD	4 OF 2021	FY 2019-20	FY 2020-21	
ACCOUNTS FOR:		LAST YR	CURRENT YR	
	100 General Fund Expenses	ACTUALS	ACTUALS	
	41000-45110 Utilities-Street Lights	\$8,053.16	\$10,914.01	(\$2,860.85)
	41000-46020 Equipment - Purchased	\$294.75	\$999.58	(\$704.83)
	42300-43170 Residential Collection	\$20,557.56	\$27,436.98	(\$6,879.42)
	72000-45640 4th of July Celebration	\$3,087.60	\$0.00	\$3,087.60
	72000-45642 Other Events	\$3,382.00	\$473.02	\$2,908.98
	81100-41100 Salaries and Wages	\$15,507.72	\$13,438.51	\$2,069.21
	81100-42100 FICA	\$962.26	\$0.00	\$962.26
	81100-42110 Medicare	\$225.05	\$0.00	\$225.05
	81100-42210 VRS Retirement	\$600.12	\$0.00	\$600.12
	81100-42300 Health Insurance - Hospitalization	\$2,907.72	\$0.00	\$2,907.72
	81100-42400 Life Insurance	\$203.13	\$0.00	\$203.13
	81100-43100 Professional Services	\$78.00	\$0.00	\$78.00
	81100-43310 Vehicles Repairs and Maint	\$0.00	\$60.00	(\$60.00)
	81100-43600 Advertising	\$583.74	\$0.00	\$583.74
	81100-44200 Fuel	\$51.45	\$0.00	\$51.45
	81100-45230 Telephone - Communications	\$152.07	\$0.00	\$152.07
	81100-45500 Travel & Training	\$339.73	\$0.00	\$339.73
	81100-46001 Office Operations (Supplies)	\$14.28	\$110.25	(\$95.97)
	81500-45641 Other Economic Development Act	\$5,000.00	\$5,000.00	\$0.00
	81500-45810 Dues and Subscriptions	\$3,500.00	\$3,500.00	\$0.00
	81500-45811 Chamber of Commerce Activities	\$50.00	\$0.00	\$50.00
	91600-43800 Payments to Other Governments	\$48,788.67	\$0.00	\$48,788.67
	91600-45300 Insurance	\$42,704.00	\$57,865.00	(\$15,161.00)
	91600-45462 Vacation Buyback	\$11,461.33	\$9,372.17	\$2,089.16
	91600-45640 Contributions to Library	\$1,200.00	\$1,200.00	\$0.00
	91600-45641 Contributions to Triad	\$1,000.00	\$1,000.00	\$0.00
	91600-45862 Contingency	\$8,072.08	\$391.82	\$7,680.26
	93000-49311 Transfer to Town Center/Future	\$47,736.38	\$89,311.68	(\$41,575.30)
	94000-48009 Information Technology Upgrade	\$1,940.00	\$0.00	\$1,940.00
	94000-48012 Financial Software Upgrade	\$9,525.00	\$0.00	\$9,525.00
	94000-48014 Construction of Public Works	\$0.00	(\$2,163.03)	\$2,163.03
	94000-48020 Body Worn Camera Replacement	\$0.00	\$10,650.00	(\$10,650.00)
TOTAL		\$0.00	\$0.00	\$0.00
	General Fund	<u>\$679,945.00</u>	<u>\$671,139.97</u>	
	31100-46024 WPD Utilities	\$1,600.02	\$1,576.08	
	31100-46025 WPD Equipment Rentals	\$620.61	\$625.31	
	31100-46026 WPD Maint Contracts	\$4,145.11	\$4,326.98	
		<u>\$6,365.74</u>	<u>\$6,528.37</u>	
	<b>Total Expenses</b>	\$686,310.74	\$677,668.34	



FOR 2021 04

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANS ADJUSTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

10000010	Gen Fd Real Prope												
10000010	31111	CY Tax - Real Pr	-206,000	0	-206,000	-43.51	.00	-205,956.49	.00	100.0%			
10000010	31112	Delinquent Year	0	0	0	-32.50	.00	32.50	.00	100.0%			
10000010	31114	Prepaid Taxes	0	0	0	.00	.00	.00	.00	.0%			
	TOTAL	Gen Fd Real Prope	-206,000	0	-206,000	-76.01	.00	-205,923.99	.00	.0%			

10000020	Gen Fd Public Ser									
10000020	31122	Cur. Public Ser	-11,500	0	-11,500	.00	.00	-11,500.00	.00	.0%*
10000020	31123	Delinquent Publ	0	0	0	.00	.00	.00	.00	.0%
	TOTAL	Gen Fd Public Ser	-11,500	0	-11,500	.00	.00	-11,500.00	.00	.0%

10000030	Gen Fd Personal P									
10000030	31120	Current Year Mob	-5,000	0	-5,000	-144.73	.00	-4,855.27	.00	2.9%*
10000030	31121	PPRA Contributi	-19,525	0	-19,525	27.44	.00	2.44	.00	100.0%
10000030	31131	Current YearCY -	-78,000	0	-78,000	-1,538.42	.00	-76,461.58	.00	2.0%*
10000030	31132	Delinquent Year	0	0	0	.00	.00	.00	.00	.0%
10000030	31137	Roll Back Taxes	0	0	0	.00	.00	.00	.00	.0%
10000030	32236	Prepaid Personal	0	0	0	.00	.00	.00	.00	.0%
	TOTAL	Gen Fd Personal P	-102,525	0	-102,525	-21,210.59	.00	-81,314.41	.00	20.7%

10000040	Gen Fd Machinery									
10000040	31141	Current Year	0	0	0	.00	.00	.00	.00	.0%
10000040	31142	Delinquent Year	0	0	0	.00	.00	.00	.00	.0%
	TOTAL	Gen Fd Machinery	0	0	0	.00	.00	.00	.00	.0%

10000050	Gen Fd Penalties									
10000050	31161	Penalties/Intere	-4,500	0	-4,500	-338.46	.00	-4,161.54	.00	7.5%*



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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 04

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31162 Interest (All Ta	0	0	0	-237.55	.00	-9,762.45	2.4%*
10000050 31163 Administrative C	-10,000	0	-10,000	-237.55	.00	-9,762.45	2.4%*
TOTAL Gen Fd Penalties	-14,500	0	-14,500	-576.01	.00	-13,923.99	4.0%
10000060 Gen Fd Local Tax							
10000060 31210 Local Sales & Us	-119,200	0	-119,200	-46,751.34	.00	-72,448.66	39.2%*
10000060 31211 Meals Tax	-400,000	0	-400,000	-217,437.57	.00	-182,562.43	54.4%*
10000060 31212 Mobile Home Titl	-4,500	0	-4,500	.00	.00	-4,500.00	.0%*
TOTAL Gen Fd Local Tax	-523,700	0	-523,700	-264,188.91	.00	-259,511.09	50.4%
10000070 Gen Fd Utility Ta							
10000070 31221 Consumer Utility	-90,000	0	-90,000	-38,095.06	.00	-51,904.94	42.3%*
TOTAL Gen Fd Utility Ta	-90,000	0	-90,000	-38,095.06	.00	-51,904.94	42.3%*
10000080 Gen Fd Business L							
10000080 31231 Business License	-120,000	0	-120,000	-8,256.61	.00	-111,743.39	6.9%*
TOTAL Gen Fd Business L	-120,000	0	-120,000	-8,256.61	.00	-111,743.39	6.9%*
10000090 Gen Fd Franchise							
10000090 31242 Communications/C	-55,000	0	-55,000	-17,781.20	.00	-37,218.80	32.3%*
TOTAL Gen Fd Franchise	-55,000	0	-55,000	-17,781.20	.00	-37,218.80	32.3%*
10000100 Gen Fd Vehicle Li							
10000100 31251 Vehicle License	-43,000	0	-43,000	-1,430.78	.00	-41,569.22	3.3%*

11/05/2020 13:26  
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Town of Windsor | LIVE |  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANSRS/ ADJUSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

10000110 Gen Fd Vehicle Li -43,000 0 -43,000 -1,430.78 .00 -41,569.22 3.3%

10000110 Gen Fd Bank Franc

10000110 31267 Bank Franchise T -130,000 0 -130,000 .00 .00 -130,000.00 .00%\*

TOTAL Gen Fd Bank Franc -130,000 0 -130,000 .00 -130,000.00 .00%

10000120 Gen Fd Cigarette

10000120 31261 Cigarette Tax -71,250 0 -71,250 -18,000.00 .00 -53,250.00 25.3%\*

TOTAL Gen Fd Cigarette -71,250 0 -71,250 -18,000.00 .00 -53,250.00 25.3%

10000130 Gen Fd Permits

10000130 31331 Zoning Rees -4,000 0 -4,000 -1,100.00 .00 -2,900.00 27.5%\*

10000130 31335 Proffer 0 0 0 .00 .00 .00 .00%

10000130 31336 Cemetary Plot Sa -1,800 0 -1,800 .00 .00 -1,800.00 .00%\*

TOTAL Gen Fd Permits -5,800 0 -5,800 -1,100.00 .00 -4,700.00 19.0%

10000140 Gen Fd Fines

10000140 31412 Traffic Fines -120,000 0 -120,000 -14,910.98 .00 -105,089.02 12.4%\*

TOTAL Gen Fd Fines -120,000 0 -120,000 -14,910.98 .00 -105,089.02 12.4%

10000150 Gen Fd FORFEITURE

10000150 31401 Asset Forfeiture 0 0 0 .00 .00 .00 .00%

TOTAL Gen Fd FORFEITURE 0 0 0 .00 .00 .00 .00%

10000160 Gen Fd Revenue Us

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000160 31511 Interest (Bank)	-13,000	0	-13,000	-4,164.17	.00	-8,835.83	32.0%*
10000160 31513 Dividends (Insur)	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Revenue Us	-13,000	0	-13,000	-4,164.17	.00	-8,835.83	32.0%
<hr/>							
10000170 Gen Fd Revenue Us							
10000170 31521 Lease Income	0	0	0	.00	.00	.00	.0%
10000170 31523 Rental Income	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Revenue Us	0	0	0	.00	.00	.00	.0%
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10000180 Gen Fd Charges fo							
10000180 31661 Wtr Fnd Reimburs	-80,065	0	-80,065	-40,032.50	.00	-40,032.50	50.0%*
10000180 31662 Wtr Fnd Reimburs	-213,619	0	-213,619	-106,809.50	.00	-106,809.50	50.0%*
TOTAL Gen Fd Charges fo	-293,684	0	-293,684	-146,842.00	.00	-146,842.00	50.0%
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10000190 Gen Fd Miscellane							
10000190 31661 Misc. Rev. - Don	0	0	0	.00	.00	.00	.0%
10000190 31895 Miscellaneous Re	-8,000	0	-8,000	-2,563.85	.00	-5,436.15	32.0%*
10000190 31898 Credit Card Fees	-600	0	-600	208.12	.00	-808.12	-34.7%*
TOTAL Gen Fd Miscellane	-8,600	0	-8,600	-2,355.73	.00	-6,244.27	27.4%
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10000200 Gen Fd Non Catego							
10000200 32213 Rolling Stock Ta	0	0	0	-3,731.78	.00	3,731.78	100.0%
TOTAL Gen Fd Non Catego	0	0	0	-3,731.78	.00	3,731.78	100.0%
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10000210 Gen Fd Fire & Res							
10000210 32421 Fire Program Fun	-10,000	0	-10,000	-15,000.00	.00	5,000.00	150.0%

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANSFRS/ ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

10000210 32425 Six Year Improve 0 0 0 -10,000 -15,000.00 .00 .00 5,000.00 150.0%

TOTAL Gen Fd Fire & Res -10,000 0 -10,000 -15,000.00 .00 .00 5,000.00 150.0%

10000220 Gen Fd Public Wor -1,200 0 -1,200 -1,200.00 .00 .00 -1,200.00 .0%

TOTAL Gen Fd Public Wor -1,200 0 -1,200 -1,200.00 .00 .00 -1,200.00 .0%

10000230 Gen Fd Police 599 -61,321 0 -61,321 -18,360.50 .00 .00 -42,960.50 29.9%

TOTAL Gen Fd Police 599 -61,321 0 -61,321 -18,360.50 .00 .00 -42,960.50 29.9%

10000240 Gen Fd Grants 0 0 0 -2,432.50 .00 .00 2,432.50 100.0%

TOTAL Gen Fd Grants 0 0 0 -2,432.50 .00 .00 2,432.50 100.0%

10000250 Gen Fd UPDBYCONV 0 0 0 .00 .00 .00 .00 .0%

10000250 33301 Federal Grants 0 0 0 .00 .00 .00 .00 .0%  
 10000250 33302 Stimulus Funding 0 0 0 .00 .00 .00 .00 .0%  
 10000250 33303 US Dept of Justi 0 0 0 .00 .00 .00 .00 .0%  
 10000250 33304 DMV Grant Fund ( 0 0 0 .00 .00 .00 .00 .0%  
 10000250 33305 DMV Grant Fund ( 0 0 0 .00 .00 .00 .00 .0%  
 TOTAL Gen Fd UPDBYCONV 0 0 0 .00 .00 .00 .00 .0%

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR:  
100 General Fund

ORIGINAL APPROP TRANSFRS/ ADJUSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

10000260 Gen Fd Fund Trans

10000260 31663	WTR_FND_REIMBURS	0	0	0	0	.00	.00	.00	.00	.0%
10000260 34150	Unappropriated F	-76,500	-616,302	-692,802	0	.00	.00	-692,802.00	.0%	
10000260 34151	Transfer from SP	0	0	0	0	.00	.00	.00	.0%	
10000260 34152	Due to/from Wate	0	0	0	0	.00	.00	.00	.0%	
10000260 34153	Due to/from Ceme	0	0	0	0	.00	.00	.00	.0%	
10000260 34154	Trans From WPD -	0	0	0	0	.00	.00	.00	.0%	

TOTAL Gen Fd Fund Trans

-76,500 -616,302 -692,802 .00 .00 .00 -692,802.00 .0%

10000270 Gen Fd UPDBYCONV

10000270 39991	Prior Year Fund	0	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd UPDBYCONV		0	0	0	0	.00	.00	.00	.0%

10000280 Gen Fd Admin

10000280 41111	Council & Planni	0	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Admin		0	0	0	0	.00	.00	.00	.0%

10000290 Gen Fd Legislatv

10000290 41100	Council Stipend	9,600	0	9,600	0	.00	.00	9,600.00	.0%
10000290 43120	Audit Expense	15,900	0	15,900	0	.00	.00	15,900.00	.0%
10000290 43600	Advertising	0	0	0	0	.00	.00	.00	.0%
10000290 45500	Travel & Trainin	6,000	0	6,000	0	.00	.00	6,000.00	.0%
10000290 45900	Special Meetings	750	0	750	0	.00	.00	750.00	.0%
10000290 47777	Election Expense	1,500	0	1,500	0	.00	.00	1,500.00	.0%

TOTAL Gen Fd Legislatv

33,750 0 33,750 .00 .00 .00 33,750.00 .0%

10000300 Gen Fd Gen & Fin

10000300 41100	Salaries and Wag	216,392	0	216,392	0	.00	.00	84,362.14	.00	132,029.86	39.0%
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2021 04

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000300 41116 Accrued Payroll	0	0	0	.00	.00	.00	.0%
10000300 41117 Part Time	8,000	0	8,000	.00	.00	8,000.00	.0%
10000300 41211 Overtime	500	0	500	.00	.00	500.00	.0%
10000300 42100 FICA	13,417	0	13,417	.00	.00	9,842.58	26.6%
10000300 42110 Medicare	3,138	0	3,138	835.96	.00	2,302.04	26.6%
10000300 42210 VRS - Retirement	11,296	0	11,296	2,541.20	.00	8,754.80	22.5%
10000300 42211 VRS-Hybrid	0	0	0	.00	.00	.00	.0%
10000300 42240 ICMA	0	0	0	.00	.00	.00	.0%
10000300 42300 Health Insurance	50,708	0	50,708	11,437.13	.00	39,270.87	22.6%
10000300 42400 Life Insurance	6,175	0	6,175	698.00	.00	5,477.00	11.3%
10000300 43100 Professional Ser	20,000	0	20,000	3,988.34	.00	16,011.66	19.9%
10000300 43130 Education - Town	0	0	0	.00	.00	.00	.0%
10000300 43160 Bank Fees	0	0	0	103.09	.00	-103.09	100.0%*
10000300 43170 DMV Stops (Town	0	0	0	.00	.00	.00	.0%
10000300 43320 Maintenance Cont	5,000	0	5,000	353.70	.00	4,646.30	7.1%
10000300 43600 Advertising	4,000	0	4,000	2,448.38	.00	1,551.62	61.2%
10000300 44100 Information, Tech	66,000	0	66,000	25,788.73	.00	40,211.27	39.1%
10000300 45210 Postal Services	7,750	0	7,750	886.03	.00	6,863.97	11.4%
10000300 45230 Telephone - Comm	8,000	0	8,000	2,283.03	.00	5,716.97	28.5%
10000300 45210 Equipment Rental	6,000	0	6,000	2,735.04	.00	3,264.96	45.6%
10000300 45500 Travel & Trainin	15,000	0	15,000	203.30	.00	14,796.70	1.4%
10000300 45510 Vehicle Allowanc	4,800	0	4,800	600.00	.00	4,200.00	12.5%
10000300 45810 Dues and Subscri	4,000	0	4,000	2,255.98	.00	1,744.02	56.4%
10000300 46001 Office Operation	8,500	0	8,500	2,157.96	.00	6,342.04	25.4%
10000300 46012 Publications	800	0	800	1,118.27	.00	-318.27	139.8%*
10000300 46020 Equipment - Purc	3,500	0	3,500	2,799.99	.00	700.01	80.0%
TOTAL Gen Fd Gen & Fin	462,976	0	462,976	151,170.69	.00	311,805.31	32.7%
10000310 Gen Fd Legal Serv							
10000310 43150 Legal Services	27,000	0	27,000	6,570.00	.00	20,430.00	24.3%
10000310 45500 Travel & Trainin	500	0	500	.00	.00	500.00	.0%
10000310 45810 Dues and Subscri	350	0	350	250.00	.00	100.00	71.4%
10000310 46001 Office Operation	100	0	100	40.00	.00	60.00	40.0%
10000310 46012 Publications	300	0	300	.00	.00	300.00	.0%
TOTAL Gen Fd Legal Serv	28,250	0	28,250	6,860.00	.00	21,390.00	24.3%
10000320 Gen Fd Police Dep							
10000320 42000 Police Salaries	358,492	0	358,492	129,305.07	.00	229,186.93	36.1%



FOR 2021 04

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000320 42001 Police Overtime	22,000	0	22,000	6,857.11	.00	15,142.89	31.2%
10000320 42002 Grant Funded Pos	0	0	0	.00	.00	.00	.0%
10000320 42100 FICA	22,227	0	22,227	8,393.25	.00	13,833.75	37.8%
10000320 42110 Medicare	5,199	0	5,199	1,962.93	.00	3,236.07	37.8%
10000320 42210 VRS - Retirement	18,714	0	18,714	4,663.12	.00	14,050.88	24.9%
10000320 42311 VRS Hybrid	0	0	0	87.33	.00	-87.33	100.0%*
10000320 42300 Health Insurance	94,604	0	94,604	23,477.58	.00	71,126.42	24.8%
10000320 42400 Life Insurance	4,697	0	4,697	1,533.28	.00	3,163.72	32.6%
10000320 45999 Advertising	500	0	500	.00	.00	500.00	.0%
10000320 46000 Computer and Tec	3,500	0	3,500	2,997.68	.00	502.32	85.6%
10000320 46001 Office Operation	2,000	0	2,000	972.01	.00	1,027.99	48.6%
10000320 46002 Investigations	1,000	0	1,000	100.00	.00	900.00	10.0%
10000320 46003 Dues and Subscri	1,250	0	1,250	.00	.00	1,250.00	.0%
10000320 46004 Equipment	10,000	0	10,000	5,576.21	.00	4,423.79	55.8%
10000320 46005 Vehicle Repairs	14,000	0	14,000	4,183.31	.00	9,816.69	29.9%
10000320 46006 Training and Tra	12,500	0	12,500	5,138.10	.00	7,361.90	41.1%
10000320 46008 Fuel and Tires	30,000	0	30,000	5,988.95	.00	24,011.05	20.0%
10000320 46010 DMV Grant Disbur	0	0	0	7,017.50	.00	-7,017.50	100.0%*
10000320 46011 K-9 Maintenance	3,000	0	3,000	957.72	.00	2,042.28	31.9%
10000320 46012 Telephone - Comm	12,000	0	12,000	3,981.79	.00	8,018.21	33.2%
10000320 46014 Police Community	500	0	500	44.21	.00	455.79	8.8%
10000320 46023 WPD Postage	0	0	0	.00	.00	.00	.0%
10000320 46024 WPD Utilities	6,500	0	6,500	1,576.08	.00	4,923.92	24.2%
10000320 46025 WPD Equipment Re	2,250	0	2,250	625.31	.00	1,624.69	27.8%
10000320 46026 WPD Maint Contra	9,500	0	9,500	4,326.98	.00	5,173.02	45.5%
10000320 46027 Building Renovat	0	0	0	.00	.00	.00	.0%
10000320 48220 Body Cameras	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Police Dep	634,433	0	634,433	219,765.52	.00	414,667.48	34.6%
10000330 Gen Fd Fire Depar							
10000330 45640 Contributions	0	0	0	.00	.00	.00	.0%
10000330 45704 Fire Dept Grant	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL Gen Fd Fire Depar	10,000	0	10,000	.00	.00	10,000.00	.0%
10000350 Gen Fd Public Wor							
10000350 41100 Salaries and Wag	128,852	0	128,852	50,294.49	.00	78,557.51	39.0%



FOR 2021 04

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000350 41211 Overtime	500	0	500	.00	.00	500.00	.0%
10000350 41311 Part Time Tempor	8,500	0	8,500	.00	.00	8,500.00	.0%
10000350 41411 Part time - Year	0	0	0	.00	.00	.00	.0%
10000350 42100 FICA	7,989	0	7,989	2,808.41	.00	5,180.59	35.2%
10000350 42110 Medicare	1,869	0	1,869	656.81	.00	1,212.19	35.1%
10000350 42310 VRS - Retirement	5,163	0	5,163	1,324.89	.00	3,838.11	25.7%
10000350 42311 VRS Hybrid	0	0	0	.00	.00	.00	.0%
10000350 42300 Health Insurance	26,602	0	26,602	9,208.26	.00	17,393.74	34.6%
10000350 42400 Life Insurance	1,296	0	1,296	448.47	.00	847.53	34.6%
10000350 42810 Clothing Allowan	600	0	600	265.00	.00	335.00	44.2%
10000350 43100 Vehicle Repairs	800	0	800	8.58	.00	791.42	1.1%
10000350 43312 Equipment Repair	5,000	0	5,000	347.60	.00	4,652.40	7.0%
10000350 43313 Piping & Storm D	5,000	0	5,000	.00	.00	5,000.00	.0%
10000350 43315 Building Repairs	8,000	0	8,000	2,804.88	.00	5,195.12	35.1%
10000350 43316 Building Renovat	0	0	0	.00	.00	.00	.0%
10000350 43319 Rental Property- Street & Sidewal	10,000	0	10,000	395.01	.00	9,604.99	4.0%
10000350 44200 Fuel	3,500	0	3,500	900.81	.00	2,599.19	25.7%
10000350 45100 Utilities	15,000	0	15,000	848.93	.00	14,151.07	5.7%
10000350 45110 Utilities - Stre	35,000	0	35,000	10,914.01	.00	24,085.99	31.2%
10000350 45410 Equipment Rental	750	0	750	.00	.00	750.00	0.0%
10000350 46020 Equipment - Purc	3,500	0	3,500	999.58	.00	2,500.42	28.6%
TOTAL Gen Fd Public Wor	267,921	0	267,921	82,225.73	.00	185,695.27	30.7%
10000360 Gen Fd Refuse Col							
10000360 43170 Residential Colle	96,000	0	96,000	27,436.98	.00	68,563.02	28.6%
10000360 43175 Seasonal Cleanup	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Refuse Col	96,000	0	96,000	27,436.98	.00	68,563.02	28.6%
10000370 Gen Fd Cultural E							
10000370 45640 4th of July Cele	6,750	0	6,750	.00	.00	6,750.00	.0%
10000370 45641 Christmas Florida	200	0	200	.00	.00	200.00	.0%
10000370 45642 Other Events	7,500	0	7,500	473.02	.00	7,026.98	6.3%
TOTAL Gen Fd Cultural E	14,450	0	14,450	473.02	.00	13,976.98	3.3%
10000380 Gen Fd Planning							
10000380 41100 Salaries and Wag	44,800	0	44,800	13,438.51	.00	31,361.49	30.0%





FOR 2021 04

ACCOUNTS FOR:  
100 General Fund

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000380 41110 Compensation - P	2,200	0	2,200	.00	.00	2,200.00	.0%
10000380 42100 FICA	2,778	0	2,778	.00	.00	2,778.00	.0%
10000380 42110 Medicare	650	0	650	.00	.00	650.00	.0%
10000380 42210 VRS - Retirement	2,339	0	2,339	.00	.00	2,339.00	.0%
10000380 42211 VRS Hybrid	0	0	0	.00	.00	.00	.0%
10000380 42300 Health Insurance	8,808	0	8,808	.00	.00	8,808.00	.0%
10000380 42400 Life Insurance	587	0	587	.00	.00	587.00	.0%
10000380 43100 Professional Ser	1,000	0	1,000	.00	.00	1,000.00	.0%
10000380 43310 Vehicle Repairs	300	0	300	60.00	.00	240.00	20.0%
10000380 43600 Advertising	1,500	0	1,500	.00	.00	1,500.00	.0%
10000380 44200 Fuel	400	0	400	.00	.00	400.00	.0%
10000380 45230 Telephone - Comm	650	0	650	.00	.00	650.00	.0%
10000380 45500 Travel & Trainin	3,000	0	3,000	.00	.00	3,000.00	.0%
10000380 45810 Dues and Subscri	250	0	250	.00	.00	250.00	.0%
10000380 46001 Office Operation	200	0	200	110.25	.00	89.75	55.1%
10000380 46012 Publications	100	0	100	.00	.00	100.00	.0%
TOTAL Gen Fd Planning	69,562	0	69,562	13,608.76	.00	55,953.24	19.6%
10000390 Gen Fd Econ Dev							
10000390 45640 Business Appreci	0	0	0	.00	.00	.00	.0%
10000390 45641 Other Economic D	5,000	0	5,000	5,000.00	.00	.00	100.0%
10000390 45810 Dues and Subscri	3,500	0	3,500	3,500.00	.00	.00	100.0%
10000390 45811 Chamber of Comme	700	0	700	.00	.00	700.00	.0%
TOTAL Gen Fd Econ Dev	9,200	0	9,200	8,500.00	.00	700.00	92.4%
10000400 Gen Fd Non Depart							
10000400 43800 Payments to Othe	100,000	0	100,000	.00	.00	100,000.00	.0%
10000400 45300 Insurance	50,000	0	56,000	57,865.00	.00	-1,865.00	103.3%*
10000400 45362 Vacation Buyback	10,338	0	10,338	9,372.17	.00	965.83	90.7%
10000400 45640 Contributions to	1,200	0	1,200	1,200.00	.00	.00	100.0%
10000400 45641 Contributions to	1,000	0	1,000	1,000.00	.00	.00	100.0%
10000400 45643 Contributions to	0	0	0	.00	.00	.00	.0%
10000400 45862 Contingency	27,500	0	21,500	391.82	.00	21,108.18	1.8%
10000400 48000 Capital Projects	0	0	0	.00	.00	.00	.0%
10000400 48015 Replacement-Entr	0	0	0	.00	.00	.00	.0%
10000400 48016 Building Renewal	0	0	0	.00	.00	.00	.0%

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

P 11  
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FOR 2021 04

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000400 48017 Replacement Sign	0	0	0	.00	.00	.00	.0%
10000400 49000 Depreciation	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Non Depart	190,038	0	190,038	69,828.99	.00	120,209.01	36.7%
<hr/>							
10000410 Gen Fd Fund Trans							
10000410 49311 Transfer to Town	90,000	0	90,000	89,311.68	.00	688.32	99.2%
10000410 49320 Transfer to Wate	0	0	0	.00	.00	.00	.0%
TOTAL Gen Fd Fund Trans	90,000	0	90,000	89,311.68	.00	688.32	99.2%
<hr/>							
10000420 Gen Fd Capital Pr							
10000420 48000 Capital Projects	0	0	0	.00	.00	.00	.0%
10000420 48001 Street Lighting	0	0	0	.00	.00	.00	.0%
10000420 48004 Police Car	35,000	0	35,000	.00	.00	35,000.00	.0%
10000420 48006 Sidewalks - Fede	0	0	0	.00	.00	.00	.0%
10000420 48007 Space Needs - Si	0	0	0	.00	.00	.00	.0%
10000420 48008 Sidewalks - SYIP	0	0	0	.00	.00	.00	.0%
10000420 48009 Information Tech	0	0	0	.00	.00	.00	.0%
10000420 48010 Building Renovat	0	0	0	.00	.00	.00	.0%
10000420 48011 Sidewalk Repair	0	0	0	.00	.00	.00	.0%
10000420 48012 Financial Softwa	0	0	0	.00	.00	.00	.0%
10000420 48013 Police Dept Tech	0	0	0	.00	.00	.00	.0%
10000420 48014 Construction of	0	616,302	616,302	-2,163.03	.00	618,465.03	-.4%
10000420 48018 Police Dept Gene	0	0	0	.00	.00	.00	.0%
10000420 48019 Purchase of New	0	0	0	.00	.00	.00	.0%
10000420 48020 Body Worn Camera	16,000	0	16,000	10,650.00	.00	5,350.00	66.6%
TOTAL Gen Fd Capital Pr	51,000	616,302	667,302	8,486.97	.00	658,815.03	1.3%
<hr/>							
10290010 Other Gen Fund Activity							
10290010 38001 Other Financing	0	0	0	.00	.00	.00	.0%
10290010 38002 Other Financing	0	0	0	.00	.00	.00	.0%
TOTAL Other Gen Fund Activity	0	0	0	.00	.00	.00	.0%



FOR 2021 04

ACCOUNTS FOR:  
100 General Fund

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL General Fund	0	0	0	101,588.01	.00	-101,588.01	100.0%
TOTAL REVENUES	-1,957,580	-616,302	-2,573,882	-576,080.33	.00	-1,997,801.67	
TOTAL EXPENSES	1,957,580	616,302	2,573,882	677,668.34	.00	1,896,213.66	

PRIOR FUND BALANCE 1,456,387.84  
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES -101,588.01  
REVISED FUND BALANCE 1,354,799.83

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR: Town Cntr/Future Dev. & Space	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000010 Twn Ctr Fd Revenue Us							
11000010 31511 Interest (Bank)	-500	0	-500	-3.49	.00	-496.51	.7%*
TOTAL Twn Ctr Fd Revenue Us	-500	0	-500	-3.49	.00	-496.51	.7%
11000020 Twn Ctr Fd Miscellaneous							
11000020 39001 Revenue from IOM	0	0	0	.00	.00	.00	.0%
TOTAL Twn Ctr Fd Miscellaneous	0	0	0	.00	.00	.00	.0%
11000030 Twn Ctr Fd Fund Trans							
11000030 31000 Transfer from Fu	0	0	0	.00	.00	.00	.0%
11000030 31010 Funds allocated	-24,500	0	-24,500	.00	.00	-24,500.00	.0%*
TOTAL Twn Ctr Fd Fund Trans	-24,500	0	-24,500	.00	.00	-24,500.00	.0%
11000040 Twn Ctr Fd Gen & Fin							
11000040 43604 Space Needs Fund	25,000	0	25,000	.00	.00	25,000.00	.0%
11000040 43610 Future Space Nee	0	0	0	.00	.00	.00	.0%
TOTAL Twn Ctr Fd Gen & Fin	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL Town Cntr/Future Dev. & Space	0	0	0	-3.49	.00	3.49	100.0%
TOTAL REVENUES	-25,000	0	-25,000	-3.49	.00	-24,996.51	
TOTAL EXPENSES	25,000	0	25,000	.00	.00	25,000.00	
PRIOR FUND BALANCE				3,290.55			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				3.49			
REVISED FUND BALANCE				3,294.04			



FOR 2021 04

ACCOUNTS FOR:  
120 Windsor Town Center

ORIGINAL APPROP TRANSFRS/ADJUSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

12010010 Revenue Use Of Money

12010010 31511 Interest (Bank) 0 0 0 -74.90 -74.90 0 74.90 100.0%  
TOTAL Revenue Use Of Money 0 0 0 -74.90 -74.90 0 74.90 100.0%

12010030 Miscellaneous

12010030 31899 Rental Income -2,500 0 0 -2,500 -2,500 0 -1,875.00 25.0%\*  
TOTAL Miscellaneous -2,500 0 0 -2,500 -2,500 0 -1,875.00 25.0%

12020010 Non-Categorical

12020010 31890 Contributions fr 0 0 0 0 0 0 0 0%  
TOTAL Non-Categorical 0 0 0 0 0 0 0 0%

12040010 Fund Transfers

12040010 31000 Transfer in New 0 0 0 0 0 0 0 0%  
12040010 49325 Transfer from Ge 0 0 0 -11,000.00 -11,000.00 0 11,000.00 100.0%  
TOTAL Fund Transfers 0 0 0 -11,000.00 -11,000.00 0 11,000.00 100.0%

12120010 Town Center

12120010 13300 Fund Balance -20,000 0 0 -20,000 0 0 -20,000.00 0.0%\*  
12120010 41100 Salaries and Wag 1,500 0 0 1,500 0 0 1,455.00 3.0%  
12120010 43610 Future Space Nee 0 0 0 0 0 0 0 0%  
12120010 45100 Utilities 17,500 0 0 17,500 0 0 10,512.54 39.9%  
12120010 45640 Contribution fro -12,500 0 0 -12,500 0 0 0 0%  
12120010 46001 Office Operation 2,000 0 0 2,000 0 0 1,833.88 8.3%  
12120010 46007 Town Center Repa 9,000 0 0 9,000 0 0 -3,081.50 134.2%\*

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

P 15  
91ytdbud



FOR 2021 04

ACCOUNTS FOR: Windsor Town Center ORIGINAL APPROP TRANSFERS/ADJUSTMENTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

12120010 48010 Building Renovat 0 0 0 0 .00 .00 .00  
 12120010 49097 IOC Interest Exp 0 0 0 0 .00 .00 .00  
 TOTAL Town Center -2,500 0 -2,500 6,780.08 .00 -9,280.08 -271.2%

12940010 Capital Projects

12940010 43100 Professional Ser 5,000 0 5,000 4,182.70 .00 817.30 83.7%  
 TOTAL Capital Projects 5,000 0 5,000 4,182.70 .00 817.30 83.7%  
 TOTAL Windsor Town Center 0 0 0 -737.12 .00 737.12 100.0%  
 TOTAL REVENUES -35,000 0 -35,000 -24,199.90 .00 -10,800.10  
 TOTAL EXPENSES 35,000 0 35,000 23,462.78 .00 11,537.22

PRIOR FUND BALANCE -115,218.44  
 CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 737.12  
 REVISED FUND BALANCE -114,481.32



FOR 2021 04

ACCOUNTS FOR: Economic Development Agency ORIGINAL APPROP TRANSFRS/ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

12010040 Revenue Use Of Money

12010040 31511 Interest (Bank) 0 0 0 -22.94 .00 22.94 100.0%  
TOTAL Revenue Use Of Money 0 0 0 -22.94 .00 22.94 100.0%

12010050 Miscellaneous

12010050 31899 Miscellaneous Re 0 0 0 -5,000.00 .00 5,000.00 100.0%  
TOTAL Miscellaneous 0 0 0 -5,000.00 .00 5,000.00 100.0%

12040020 Fund Transfers

12040020 49325 Transfer to Gene 0 0 0 .00 .00 .00 .0%  
TOTAL Fund Transfers 0 0 0 .00 .00 .00 .0%

12940020 Capital Projects

12940020 43100 Professional Ser 0 0 0 1,053.20 .00 -1,053.20 100.0%\*  
TOTAL Capital Projects 0 0 0 1,053.20 .00 -1,053.20 100.0%

TOTAL Economic Development Agency 0 0 0 -3,969.74 .00 3,969.74 100.0%  
TOTAL REVENUES 0 0 0 -5,022.94 .00 5,022.94  
TOTAL EXPENSES 0 0 0 1,053.20 .00 -1,053.20

PRIOR FUND BALANCE 29,670.05  
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 3,969.74  
REVISED FUND BALANCE 33,639.79

11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

P 17  
91ytdbud



FOR 2021 04

ACCOUNTS FOR: WPD Asset Forefiture ORIGINAL APPROP TRANSFRS/ADJUSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

13010010 Revenue Use Of Money

13010010 31511 Interest (Bank) 0 0 0 -1.02 .00 1.02 100.0%  
TOTAL Revenue Use Of Money 0 0 0 -1.02 .00 1.02 100.0%

13010020 Miscellaneous

13010020 31401 Asset Forfeiture 0 0 0 .00 .00 .00 .00 .0%  
TOTAL Miscellaneous 0 0 0 .00 .00 .00 .00 .0%

13040010 Fund Transfers

13040010 49325 Transfer to Gene 0 0 0 .00 .00 .00 .00 .0%  
TOTAL Fund Transfers 0 0 0 .00 .00 .00 .00 .0%

13310010 Police Department

13310010 46020 Equipment - Purc 0 0 0 .00 .00 .00 .00 .0%  
TOTAL Police Department 0 0 0 .00 .00 .00 .00 .0%  
TOTAL WPD Asset Forefiture 0 0 0 -1.02 .00 1.02 100.0%  
TOTAL REVENUES 0 0 0 -1.02 .00 1.02

PRIOR FUND BALANCE 2,019.22  
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 1.02  
REVISED FUND BALANCE 2,020.24



11/05/2020 13:26  
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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR: ORIGINAL APPROP TRANSFRS/ ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED  
200 Water Fund

20000010 Wat Fd UPDBYCONV

20000010 31164 Late Fees 0 0 0 80.00 .00 -80.00 100.0%\*

TOTAL Wat Fd UPDBYCONV 0 0 0 80.00 .00 -80.00 100.0%

20000020 Wat Fd UPDBYCONV

20000020 31511 Interest (Bank) -3,500 0 -3,500 -1,839.44 .00 -1,660.56 52.6%\*

TOTAL Wat Fd UPDBYCONV -3,500 0 -3,500 -1,839.44 .00 -1,660.56 52.6%

20000030 Wat Fd UPDBYCONV

20000030 31611 Water Sales -515,000 0 -515,000 -147,875.60 .00 -367,124.40 28.7%\*

20000030 31612 Other Oper. Inco -35,000 0 -35,000 -105,158.75 .00 70,158.75 300.5%

20000030 31613 Other Receipts 0 0 0 -2,775.00 .00 2,775.00 100.0%

20000030 31614 Funds From the C 0 0 0 .00 .00 .00 .0%

TOTAL Wat Fd UPDBYCONV -550,000 0 -550,000 -255,809.35 .00 -294,190.65 46.5%

20000040 Wat Fd UPDBYCONV

20000040 31898 Credit Card Fees 0 0 0 775.14 .00 -775.14 100.0%\*

20000040 33322 Other Non Operat 0 0 0 .00 .00 .00 .0%

20000040 33329 Appropriated PY -300,000 0 -300,000 .00 .00 -300,000.00 .0%\*

TOTAL Wat Fd UPDBYCONV -300,000 0 -300,000 775.14 .00 -300,775.14 -.3%

20000050 Wat Fd UPDBYCONV

20000050 34150 Fund Transfers 0 0 0 .00 .00 .00 .0%

20000050 34151 Fund Transfers f 0 0 0 .00 .00 .00 .0%

20000050 34152 Fund Transfers f 0 0 0 .00 .00 .00 .0%



FOR 2021 04

ACCOUNTS FOR: 200	Water Fund	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20000050	34153	Unappropriated_F	0	-17,305	-17,305	.00	-17,305.00	.0%*
TOTAL Wat Fd UPDBYCONV			0	-17,305	-17,305	.00	-17,305.00	.0%
20000060 Wat Fd UPDBYCONV								
20000060	41100	Salaries and Wag	213,619	0	213,619	106,809.50	106,809.50	50.0%
20000060	41114	Protection of Wa	14,250	0	14,250	7,125.00	7,125.00	50.0%
20000060	41116	Accrued Payroll	0	0	0	.00	.00	.0%
20000060	41311	Part Time Temp or	1,000	0	1,000	.00	1,000.00	.0%
20000060	42810	Clothing Allowan	600	0	600	.00	600.00	.0%
20000060	43100	Professional Ser	3,000	0	3,000	253.81	2,746.19	8.5%
20000060	43101	State Fees	4,000	0	4,000	2,909.76	1,090.24	72.7%
20000060	43160	Bank Fees	0	0	0	.00	.00	.0%
20000060	43310	Vehicle Repairs	1,000	0	1,000	725.96	274.04	72.6%
20000060	43312	Equipment Repair	5,000	0	5,000	3,791.49	1,208.51	75.8%
20000060	43380	Maintenance Con	28,000	0	28,000	13,891.62	14,108.38	49.6%
20000060	43800	Advertising	2,800	0	2,800	100.00	100.00	.0%
20000060	44200	Fuel	23,800	0	23,800	637.52	2,162.48	22.8%
20000060	45230	Utilities	23,000	0	23,000	7,528.94	15,471.06	32.7%
20000060	45230	Telephone - Comm	1,950	0	1,950	642.44	1,307.56	32.9%
20000060	45410	Equipment Rental	500	0	500	160.00	340.00	32.0%
20000060	45500	Travel & Trainin	2,250	0	2,250	-285.00	2,535.00	-12.7%
20000060	45810	Dues and Subscri	800	0	800	65.00	735.00	8.1%
20000060	45007	Maintenance & Re	20,000	0	20,000	2,539.18	17,460.82	12.7%
20000060	46012	Publications	200	0	200	.00	200.00	.0%
20000060	46020	Equipment - Purc	5,000	17,305	22,305	.00	22,305.00	.0%
20000060	46021	Meters	1,500	0	1,500	.00	1,500.00	.0%
20000060	46500	Water Main Repla	0	0	0	.00	.00	.0%
20000060	46501	New Maintenance	0	0	0	.00	.00	.0%
20000060	46502	UtilityVehicle	0	0	0	.00	.00	.0%
20000060	46503	Water System Map	0	0	0	.00	.00	.0%
20000060	46505	Duke St/Va Aye P	0	0	0	.00	.00	.0%
20000060	48110	Depreciation	300,000	0	300,000	2,805.00	297,195.00	.9%
20000060	49030	Pays to GF - In	61,116	0	61,116	.00	61,116.00	.0%
20000060	49095	New USDA Loan Fu	65,815	0	65,815	32,907.50	32,907.50	50.0%
20000060	49096	USDA Loan (Princ	43,000	0	43,000	13,292.00	29,708.00	30.0%
20000060	49101	Debt Repayment	55,000	0	55,000	8,212.25	46,787.75	14.9%
20000060	99087	Amortizations_Ex	0	0	0	.00	.00	.0%
TOTAL Wat Fd UPDBYCONV			853,500	17,305	870,805	204,011.97	666,793.03	23.4%
20000070 Wat Fd UPDBYCONV								
20000070	31001	BUDGET AMOUNTS_F	0	0	0	.00	.00	.0%

11/05/2020 13:26  
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Town of Windsor | LIVE  
YEAR-TO-DATE BUDGET REPORT



FOR 2021 04

ACCOUNTS FOR: ORIGINAL APPROP TRANSRS/ ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

200 Water Fund

TOTAL Wat Fd UPDBYCONV 0 0 0 0 .00 .00 .00 .00 .0%

20940010 Capital Projects

20940010 46502 Utility Truck - 0 0 0 0 .00 .00 .00 .00 .0%

20940010 46503 Water System Map 0 0 0 0 .00 .00 .00 .00 .0%

TOTAL Capital Projects 0 0 0 0 .00 .00 .00 .00 .0%

TOTAL Water Fund 0 0 0 0 .00 .00 .00 .00 .0%

TOTAL REVENUES -853,500 -17,305 -870,805 -256,793.65 .00 -614,011.35

TOTAL EXPENSES 853,500 17,305 870,805 204,011.97 .00 666,793.03

PRIOR FUND BALANCE 837,989.46

CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 52,781.68

REVISED FUND BALANCE 890,771.14

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Town of Windsor | LIVE |  
YEAR-TO-DATE BUDGET REPORT

P 21  
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FOR 2021 04

ACCOUNTS FOR: Cemetery Fund ORIGINAL APPROP TRANSFRS/ADJUSTMS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

30000010 Cem Fd Revenue Us

30000010 31512 Interest Income 0 0 0 0 .00 .00 .00 .00 .00 .0%

30000020 Cem Fd UPDBYCONV

30000020 39101 Amounts from Cur 0 0 0 0 .00 .00 .00 .00 .00 .0%

PRIOR FUND BALANCE .00  
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES .00  
REVISED FUND BALANCE .00

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Town of Windsor LIVE  
YEAR-TO-DATE BUDGET REPORT

P 22  
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FOR 2021 04

ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	44,094.96	.00	-44,094.96	100.0%

\*\* END OF REPORT - Generated by Latoya Parker \*\*