

TOWN OF WINDSOR
P. O. Box 307
Windsor, Virginia 23487

Phone 757-242-4288 Fax 757-242-9039 E-Mail windsor@windsor-va.gov

TOWN COUNCIL CONTINUED MEETING AGENDA
June 9, 2020
7:00 p.m.

1. Call to order - Welcome - Mayor Willis
2. Pledge of Allegiance - Councilman Stubbs
3. Public Hearing
 - a) None
4. Delegations, Public Comments and Citizens' Concerns
5. Consent Agenda
 - a) Minutes of the May 12, 2020 Council Meeting *
 - b) Minutes of the May 26, 2020 Budget Work Session *
 - c) Minutes of the May 26, 2020 Council Meeting *
 - d) Police Chief's Report *
 - e) Motion to Approve
6. Treasurer's Report *
7. Council's Discussion of Citizens' Concerns
8. Town Manager's Report
 - a) Budget/CIP *
 - b) Certification for Receipt of Coronavirus Relief Fund Payments By The Town of Windsor *
 - c) COVID-19 Business Interruption Small Business Grant Guidelines *
 - d) Duke Street and Virginia Avenue Waterline Replacement Project *
 - e) Appropriation of Funds for Annual HVAC Maintenance Services - Town Center *
9. Town Attorney's Report
10. Mayor's Report
11. Economic Development Authority
12. Other Reports
13. Old or Unfinished Business
14. New Business
15. Closed Session
 - a) Personnel Matters. Code Section 2.2-3711.A.1
16. Adjourn

Note: The asterisk beside an agenda item denotes that the item includes back-up material.

**Minutes
Windsor Town Council Meeting
Town Hall
May 12, 2020**

The Windsor Town Council met in regular session on May 12, 2020 at 7:00 p.m. by electronic participation in Windsor, Virginia. Mayor Glyn Willis called the meeting to order. He welcomed everyone to the electronic meeting. Terry Whitehead, Town Clerk, recorded the minutes. Sanford B. Wanner, Interim Town Manager, Chief Riddle, and Christy Newsome, Treasurer, were present in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Fred Taylor, Town Attorney, also participated electronically.

Council members present via electronic participation:

- Durwood Scott
- Greg Willis
- Walter Bernacki
- Kelly Blankenship
- J. Randy Carr
- George Stubbs

Mayor Willis explained that Council is limited in what can be covered in an electronic meeting. He said Council will strictly focus on immediate business that is pertinent to maintaining operations of the Town.

Consent Agenda

Mayor Willis said the Consent Agenda consists of the minutes of the April 14, 2020 Council meeting and the Police Chief's report. He asked if there were any questions or comments regarding the Consent Agenda.

Councilman Stubbs made a motion to adopt the Consent Agenda as presented. Councilman Carr seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Treasurer's Report

Ms. Newsome said the Treasurer's report for the month of April is before Council for review. She updated Council on the effects COVID-19 has had on the Town. She said staff has been conducting business by means of email, telephone, and the use of the drop box. She noted that three business owners have requested extensions on renewing their business licenses due to the pandemic. Ms. Newsome asked if there were any questions.

Councilman Carr asked for an update on Personal Property tax collections.

Ms. Newsome reported that staff has collected 85% of the Personal Property taxes.

Vice Mayor Scott said he has several questions regarding the Treasurer's report, but due to the format of this meeting, he would like to call Ms. Newsome at a later date to discuss his questions.

Mayor Willis asked that Council be informed by email of any questions or concerns discussed after the meeting regarding the Treasurer's report. Ms. Newsome said she will email Council any questions or concerns that are discussed.

Councilwoman Blankenship made a motion to approve the Treasurer's report. Councilman Greg Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

Budget Transfer

Ms. Newsome reported that Chief Riddle is requesting a budget transfer of \$3,500 from the Salaries and Wages line item 100-31100-42000 to the Overtime line item 100-31100-42001. She said this transfer is needed to cover shifts, vacations, and sicknesses due to being down one officer for six months. Ms. Newsome recommended that Council approve this budget transfer.

Chief Riddle explained that these funds are available due to salary savings from an officer who has been out for the past six months.

Councilman Greg Willis asked for an update on the officer who has been out for six months.

Chief Riddle stated that the officer has retired on medical disability. He said his former place of employment is covering the medical retirement due to a law suit that was filed against them. Chief Riddle said the hiring process has begun for a new officer.

Ms. Newsome confirmed that the \$3,500 budget transfer and the new hire will not affect the budget for next fiscal year as questioned by Vice Mayor Scott.

Councilman Bernacki made a motion to approve a transfer of \$3,500 from the Salaries and Wages line item 100-31100-42000 to the Overtime line item 100-31100-42001 in the Police Department. Vice Mayor Scott seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #3.

E-911 Communication Tax

Ms. Newsome reported that the E-911 Communication Tax MOU agreement was revised effective January 1, 2019 to include a surcharge multiplied by a factor of four which has increased the Town's monthly disbursement to the County by 22% per month this fiscal year that was not budgeted.

Ms. Newsome explained that Isle of Wight County also made the decision to bill Towns quarterly in the current fiscal year instead of annually for the prior fiscal year E-911 True-Up Joint Services. This decision was made to avoid the County from bearing the costs all year. She noted that if this is not corrected at this time, it will continue to impact the budget going forward.

Ms. Newsome recommended that Council adopt the enclosed resolution appropriating the sum of \$60,000 to cover the 22% monthly disbursement increase and the revised billing schedule for the E-911 True-Up Joint Services.

Councilman Bernacki asked for more detail regarding what has already been paid towards the E-911 True-up Joint Services for FY2020, and what is due now after the 22% increase and the revised billing schedule.

Ms. Newsome said that prior fiscal year True-Up has been paid. She explained that Isle of Wight County is requesting \$55,114 for FY2020, and the Town has already paid \$26,885 of the \$55,114. She said there is an additional bill for \$26,886. She stated that approximately \$80,000 will be due after July 1, 2020.

Chief Riddle explained that the E-911 funds are collected by the State through cell and landline bills which is dispersed back to the localities. He explained that the Town doesn't receive any funds and has to pay Isle of Wight County because the Town is in a joint E-911 communications center with the County.

Vice Mayor Scott expressed his concerns with Isle of County changing the payment schedule. He explained that this puts the Town in a financial bind regarding the budgeted funding for the E-911 Communication Tax.

Chief Riddle agreed with Vice Mayor Scott and said these issues will be discussed at the next ECC Board meeting.

Mayor Willis read the title of the resolution as follows: "A resolution appropriating the sum of \$60,000 from the Unappropriated Fund Balance of the General Fund to the 2019-2020 General Fund Operating Budget."

After further discussion, Councilman Greg Willis made a motion to adopt the resolution entitled: A Resolution Appropriating The Sum Of \$60,000 From The Unappropriated Fund Balance Of The General Fund To The 2019-2020 General Fund Operating Budget. Councilman Bernacki seconded, and Council passed the motion five to one as recorded on the attached chart as motion #4.

Water Line Relocation

Ms. Newsome reported that the Maintenance Supervisor has requested to relocate the water line that is connected from 113 South Court Street to East Griffin Street at the future construction site of the new Public Works Building. She said in order to avoid damage to the existing water line, it will be relocated to the new water main on South Court Street. Ms. Newsome said the cost of the work is \$4,800 as stated on the attached proposal.

Ms. Newsome recommended that Council adopt the enclosed resolution.

Councilwoman Blankenship asked why this work couldn't take place during the construction of the Public Works Building.

Mr. Wanner said the site needs to be prepared in advance to avoid complicating any future work. He explained that doing the work in advance could eliminate costly water line change orders once the project begins.

Councilman Greg Willis said he spoke with Mr. Sims, Maintenance Supervisor, regarding this project. He said he was told by Mr. Sims that this water line should have been

moved when the water line became viable on South Court Street. He said this work will relocate the water meter at the home located on South Court Street from the rear of the house to the street side. He said this will keep staff from going onto the property to read meters which could potentially be a liability. Councilman Greg Willis stated that this work will also make the water line much shorter and a cleaner run to the South Court Street residence.

After further discussion, Mayor Willis read the title of the resolution as follows: "A resolution appropriating the sum of \$4,800 from the Unappropriated Fund Balance of the Water Fund to the 2019-2020 Water Fund Operating Budget."

Councilman Greg Willis made a motion to adopt the resolution entitled: A Resolution Appropriating The Sum Of \$4,800 From The Unappropriated Fund Balance Of The Water Fund To The 2019-2020 Water Fund Operating Budget. Councilman Stubbs seconded, and Council unanimously passed the motion as recorded on the attached cart as motion #5.

Town Manager's Report

Budget Proposal

Mr. Wanner reviewed the draft Budget proposal for the upcoming 2020-2021 fiscal year. He reported that there are no tax or fee increases proposed. He said a 5% reduction has been made in Sales Tax, Meals Tax and Business Licenses due to the COVID-19 pandemic. He said Staff and Council will need to monitor this situation closely as this pandemic continues.

Mr. Wanner said it has been recommended that we maintain our current real estate tax rate of \$0.10 per \$100, our current personal property tax rate of \$0.50 per \$100, and our current machinery and tools tax rate of \$0.25 per \$100.

Mr. Wanner assured Council that the Capital Budget is within our means for the future. He said funds have been set aside for the final debt payment related to the renovations of the Windsor Town Center.

Mr. Wanner reported that we operate our Water Fund as an "enterprise fund," and we are maintaining our current water rate of \$7.50 per 1,000 gallons with a minimum bill of \$26.25. He said this year's budget funds depreciation at 61%.

Mr. Wanner stated that the budget is balanced in both the General Fund and the Water Fund, and it is balanced without cutting any services.

Mr. Wanner said the Budget is on the Town's website for the public to view. He stated that a motion is needed to set a public hearing on the Budget and CIP for Tuesday, May 26, 2020 at 7:00 p.m., and it will be up for adoption at the June 9, 2020 meeting.

Mayor Willis said the Budget work session was cancelled due to the COVID-19 pandemic. He said any questions, concerns, or comments can be sent to Mr. Wanner or Ms. Newsome prior to the May 26, 2020 public hearing.

Councilwoman Blankenship expressed her concerns with not being able to discuss, as a group, how global issues could possibly affect the Budget. She said she would like to have this discussion before the public hearing.

After further discussion, Councilman Greg Willis made a motion to schedule a Budget work session on Tuesday, May 26, 2020 at 5:30 p.m. and to set a public hearing on the Budget and CIP for Tuesday, May 26, 2020 at 7:00 p.m. Councilman Stubbs seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #6.

Mr. Taylor explained the process of holding a public hearing while conducting a zoom meeting.

Appropriation of Funds for the Public works Building

Mr. Wanner reported that the Invitation for Bid (IFB) #2020-02 for the Windsor Public Works Building was publicly advertised on March 30, 2020. He said bids were received and opened at 2:00 p.m. on April 22, 2020. He said 17 bids were received and were reviewed by Brian Camden and staff. He reported that C.W. Brinkley was the low responsive and responsible bidder at \$524,800.

Mr. Wanner explained that this project was identified in 2016 and budgeted in 2020 at \$680,000. He said the site plan for storm water was approved in 2016 and is current.

Mr. Wanner said the total project costs are shown on the attached post-bid project cost model for the Public Works Building project. Mr. Wanner said he would be glad to answer any questions. He said Mr. Camden, Construction Program Manager with Alpha Corporation, is also present to answer questions.

Mr. Wanner recommended that Council adopt the enclosed resolution awarding the contract to C.W. Brinkley, and authorizing the Interim Town Manager to do all things necessary to complete this work.

Mr. Camden confirmed that the bid specs were met appropriately to avoid potential additional costs as questioned by Councilman Bernacki.

Councilman Bernacki asked if the construction contingency of 5% would be sufficient to handle any potential unknowns. Mr. Camden said this is a design build on the contract; therefore, it is a fairly typical contingency amount.

Councilman Greg Willis questioned if a stand-by generator is an anticipated need for the building. Mr. Camden said it was not mentioned, but it could be added. Ms. Newsome said the maintenance staff has portable generators. She said Mr. Sims has stated that they are sufficient for their needs.

Vice Mayor Scott said he would like to verify that all site work costs are included in the agreement. He noted that the bid is extremely less than the previous \$680,000 estimated cost; therefore, he would like to make sure that all modifications and site work is included. Mr. Camden noted that the bid site work costs are included in the agreement under ARTICLE 1. SCOPE OF WORK. Mr. Camden also reviewed the Allowances under Exhibit "A" of the contract.

Councilman Bernacki said this presents an opportunity for the Town to construct a building with the site work included for less than the \$680,000 previously estimated. He said the construction of this building will bring people into Town that will spend money and support our local establishments. He said this building should serve this community well into the future for at least the next 50 to 80 years. Councilman Bernacki said he is in favor of moving forward with this project.

Councilman Carr said he has reviewed the drawings in the past, and he feels that everything is in order. He said there is always the possibility for one or two change orders due to soil condition. He said moving the water line in advance will most likely avoid a potential change order. He said he is very pleased with the bid, and the contractors are great people to work with. Councilman Carr said he is in favor of moving forward with the project.

After further discussion, Mayor Willis read the title of the resolution as follows: "A resolution appropriating the sum of \$621,075 to the 2019-20 General Fund Operating Budget."

Councilman Stubbs made a motion to adopt the resolution entitled: A Resolution Appropriating The Sum Of \$621,075 to the 2019-20 General Fund Operating Budget. Councilman Bernacki seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #7.

Mr. Camden said ground breaking is scheduled to take place June 1, 2020.

Council requested that hard copies of meeting packets be delivered in the future for better review of documents.

Other Reports

Mr. Wanner reported that the Salary Study, approved by Council, kicked off Monday, May 4, 2020. He said the June 5, 2020 Concert at the Gazebo and the fireworks scheduled for July 4, 2020 has been cancelled due to the COVID-19 pandemic. He said Isle of Wight County is planning to have the fireworks at the fairground where people can sit in their vehicles to enjoy. He reported that the Church Street/Shiloh Drive sidewalk project and the installation of the acoustical panels at the Town Center began today. He said the Town received 13 applications for the Town Manager position, and the resume packets will be delivered Friday, May 15, 2020. Mr. Wanner noted that the Memorial Day holiday will be Monday, May 25, 2020, and the Budget work session and public hearing is scheduled for May 26, 2020.

Councilman Stubbs made a motion to adjourn. Councilman Greg Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #8.

The meeting adjourned at 8:35 p.m.

Glyn Willis, Mayor

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date May 12, 2020

Motion #	Carr	Stubbs	Scott	Greg Willis	Bernacki	Blankenship	Glyn Willis
1	Y	Y	Y	Y	Y	Y	
2	Y	Y	Y	Y	Y	Y	
3	Y	Y	Y	Y	Y	Y	
4	Y	Y	Y	Y	Y	Y	
5	Y	Y	Y	Y	Y	Y	
6	Y	Y	Y	Y	Y	Y	
7	Y	Y	Y	Y	Y	Y	
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Jerry Whitehead, Clerk

**Minutes
Windsor Town Council Budget Work Session
Town Hall
May 26, 2020**

The Windsor Town Council met in a Budget Work Session on May 26, 2020 at 5:30 p.m. by electronic participation in Windsor, Virginia. Mayor Glyn Willis called the meeting to order. He welcomed everyone to the electronic meeting. Terry Whitehead, Town Clerk, recorded the minutes. Sanford B. Wanner, Interim Town Manager and Christy Newsome, Treasurer, were present in the Council Chamber of the Windsor Town Hall. Fred Taylor, Town Attorney, also participated electronically.

Council members present via electronic participation: Durwood Scott
Greg Willis
Kelly Blankenship
George Stubbs

Council members absent: Walter Bernacki
J. Randy Carr

Proposed FY 2020-2021 Operating Budget and FY 2020-2025 CIP

Mr. Wanner said he sent an email to Council on May 18, 2020 asking for areas of interest or concerns to be discussed regarding the proposed FY 2020-2021 Operating Budget and FY 2020-2025 Capital Improvements Plan (CIP). He said staff received a set of questions from Councilwoman Blankenship on May 20, 2020. Mr. Wanner reported that he and Ms. Newsome answered the questions and emailed their responses to Council.

Mayor Willis said he spoke with Mr. Stallings before he left; therefore, his questions and concerns were previously addressed. He asked Councilwoman Blankenship to give an overview of her questions, concerns, and the responses that were provided.

Councilwoman Blankenship said most of the questions were answered with no further discussion needed. She noted that last year she requested better documentation of assumptions made in the budget, and the report provided is the same as the previous year. She said for every line item that has significant changes, assumptions need to be documented and shared with Council. She explained that the budget pages also need to include a column for current fiscal year expenses plus projected current fiscal year to date. She suggested that this item be added to the action item list to revisit in the near future.

Councilwoman Blankenship expressed her concerns with the \$40,000 appropriated to cover an anticipated 5% revenue shortfall. She said she feels that it would be more prudent to reduce expenses since there are many line items in the budget that are over-budgeted.

Mr. Wanner said he looked at every opportunity to reduce expenses in the budget. He said over the years, staff has been very prudent in anticipating the expenses in the General Fund and in the Water Fund. He said approximately 80% of expenses in local Government is in your professional staff. He said there could be a potential reduction in travel and training expenses due to COVID-19. Mr. Wanner explained that in a Town of this size with our service demands to the community and its residents, we are limited with a budget of this size.

Mayor Willis said due to COVID-19 and potential lower revenues, Council will need to monitor and determine if we need to cut expenditures for long term effects or use unappropriated funds for short term effects moving forward. He said we won't really know if we have revenue issues until July, 2020 after the Meals Tax is received.

After discussion, it was the consensus of Council to leave the budget as is, monitor revenues and expenses, and pull from the Unappropriated Fund Balance if needed.

Councilman Stubbs questioned the decrease in Isle of Wight County's contribution to the Town Center from \$25,000 a year to \$12,500 a year. It was confirmed that after the four year commitment of \$25,000 from Isle of Wight County to the Town Center, the contribution was decreased to \$12,500.

Council continued to discuss funding the body cameras for the Police Department which was determined to be a Capital Project, the IT line item increase due to Tyler Technologies and the Town's contract with Isle of Wight County, and the annual HVAC Maintenance Services bids for the Town Center. Several Council members said they have not seen the bids. Mr. Wanner said this will be an agenda item for the June 9, 2020 Council meeting.

Councilwoman Blankenship noted that the Supplies and Staffing line items in the Town Center Budget seemed high. She suggested adjusting those line items and increasing the Repairs and Maintenance line item to cover the proposed HVAC Maintenance Services expense. Mr. Wanner said he would review those line items and make the recommended budget revision.

Councilman Stubbs asked if there were any State funds being appropriated to help localities during the pandemic.

Mr. Wanner explained that under the CARES Act, the Town can be reimbursed for cleaning items and personal protective equipment (PPE) through December 31, 2020. He said there is no revenue replacement through the CARES Act.

Mr. Wanner reported that Isle of Wight County is considering establishing a COVID-19 Business Interruption Small Business Grant Program at their May 28, 2020 Board meeting. Mr. Wanner said this will be an agenda item for the June 9, 2020 Council meeting if adopted by the County.

Councilman Stubbs made a motion to adjourn. Councilman Greg Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

The meeting adjourned at 6:30 p.m.

Glyn Willis, Mayor

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date May 21, 2020 Budget Work session

Motion #	Carr	Stubbs	Scott	Greg Willis	Bernacki	Blankenship	Glyn Willis
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Jerry Whitehead - Clerk

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**Minutes
Windsor Town Council Meeting
Town Hall
May 26, 2020**

The Windsor Town Council met in regular session on May 26, 2020 at 7:00 p.m. by electronic participation in Windsor, Virginia. Mayor Glyn Willis called the meeting to order. He welcomed everyone to the electronic meeting. Terry Whitehead, Town Clerk, recorded the minutes. Sanford B. Wanner, Interim Town Manager, and Christy Newsome, Treasurer, were present in the Council Chamber of the Windsor Town Hall. Fred Taylor, Town Attorney, also participated electronically.

Council members present via electronic participation: Durwood Scott
Greg Willis
Kelly Blankenship
J. Randy Carr
George Stubbs

Council member absent: Walter Bernacki

Public Hearing

Mayor Willis said there are two public hearings tonight to receive public comments on the 2020-2021 through 2024-2025 Capital Improvement Plan (CIP) and the Fiscal Year 2020-2021 proposed Budget. He explained that if anyone from the public would like to speak in favor or in opposition when the public hearing is open, select the "raise hand" icon, and Council will give them an opportunity to make their comments.

Capital Improvement Plan (CIP)

Mr. Wanner said the first public hearing is to receive the comments and requests of interested citizens and organizations concerning the formulation and preparation of a proposed Capital Improvement Plan (CIP) for the fiscal years 2020-2021 through 2024-2025 for the Town of Windsor, Virginia. He said the Town of Windsor's Capital Improvement Plan encompasses contemplated expenditures by the Town of Windsor in excess of \$1,000 for improvements to sidewalks, public buildings, public streets, public lands, public utilities, public services and public safety.

Mayor Willis opened the public hearing. He asked for any persons wishing to speak in favor of the CIP to select the "raise hand" icon. There were none. He asked for any persons wishing to speak in opposition of the CIP to select the

"raise hand" icon, and seeing none, he closed the public hearing. He said it is now open for discussion among Council. There was no discussion.

Proposed Budget Fiscal Year 2020-2021

Mr. Wanner said the next public hearing is to consider the proposed Budget for the Town of Windsor, Virginia for the fiscal year July 1, 2020 through June 30, 2021.

Mayor Willis opened the public hearing. He asked for any persons wishing to speak in favor of the proposed Budget to select the "raise hand" icon. There were none. He asked for any persons wishing to speak in opposition of the proposed Budget to select the "raise hand" icon, and seeing none, he closed the public hearing. He said it is now open for discussion among Council. There was no discussion.

Mayor Willis said Council will vote on the CIP and Budget at the continued meeting scheduled for June 09, 2020.

Councilman Stubbs made a motion to continue this meeting on June 9, 2020. Councilman Greg Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Mayor Glyn Willis

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date May 26, 2020 Budget Public Hearing

Motion #	Carr	Stubbs	Scott	Greg Willis	Bernacki	Blankenship	Glyn Willis
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Jerry Whitehead - Clerk

Town of Windsor

Memorandum

June 9th, 2020

TO: The Honorable Mayor and Town Council

FROM: Sandy Wanner, Interim Town Manager
R.D. Riddle, Chief of Police

SUBJECT: Police Chief's Report

Enclosed is the Police Chief's Report for the month of May, 2020.

I recommend that you receive and file the report.



Town of Windsor Police Department



From: R.D. Riddle, Chief of Police
 To: The Honorable Mayor and Town Council
 Subject: Monthly Activity Report for May, 2020

The following activities were reported as having occurred within the corporate limits of the Town of Windsor during May, 2020.

Patrol / Business Checks Section

05/19 04/20 05/20

Patrol / Business Checks	1535	1688	1567
Citizen House Checks	2	3	2
Directed Patrol Checks	0	0	1

Traffic Related Stops / Offenses Section

Traffic Stops Conducted (Total)	269	41	96
Traffic Summons Issued for Primary Offense	191	21	73
Secondary Violations	15	1	2
Total Number of Summons Issued	206	22	75
Warnings / Advice Given	78	21	21
Inspections (Child Safety Seat / Trailer / Vehicle)	0	0	0
Driving Under the Influence Arrests	0	1	2
Wanted Persons Arrested through Traffic Enforcement	1	0	2

Current / Ongoing Police Investigations Section

Open Investigation Assigned to Patrol	6	3	4
Open Investigation Assigned to Detective	4	4	4
On-Going Undercover Operation(s)	0	0	0
Investigations Solved w/ Charges Filed or sent to Commonwealth Attorney	8	2	5
Investigations Solved or Closed Pending Further Leads	9	4	3



Town of Windsor Police Department



Arrests / Warrants Related Section

Felony Arrests Made	2	0	2
Felony Warrants (Obtained)	1	1	1
Felony Warrants (Served)	2	0	2
Misdemeanor Arrests Made	7	5	10
Misdemeanor Warrants (Obtained)	6	3	8
Misdemeanor Warrants (Served)	7	5	10
Juvenile Petitions (Obtained / Served)	0	0	0
Narcotics / Weapons Related Arrests	3	0	2
Search Warrant Obtained and Executed	2	1	1
Seizures Made	3	0	2
Weapons (Confiscated / Destroyed)	0	0	1
Emergency Protection Orders (Obtained)	0	0	0
Emergency Protection Orders (Served)	3	2	1
Emergency Custody Order / Temporary Detention Orders	1	0	0

Reports Taken

Criminal Reports Taken	12	8	8
Motor Vehicle Crash Reports Taken	3	2	2
Field Interview Cards Obtained	2	0	0
Missing Persons / Run-Away Report Taken	0	0	0
Death Reports Taken	0	0	0

Auxiliary Officers

Total Hours Worked	8
Total Hours Covered (Would have been Full Time Overtime)	0
Total Reports Taken	0
Total Summons Issued	0
Total Arrests Made	0



Town of Windsor Police Department



From: R.D. Riddle, Chief of Police
To: The Honorable Mayor and Town Council
Subject: Monthly Summary Report for May, 2020

Arrests – The individuals listed have been charged with a criminal offense(s) and are presumed innocent.

- On 5/1/20 Jamal L. Rojas, 28 of Suffolk, VA was arrested for Possession of a Controlled Substance.
- On 5/9/20 Antonio L. Hicks, 46 of Windsor, VA was arrested for Indecent Exposure.
- On 5/22/20 Diamond S. Lee, 21 of Hampton, VA was arrested for Carrying a Concealed Weapon-Gun.
- On 5/23/20 Robert J. Flynn Jr., 28 of Suffolk, VA was arrested for Driving Under the Influence.
- On 5/26/20 Lindsay A. Parr, 25 of Franklin, VA was arrested on outstanding warrants for Possession of a Controlled Substance and Possession of Controlled Paraphernalia.
- On 5/30/20 Craig A. Walter, 54 of Roanoke, VA was arrested on an outstanding warrant for Contempt of Court.
- On 5/31/20 Zachary T. Fite, 28 of Franklin, VA was arrested for Driving Under the Influence, Refusal, Reckless Driving and Driving While License Revoked- DUI Related.

Incidents – These incidents reflect reported incidents and do not indicate a verified criminal offense. Block numbers are approximate.

- 5/6/20- Larceny form Building – 100 Marlette St.
- 5/9/20- Indecent Exposure – 20 E. Windsor Blvd.
- 5/9/20- Simple Assault – 23300 Courthouse Hwy.
- 5/12/20- Fraud-ID Theft – 24300 Lovers Ln.
- 5/13/20- Traffic Accident – 60 W> Windsor Blvd.



Town of Windsor Police Department



- 5/14/20- Simple Assault – 23300 Courthouse Hwy.
- 5/14/20- Fraud – 10 S. Court St.
- 5/16/20- Overdose – 10200 Joyner Town Ln.
- 5/19/20- Larceny – 11400 E. Windsor Blvd.
- 5/22/20- Weapon Law Violation – 10 E. Windsor Blvd.
- 5/23/20- Lost Property – 10 Liberty Ave.
- 5/23/20- Traffic Accident – 10 E. Windsor Blvd.
- 5/27/20- Destruction of Property - 10 Community Dr.
- 5/29/20- Death Report – 10200 Essie Doris Ln.
- 5/29/20- Traffic Accident – W. Windsor Blvd. / Bank St.



Town of Windsor Police Department



Windsor Calls For Service Break-Down Page

"These are simply calls for service and do not indicate verified crime"

Complaint Type	05/2019	04/2020	05/2020
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Reported / Responded Criminal Offenses

Abduction (Kidnapping)	0	0	0
Assault (Felony / Malicious Wounding)	0	0	0
Assault (Misdemeanor)	2	2	2
Assault (Domestic)	0	1	2
Auto Theft (Unauthorized Use)	1	1	0
Break & Enter (Attempted Burglary)	0	0	0
Burglary	0	0	0
Counterfeit	0	1	0
Child Abuse (Neglect)	1	0	0
Destruction of Private Property (Vandalism)	3	1	4
Disorderly Conduct	1	0	1
Embezzlement	0	0	0
Firearms Offenses / Complaints	2	0	2
Fraud	0	1	2
Harassment	0	0	0
Indecent Exposure	0	0	1
Larceny (Grand / Petit)	0	0	4
Larceny (Gas Drive Off)	0	0	0
Larceny (From Vehicle)	0	8	0
Narcotic Offenses	4	0	1
Public Intoxication	2	0	0
Threats (Death / Bodily Harm)	0	0	0
Trespassing (Loitering)	2	0	1
Robbery	0	0	0
Sex Related Offenses	1	1	0
Psychiatric Problems	1	1	0

TOTALS	20	17	20
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Town of Windsor Police Department



Reported / Responded Non-Criminal Offenses

911 Hang Up	1	0	0
Alarm (Commercial)	4	4	4
Alarm (Residential)	2	1	2
Animal Complaint	3	1	3
Assist Other Jurisdiction (Mutual Aid)	12	5	10
Assist Rescue	10	2	6
Assist Fire	2	0	4
Business Assist / Police Escort	2	2	2
Citizen Assist	40	21	31
Disturbance (Noise)	4	2	3
Found Property	0	2	0
Juvenile Problem	0	0	3
Missing Person (Run-Away)	0	0	0
Motor Vehicle Crash	8	7	4
Motorist Assist (Traffic Hazard)	10	7	5
Parking Violation(s)	0	1	0
Reckless Driving	16	9	9
Suspicious Activity (Peeping Tom/etc.)	22	11	11
Unsecured (Business)	2	1	2
Unsecured (Residence)	0	0	0
Walk-In Complaints	12	9	10
Welfare Check	10	5	1
Other / Unclassified	21	11	6
TOTALS	<u>181</u>	<u>101</u>	<u>116</u>

Self-Initiated Service Calls

Business and Patrol Checks / Traffic Stops / Field Interviews / House Checks / Directed Patrols

05/2019	04/2020	05/2020
1923	1787	1716

Total "Calls for Service" reported by the Windsor Police Department


Total Calls 05/2019	Total Calls 04/2020	Total Calls 05/2020
2033	1862	1796

Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Members of Town Council

FROM: Christy Newsome, Treasurer 

RE: Treasurer's Report

I am enclosing the treasurer's report for the month of May.

- Holland Meadows Phase II had street lights installed. The developer pays the town for this project as the town has to pay Dominion Power. We received the funds from the developer and the bill of \$24,568.87 was paid to Dominion Power from Miscellaneous Revenue.
- I paid the remainder \$26,886 payment to Isle of Wight County for our 2019/2020 fiscal year True-Up contribution for E-911 Communication.
- The acoustical panels are complete at the Windsor Town Center. I made the final payment of \$9,983 for this project on May 28th.
- I have transferred \$44,000 from the Water Fund and \$344,575 of the \$347,075 from the Space Needs Fund to the General Fund for the Public Works Building Project. I plan to transfer our \$230,000 CD with Old Point National Bank in September 2020, as our CD will be mature at that date.
- The auditor has requested his preliminary request of information for FY 2019/2020, I have sent all documents to him via email.

TREASURER'S REPORT
May 31, 2020

General Fund

Checking – Farmers Bank	\$ 890,452.85
Checking – WPD Forfeited Assets	2,018.97
Certificates of Deposit – Cemetery	117,623.96
Certificates of Deposit	<u>585,284.37</u>
	\$ 1,595,380.15

Water Fund

Checking – Farmers Bank	\$ 523,888.40
Certificate of Deposit	<u>292,660.54</u>
	\$ 816,548.94

**Future Development
& Space Needs Fund**

Checking – Farmers Bank	\$ 3,290.01
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Windsor Town Center

Checking – Farmers Bank	\$ 112,491.82
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All Funds

Total Bank Assets	<u>\$ 2,527,710.92</u>
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Liabilities – Water Fund

Farmers Bank – Bond	\$ 535,000.00 (principal only)
USDA Rural Development	<u>\$ 584,674.67</u>
	\$ 1,159,093.26

Liabilities – Windsor Town Center

Farmers Bank – Loan	\$ 82,850.72
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TOWN OF WINDSOR

TREASURER'S REPORT

GENERAL FUND

Balance on hand April 30, 2020		\$ 417,093.55
Receipts:		
Total receipts collected in May	<u>598,457.39</u>	
Total receipts prior to month's disbursements		\$ 1,015,550.94
Disbursements:		
Total disbursements in May	<u>125,098.09</u>	
Balance on hand May 31, 2020 - Farmers Bank		\$ 890,452.85

TOWN OF WINDSOR
TREASURER'S REPORT
WINDSOR POLICE FORFEITED ASSETS

Balance on hand April 30, 2020		\$ 2,018.71
Receipts:		
Total receipts collected in May	<u>0.26</u>	
Total receipts prior to month's disbursements		2,018.97
Disbursements:		
Total disbursements in May	<u>0.00</u>	
Balance on hand May 31, 2020 – Farmers Bank		\$ 2,018.97

TOWN OF WINDSOR

TREASURER'S REPORT

WATER FUND

Balance on hand April 30, 2020		\$520,667.86
Receipts:		
Total receipts collected in May	<u>60,431.19</u>	
Total receipts prior to month's disbursement		581,099.05
Disbursements:		
Total disbursements in May	<u>57,210.65</u>	
Balance on hand May 31, 2020 - Farmers Bank		\$523,888.40

TOWN OF WINDSOR
TREASURER'S REPORT
CENTER/FUTURE DEVELOPMENT
& SPACE NEEDS FUND

Balance on hand April 30, 2020		\$ 347,839.91
Receipts:		
Total receipts collected in May	<u>25.10</u>	
Total receipts prior to month's disbursements		347,865.01
Disbursements:		
Total disbursements in May	<u>344,575.00</u>	
Balance on hand May 31, 2020 – Farmers Bank		\$ 3,290.01

TOWN OF WINDSOR
TREASURER'S REPORT
WINDSOR TOWN CENTER

Balance on hand April 30, 2020		\$ 123,327.70
Receipts:		
Total receipts collected in May	<u>19.13</u>	
Total receipts prior to month's disbursements		123,346.83
Disbursements:		
Total disbursements in May	<u>10,855.01</u>	
Balance on hand May 31, 2020 – Farmers Bank		\$ 112,491.82



Town of Windsor | LIVE |
YEAR-TO-DATE BUDGET REPORT

05/02/2020 11:36
4966cjer

FOR 2020 11

JOURNAL DETAIL 2020 11 TO 2020 11

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000010 31111 CY Tax - Real Prope	-200,000	-200,000	-202,707.48	-679.84	.00	2,707.48	101.4%
2020/11/000043 05/13/2020 CRP	-157.80 REF RE			2019 RE TAX			
2020/11/000058 05/18/2020 CRP	-447.10 REF RE			2019 RE TAX			
2020/11/000083 05/27/2020 CRP	-70.24 REF RE			2019 RE TAX			
2020/11/000084 05/27/2020 CRP	-4.70 REF RE			2019 RE TAX			
10000010 31112 Delinquent Year	0	0	-243.07	.00	.00	243.07	100.0%
10000010 31114 Prepaid Taxes	0	0	-539.34	-508.70	.00	539.34	100.0%
2020/11/000083 05/27/2020 CRP	-297.10 REF MS						
2020/11/000084 05/27/2020 CRP	-211.60 REF MS						
10000020 31122 Cur. Public Service	-11,500	-11,500	-10,605.58	-24.23	.00	-894.42	92.2%
2020/11/000065 05/20/2020 CRP	-24.23 REF RE			2019 RE TAX			
10000030 31120 Current Year Mobile	-5,000	-5,000	-4,085.90	.00	.00	-914.10	81.7%
10000030 31121 PPTRA Contribution	-19,550	-19,550	-19,527.44	.00	.00	-22.56	99.9%
10000030 31131 Current YearCY - Pe	-75,000	-75,000	-71,983.32	-6,191.00	.00	-3,016.68	96.0%
2020/11/000006 05/04/2020 CRP	-70.97 REF PP			2019 PP TAX			
2020/11/000006 05/04/2020 CRP	-1.04 REF PP			2019 PP TAX			
2020/11/000006 05/04/2020 CRP	-3.50 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-6.12 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-1.83 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-10.81 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-4.41 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-18.46 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-89.62 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-23.75 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-59.40 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-113.45 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-25.25 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-6.12 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-1.83 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-2.51 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-7.39 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-5.17 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-18.00 REF PP			2019 PP TAX			
2020/11/000007 05/04/2020 CRP	-23.63 REF PP			2019 PP TAX			



JOURNAL DETAIL 2020 11 TO 2020 11

ACCOUNTS FOR:	General Fund	Current YearCY - Pe	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
10000030	31131	2020/11/000007	05/04/2020	CRP	-18.75	REF	PP	2019	PP	TAX	
2020/11/000007	05/04/2020	CRP	-4.65	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-1.83	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-13.30	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-9.34	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-56.43	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-28.88	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-5.26	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-9.46	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-6.31	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-6.70	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-3.12	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-60.07	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-24.10	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-22.76	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-39.51	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-51.65	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-7.39	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-7.67	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-37.38	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000007	05/04/2020	CRP	-85.38	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-55	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-88	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-7.27	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-1.98	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-90	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-70.69	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-13.08	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-15.21	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-18.24	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-7.39	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-63.13	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-7.94	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-92.40	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-11.86	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-41.23	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-48.25	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-29.55	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-20.16	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-105.02	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-18.37	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-4.07	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-464.06	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000008	05/04/2020	CRP	-22.87	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000009	05/04/2020	CRP	-4.97	REF	PP	2019	PP	TAX	2019	PP	TAX
2020/11/000009	05/04/2020	CRP	-9.40	REF	PP	2019	PP	TAX	2019	PP	TAX



JOURNAL DETAIL 2020 11 TO 2020 11

FOR 2020 11

ACCOUNTS FOR: 100 General Fund	General Fund	Current YearCY - Pe	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2020/11/000002	05/04/2020	CRP	-7.18	REF PP		2019	PP TAX		
2020/11/000002	05/04/2020	CRP	-4.21	REF PP		2019	PP TAX		
2020/11/000002	05/04/2020	CRP	-28.41	REF PP		2019	PP TAX		
2020/11/000009	05/04/2020	CRP	-8.51	REF PP		2019	PP TAX		
2020/11/000002	05/04/2020	CRP	-36.80	REF PP		2019	PP TAX		
2020/11/000002	05/04/2020	CRP	-4.09	REF PP		2019	PP TAX		
2020/11/000009	05/04/2020	CRP	-48.76	REF PP		2019	PP TAX		
2020/11/000009	05/04/2020	CRP	-49.93	REF PP		2019	PP TAX		
2020/11/000009	05/04/2020	CRP	-14.26	REF PP		2019	PP TAX		
2020/11/000009	05/04/2020	CRP	-19.99	REF PP		2019	PP TAX		
2020/11/000013	05/05/2020	CRP	-5.38	REF PP		2019	PP TAX		
2020/11/000013	05/05/2020	CRP	-4.69	REF PP		2019	PP TAX		
2020/11/000013	05/05/2020	CRP	-35.73	REF PP		2019	PP TAX		
2020/11/000013	05/05/2020	CRP	-6.22	REF PP		2019	PP TAX		
2020/11/000013	05/05/2020	CRP	-39.17	REF PP		2019	PP TAX		
2020/11/000015	05/05/2020	CRP	-33.81	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-76.77	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-52.52	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-18.85	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-1.00	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-23.94	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-153.90	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-3.50	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-3.50	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-43.23	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-27.93	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-33.19	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-6.60	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-66.38	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-50.89	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-11.48	REF PP		2019	PP TAX		
2020/11/000018	05/07/2020	CRP	-10.71	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-49.84	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-5.84	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-1.83	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-43.72	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-20.83	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-50.89	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-5.17	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-21.62	REF PP		2019	PP TAX		
2020/11/000020	05/07/2020	CRP	-17.95	REF PP		2019	PP TAX		
2020/11/000023	05/07/2020	CRP	-1.77	REF PP		2019	PP TAX		
2020/11/000028	05/11/2020	CRP	-5.46	REF PP		2019	PP TAX		
2020/11/000028	05/11/2020	CRP	-4.97	REF PP		2019	PP TAX		
2020/11/000028	05/11/2020	CRP	-1.47	REF PP		2019	PP TAX		
2020/11/000028	05/11/2020	CRP	-17.22	REF PP		2019	PP TAX		



FOR 2020 11

JOURNAL DETAIL 2020 11 TO 2020 11

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000030	31131	Current	Year	CY	-	Pe		
2020/11/000028	05/11/2020	CRP	-35.71	REF	PP	2019	PP	TAX
2020/11/000028	05/11/2020	CRP	-8.99	REF	PP	2019	PP	TAX
2020/11/000030	05/11/2020	CRP	-9.95	REF	PP	2019	PP	TAX
2020/11/000030	05/11/2020	CRP	-15.11	REF	PP	2019	PP	TAX
2020/11/000030	05/11/2020	CRP	-12.92	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-10.81	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-1.37	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-	37	REF	PP	2019	PP
2020/11/000031	05/11/2020	CRP	-6.48	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-2.74	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-	37	REF	PP	2019	PP
2020/11/000031	05/11/2020	CRP	-21.89	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-1.87	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-7.68	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-42.75	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-103.33	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-54.19	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-5.65	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-1.83	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-11.29	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-8.21	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-16.55	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-2.53	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-1.83	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-2.36	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-26.57	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-4.46	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-5.00	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-20.66	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-4.31	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-36.62	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-10.00	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-32.24	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-18.82	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-3.92	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-7.56	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-43.96	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-2.95	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-2.27	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-74.88	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-	69	REF	PP	2019	PP
2020/11/000031	05/11/2020	CRP	-10.46	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-24.05	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-4.05	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-1.83	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-3.50	REF	PP	2019	PP	TAX
2020/11/000031	05/11/2020	CRP	-32.71	REF	PP	2019	PP	TAX



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000030 31131 Current YearCY - Pe							
2020/11/000031 05/11/2020 CRP	-47.92 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-12.88 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-43.62 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-9.09 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-45.25 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-8.03 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-8.33 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-7.17 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-44.76 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-53.01 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-25.97 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-11.88 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-51.38 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-50.50 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-18.75 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-61.11 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-3.02 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-4.62 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-25.83 REF PP				2019 PP TAX		
2020/11/000040 05/13/2020 CRP	-7.62 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-10.33 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-17.22 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-1.83 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-48.78 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-11.60 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-44.40 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-107.40 REF PP				2019 PP TAX		
2020/11/000043 05/13/2020 CRP	-75.35 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-4.69 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-2.21 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-9.97 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-14.64 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-7.39 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-10.81 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-13.05 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-13.47 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-14.35 REF PP				2019 PP TAX		
2020/11/000057 05/18/2020 CRP	-20.66 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-1.83 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-7.18 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-4.50 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-14.64 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-6.27 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-9.10 REF PP				2019 PP TAX		
2020/11/000058 05/18/2020 CRP	-4.28 REF PP				2019 PP TAX		



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100000030 31131 Current YearCY - Pe							
2020/11/000062 05/18/2020 CRP	-22.25 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-19.50 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-18.56 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-27.49 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-1.13 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-43.52 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-17.76 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-43.33 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-59.02 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-21.53 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-14.64 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-4.31 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-53.50 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-51.84 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-8.99 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-47.16 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-29.75 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-26.50 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-7.08 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-5.86 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-1.75 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-5.36 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-1.22 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-2.78 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-5.84 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-38.36 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-13.77 REF PP			2019 PP TAX			
2020/11/000062 05/20/2020 CRP	-9.04 REF PP			2018 PP TAX			
2020/11/000062 05/20/2020 CRP	-5.08 REF PP			2018 PP TAX			
2020/11/000062 05/20/2020 CRP	-15.81 REF PP			2018 PP TAX			
2020/11/000062 05/20/2020 CRP	-34.92 REF PP			2018 PP TAX			
2020/11/000062 05/20/2020 CRP	-30.00 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-1.83 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-58.64 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-2.92 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-6.31 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-3.93 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-6.20 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-32.78 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-29.18 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-15.07 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-25.54 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-3.50 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-4.65 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-2.26 REF PP			2019 PP TAX			
2020/11/000083 05/27/2020 CRP	-13.49 REF PP			2019 PP TAX			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPRO	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000030 31131 Current YearCY -- Pa							
2020/11/000083 05/27/2020 CRP	-11.67 REF PP				2019 PP TAX		
2020/11/000082 05/27/2020 CRP	-5.26 REF PP				2019 PP TAX		
2020/11/000083 05/27/2020 CRP	-95.02 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-4.12 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-7.11 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-37.97 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-23.15 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-1.04 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-21.04 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-5.26 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-11.39 REF PP				2019 PP TAX		
2020/11/000084 05/27/2020 CRP	-7.65 REF PP				2019 PP TAX		
2020/11/000093 05/28/2020 CRP	-.72 REF PP				2019 PP TAX		
2020/11/000093 05/28/2020 CRP	-1.11 REF PP				2019 PP TAX		
2020/11/000093 05/28/2020 CRP	-13.39 REF PP				2019 PP TAX		
2020/11/000093 05/28/2020 CRP	-16.55 REF PP				2019 PP TAX		
2020/11/000093 05/28/2020 CRP	-10.38 REF PP				2019 PP TAX		
10000050 31161 Penalties/Interest							
2020/11/000006 05/04/2020 CRP	-4,000	-4,000	-2,866.00	-499.88	2019 PP TAX	-1,134.00	71.7%
2020/11/000006 05/04/2020 CRP	-.59 REF PP				2019 PP TAX		
2020/11/000006 05/04/2020 CRP	-7.10 REF PP				2019 PP TAX		
2020/11/000006 05/04/2020 CRP	-.06 REF PP				2019 PP TAX		
2020/11/000006 05/04/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000006 05/04/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000006 05/04/2020 CRP	-.45 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.08 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-1.44 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.06 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.24 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-3.98 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.07 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.85 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.31 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-3.68 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.41 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.58 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.41 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-11.79 REF PP				2019 PP TAX		
2020/11/000009 05/04/2020 CRP	-.10 REF PP				2019 PP TAX		



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ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050	31161	Penalties/Interest						
2020/11/000009	05/04/2020	CRP	- .42 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	- .12 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	-6.42 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	- .05 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	- .17 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	-2.00 REF PP		2019 PP TAX			
2020/11/000009	05/04/2020	CRP	- .02 REF PP		2019 PP TAX			
2020/11/000013	05/05/2020	CRP	- .04 REF PP		2019 PP TAX			
2020/11/000013	05/05/2020	CRP	- .54 REF PP		2019 PP TAX			
2020/11/000015	05/05/2020	CRP	- .28 REF PP		2019 PP TAX			
2020/11/000015	05/05/2020	CRP	-3.38 REF PP		2019 PP TAX			
2020/11/000015	05/05/2020	CRP	- .03 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .64 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	-7.68 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .06 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .44 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	-5.25 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .04 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .16 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	-1.89 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .02 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .01 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .10 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .06 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .55 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	-7.30 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .06 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .10 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .09 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	-2.27 REF PP		2019 PP TAX			
2020/11/000018	05/07/2020	CRP	- .02 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .42 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	-4.98 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .04 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .05 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .58 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .02 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .36 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .17 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	-6.64 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .06 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .42 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	-5.09 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .04 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .04 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .52 REF PP		2019 PP TAX			
2020/11/000020	05/07/2020	CRP	- .18 REF PP		2019 PP TAX			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31161 Penalties/Interest							
2020/11/000020 05/07/2020 CRP	-2.16 REF PP					2019 PP TAX	
2020/11/000020 05/07/2020 CRP	-.02 REF PP					2019 PP TAX	
2020/11/000020 05/07/2020 CRP	-.17 REF PP					2019 PP TAX	
2020/11/000020 05/07/2020 CRP	-2.02 REF PP					2019 PP TAX	
2020/11/000020 05/07/2020 CRP	-.02 REF PP					2019 PP TAX	
2020/11/000023 05/07/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000023 05/07/2020 CRP	-.18 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.05 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.04 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-1.04 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.14 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.30 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-5.44 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.05 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.07 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.90 REF PP					2019 PP TAX	
2020/11/000028 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-.08 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-1.00 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-.13 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-1.51 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-1.29 REF PP					2019 PP TAX	
2020/11/000030 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.09 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-1.08 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.05 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.02 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.18 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.02 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.06 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.36 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.86 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.70 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-27.28 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.23 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.05 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.63 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.01 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.02 REF PP					2019 PP TAX	
2020/11/000031 05/11/2020 CRP	-.09 REF PP					2019 PP TAX	



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ACCOUNTS FOR: 100 General Fund

ORIGINAL APPROP REVISED BUDGET

AVAILABLE BUDGET PCT USED

YTD ACTUAL MTD ACTUAL ENCUMBRANCES

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31161 Penalties/Interest							
2020/11/000031 05/11/2020 CRP	-.07 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.14 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-4.04 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.22 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.17 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-6.09 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.05 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.43 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.34 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-4.11 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.09 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-1.12 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.27 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.16 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-5.11 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.04 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.39 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.06 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.76 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.31 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-3.70 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.62 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-8.01 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.07 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.09 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-1.05 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.01 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.20 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.03 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-2.81 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.02 REF PP				2019 PP TAX		
2020/11/000031 05/11/2020 CRP	-.03 REF PP				2019 PP TAX		



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050_31161 Penalties/Interest							
2020/11/000031 05/11/2020 CRP	-.27 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.40 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.11 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-9.88 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.08 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.36 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.08 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-5.27 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.38 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.07 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-5.33 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.83 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.37 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-5.19 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.44 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.22 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-7.90 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.07 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.10 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-1.19 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.03 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.76 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.22 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-2.58 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.76 REF PP			2019 PP TAX			
2020/11/000040 05/13/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.09 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.14 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-2.76 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.18 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-4.88 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.10 REF PP			2019 PP TAX			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31161 Penalties/Interest							
2020/11/000043 05/13/2020 CRP	-.37 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.90 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-16.34 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.14 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.15 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-1.79 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-24.46 REF RE			2019 RE TAX			
2020/11/000043 05/13/2020 CRP	-.70 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-8.46 REF PP			2019 PP TAX			
2020/11/000043 05/13/2020 CRP	-.07 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.47 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.08 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.00 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.12 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.46 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.74 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.09 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.13 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.11 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.32 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.13 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.51 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.13 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-1.51 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-2.07 REF PP			2019 PP TAX			
2020/11/000057 05/18/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.18 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-1.17 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-69.31 REF RE			2019 RE TAX			
2020/11/000058 05/18/2020 CRP	-.12 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.05 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-2.09 REF PP			2019 PP TAX			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31161 Penalties/Interest							
2020/11/000058 05/18/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.08 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.91 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000058 05/18/2020 CRP	-.43 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.19 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.50 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-8.20 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.07 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.15 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.23 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-4.61 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.36 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.15 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-6.24 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.05 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.36 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-4.33 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.49 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-5.90 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.05 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.18 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-2.15 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.12 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-1.46 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000062 05/18/2020 CRP	-.43 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.07 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.90 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.39 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-4.72 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.25 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-2.98 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.22 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-2.65 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000067 05/20/2020 CRP	-.05 REF PP			2019 PP TAX			



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ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050	31161	Penalties/Interest						
2020/11/000067	05/20/2020	CRP	-1.29	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.01	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.05	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.01	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.04	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.01	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.02	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.05	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.32	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-5.53	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.05	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-1.11	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-1.38	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.01	REF PP	2019	PP TAX		
2020/11/000067	05/20/2020	CRP	-1.36	REF PP	2018	PP TAX		
2020/11/000067	05/20/2020	CRP	-0.76	REF PP	2018	PP TAX		
2020/11/000067	05/20/2020	CRP	-2.37	REF PP	2018	PP TAX		
2020/11/000067	05/20/2020	CRP	-5.24	REF PP	2018	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.02	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.49	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.02	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.05	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-6.97	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.06	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.03	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.05	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-1.01	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.27	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-3.28	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.03	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.24	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.13	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.21	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-6.98	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.06	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.03	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.04	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.02	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.11	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.10	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.04	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-4.08	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.03	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.89	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-10.67	REF PP	2019	PP TAX		
2020/11/000083	05/27/2020	CRP	-0.09	REF PP	2019	PP TAX		



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000050 31161 Penalties/Interest							
2020/11/000083 05/27/2020 CRP	-4.35 REF RE			2019 RE TAX			
2020/11/000084 05/27/2020 CRP	-.03 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.41 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.73 REF RE			2019 RE TAX			
2020/11/000084 05/27/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.32 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.19 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-6.92 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.18 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-2.10 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.04 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.08 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.06 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-2.43 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-.02 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.18 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.11 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-1.34 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.01 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.14 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.09 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-2.69 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-.02 REF PP			2019 PP TAX			
10000050 31163 Administrative Coll	-10,000	-10,000	-2,085.26	-80.27	.00	-7,914.74	20.9%
2020/11/000043 05/13/2020 CRP	-30.00 REF MS						
2020/11/000067 05/20/2020 CRP	-20.27 REF MS						
2020/11/000083 05/27/2020 CRP	-30.00 REF MS						
10000060 31210 Local Sales & Use T	-110,000	-110,000	-117,593.12	-11,046.48	.00	7,593.12	106.9%
2020/11/000083 05/27/2020 CRP	-11,046.48 REF MS						
10000060 31211 Meals Tax	-365,000	-365,000	-417,945.78	.00	.00	52,945.78	114.5%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000100 31251 Vehicle License Fee							
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-11.11 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-12.05 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000018 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-19.44 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-56.56 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-17.64 REF PP			2019 PP TAX			
2020/11/000020 05/07/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000028 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000028 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000028 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000028 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000028 05/11/2020 CRP	-18.91 REF PP			2019 PP TAX			
2020/11/000030 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000030 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000030 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000030 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-18.82 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-15.59 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-13.35 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-19.53 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-14.42 REF PP			2019 PP TAX			
2020/11/000031 05/11/2020 CRP	-19.58 REF PP			2019 PP TAX			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000100 31251 Vehicle License Fee							
2020/11/000084 05/27/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000084 05/27/2020 CRP	-17.36 REF PP			2019 PP TAX			
2020/11/000084 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
2020/11/000093 05/28/2020 CRP	-20.00 REF PP			2019 PP TAX			
10000110 31267 Bank Franchise Tax	-130,000	-130,000	-129,454.00	-129,454.00	.00	-546.00	99.6%
2020/11/000058 05/18/2020 CRP	-108,491.00 REF MS						
2020/11/000060 05/18/2020 CRP	-20,963.00 REF MS						
10000120 31281 Cigarette Tax	-71,250	-71,250	-76,500.00	-4,500.00	.00	5,250.00	107.4%
2020/11/000057 05/18/2020 CRP	-4,500.00 REF MS						
10000130 31331 Zoning Fees	-3,000	-3,000	-5,660.75	-200.00	.00	2,660.75	188.7%
2020/11/000014 05/05/2020 CRP	-25.00 REF MS						
2020/11/000021 05/07/2020 CRP	-50.00 REF MS						
2020/11/000064 05/20/2020 CRP	-75.00 REF MS						
2020/11/000066 05/20/2020 CRP	-25.00 REF MS						
2020/11/000082 05/27/2020 CRP	-25.00 REF MS						
10000130 31336 Cemetery Plot Sales	-1,800	-1,800	-1,200.00	.00	.00	-600.00	66.7%
10000140 31412 Traffic Fines	-130,000	-130,000	-107,431.02	-8,322.98	.00	-22,568.98	82.6%
2020/11/000031 05/11/2020 CRP	-8,322.98 REF MS						
10000160 31511 Interest (Bank)	-11,500	-11,500	-18,682.53	-4,403.81	.00	7,182.53	162.5%
2020/11/000026 05/10/2020 GEN	-1,669.62 REF MAY20			ACH INTEREST ON CD			
2020/11/000026 05/10/2020 GEN	-736.79 REF MAY20			ACH INTEREST ON CD			
2020/11/000026 05/10/2020 GEN	-569.92 REF MAY20			ACH INTEREST ON CD			
2020/11/000054 05/17/2020 GEN	-1,311.86 REF CDINT			MAY 2020 INTEREST			
2020/11/000108 05/31/2020 GEN	-115.62 REF ACH			INTEREST			
10000180 31651 Wtr Fnd Reimburseme	-65,390	-65,390	-65,390.00	.00	.00	.00	100.0%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000180 31662 Wtr Fnd Reimburseme	-207,182	-207,182	-207,182.00	.00	.00	.00	100.0%
10000190 31895 Miscellaneous Reven	-8,000	-17,030	-8,180.82	24,208.87	.00	-8,849.18	48.0%
2020/11/000032 05/05/2020 API	24,568.87 VND 000107 IN 0939 05/2020			DOMINION VIRGINIA PO 9302100939 STREET			15441
2020/11/000057 05/18/2020 CRP	-10.00 REF MS						
2020/11/000085 05/27/2020 CRP	-350.00 REF MS						
10000190 31898 Credit Card Fees	-600	-600	-413.51	161.51	.00	-186.49	68.9%
2020/11/000006 05/04/2020 CRP	-3.71 REF MS						
2020/11/000008 05/04/2020 CRP	-4.88 REF MS						
2020/11/000009 05/04/2020 CRP	-18.57 REF MS						
2020/11/000010 05/04/2020 CRP	-3.24 REF MS						
2020/11/000012 05/05/2020 CRP	-9.17 REF MS						
2020/11/000013 05/05/2020 CRP	-1.38 REF MS						
2020/11/000014 05/05/2020 CRP	-7.75 REF MS						
2020/11/000015 05/05/2020 CRP	-1.13 REF MS						
2020/11/000018 05/07/2020 CRP	-3.16 REF MS						
2020/11/000019 05/07/2020 CRP	-3.43 REF MS						
2020/11/000020 05/07/2020 CRP	-4.55 REF MS						
2020/11/000023 05/07/2020 CRP	-6.66 REF MS						
2020/11/000028 05/11/2020 CRP	-4.86 REF MS						
2020/11/000029 05/11/2020 CRP	-6.51 REF MS						
2020/11/000031 05/11/2020 CRP	-7.75 REF MS						
2020/11/000034 05/12/2020 CRP	-2.18 REF MS						
2020/11/000040 05/13/2020 CRP	-6.00 REF MS						
2020/11/000058 05/18/2020 CRP	-19.48 REF MS						
2020/11/000061 05/18/2020 CRP	-5.74 REF MS						
2020/11/000062 05/18/2020 CRP	-1.52 REF MS						
2020/11/000063 05/18/2020 CRP	-2.84 REF MS						
2020/11/000064 05/20/2020 CRP	-7.75 REF MS						
2020/11/000066 05/20/2020 CRP	-7.75 REF MS						
2020/11/000067 05/20/2020 CRP	-1.03 REF MS						
2020/11/000069 05/20/2020 CRP	-5.16 REF MS						
2020/11/000072 05/21/2020 CRP	-1.89 REF MS						
2020/11/000077 05/26/2020 CRP	-6.06 REF MS						
2020/11/000082 05/27/2020 CRP	-7.75 REF MS						
2020/11/000084 05/27/2020 CRP	-1.14 REF MS						
2020/11/000093 05/28/2020 CRP	-5.01 REF MS						
2020/11/000112 05/04/2020 GEN	254.66 REF MAY20						
2020/11/000114 05/12/2020 GEN	39.90 REF BNKACH						

CC FEES
CC FEES



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		
100 General Fund									
10000200 32213 Rolling Stock Tax	0	0	-3,826.54	.00	.00	3,826.54	100.0%		
10000210 32421 Fire Program Fund G	-10,000	-10,000	-10,000.00	.00	.00	.00	100.0%		
10000220 32432 Litter Control Gran	-1,500	-1,500	-1,251.00	.00	.00	-249.00	83.4%		
10000230 32441 Police 599 Funding	-61,321	-61,321	-47,784.00	.00	.00	-13,537.00	77.9%		
10000230 32443 DMV Grant	0	0	-13,997.20	.00	.00	13,997.20	100.0%		
10000230 32446 DCJS GRANT - Safety	0	-2,469	-2,469.00	.00	.00	.00	100.0%		
10000260 31663 WTR_FND_REIMBURSEME	0	-44,000	.00	.00	.00	-44,000.00	.0%		
2020/11/000048 05/12/2020 BUA	-44,000.00 REF PWB		.00	PWB BA 19-20-22					
10000260 34150 Unappropriated Fund	-13,500	-157,026	.00	.00	.00	-157,026.25	.0%		
2020/11/000044 05/12/2020 BUA	-60,000.00 REF 192020		.00	BA 19-20-20					
10000260 34151 Transfer from Space	0	-344,575	.00	.00	.00	-344,575.00	.0%		
2020/11/000050 05/12/2020 BUA	-344,575.00 REF BA		.00	BA 19-20-22 PWB					
10000290 41100 Salaries and Wages	9,600	9,600	4,200.00	.00	.00	5,400.00	43.8%		
10000290 43120 Audit Expense	15,000	15,000	15,450.00	.00	.00	-450.00	103.0%		
10000290 45500 Travel & Training (6,000	6,000	1,218.54	.00	.00	4,781.46	20.3%		
10000290 45900 Special Meetings	750	750	403.09	.00	.00	346.91	53.7%		
10000300 41100 Salaries and Wages	215,110	215,110	215,095.01	18,154.66	.00	14.99	100.0%		
2020/11/000025 05/12/2020 PRJ	4,927.33 REF 051220			WARRANT=051220 RUN=1 BIWEEKLY					
2020/11/000032 05/05/2020 API	3,800.00 VND 000922	IN 1 04/2020		BERKLEY GROUP SALARIES INTERIM T					15437
2020/11/000076 05/27/2020 PRJ	4,927.33 REF 052720			WARRANT=052720 RUN=1 BIWEEKLY					15466
2020/11/000086 05/21/2020 API	4,500.00 VND 000922	IN #2		BERKLEY GROUP INTERIM MANAGER &					



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000300 41117 Part Time	9,500	9,500	312.87	.00	.00	9,187.13	3.3%
10000300 41211 Overtime	500	500	.00	.00	.00	500.00	.0%
10000300 42100 FICA	13,337	13,337	12,328.24	588.76	.00	1,008.76	92.4%
2020/11/000025 05/12/2020 PRJ	294.38 REF	051220			WARRANT=051220	BIWEEKLY	
2020/11/000076 05/27/2020 PRJ	294.38 REF	052720			WARRANT=052720	BIWEEKLY	
10000300 42110 Medicare	3,120	3,120	2,883.25	137.70	.00	236.75	92.4%
2020/11/000025 05/12/2020 PRJ	68.85 REF	051220			WARRANT=051220	BIWEEKLY	
2020/11/000076 05/27/2020 PRJ	68.85 REF	052720			WARRANT=052720	BIWEEKLY	
10000300 42210 VRS - Retirement	10,065	10,065	8,897.80	381.38	.00	1,167.20	88.4%
2020/11/000025 05/12/2020 PRJ	190.69 REF	051220			WARRANT=051220	BIWEEKLY	
2020/11/000076 05/27/2020 PRJ	190.69 REF	052720			WARRANT=052720	BIWEEKLY	
10000300 42300 Health Insurance	48,380	48,380	38,168.38	2,158.16	.00	10,211.62	78.9%
2020/11/000025 05/12/2020 PRJ	1,079.08 REF	051220			WARRANT=051220	BIWEEKLY	
2020/11/000076 05/27/2020 PRJ	1,079.08 REF	052720			WARRANT=052720	BIWEEKLY	
10000300 42400 Life Insurance	4,418	4,418	3,146.75	129.10	.00	1,271.25	71.2%
2020/11/000025 05/12/2020 PRJ	64.55 REF	051220			WARRANT=051220	BIWEEKLY	
2020/11/000076 05/27/2020 PRJ	64.55 REF	052720			WARRANT=052720	BIWEEKLY	
10000300 43100 Professional Service	18,000	61,526	61,520.19	7,614.00	.00	6.06	100.0%
2020/11/000032 05/05/2020 API	10.00 VND	000211 IN	1585786-20200430			LEXISNEXIS RISK DATA PROF SERV	15446
2020/11/000032 05/05/2020 API	175.00 VND	000299 IN	040220-A			SUFFOLK AUDIO SERVIC PROFESSIONAL SERVI	15453
2020/11/000032 05/05/2020 API	487.50 VND	000803 IN	2679 04/2020			VISA APRIL CHARGES	15458
2020/11/000032 05/05/2020 API	3,517.25 VND	000912 IN	0003352			JAMES RIVER ARCHITEC PUBLIC WORKS BUILD	15445
2020/11/000086 05/21/2020 API	154.25 VND	000494 IN	143721			BMS DIRECT MONTHLY UTILITY BIL	15467
2020/11/000086 05/21/2020 API	3,240.00 VND	000678 IN	20F619-010-006			ALPHA CORPORATION PUBLIC WORKS BUILD	15463
2020/11/000112 05/04/2020 GEN	30.00 REF	MAY20				AUTHNET GATEWAY	
10000300 43160 Bank Fees	0	0	10.00	.00	.00	-10.00	100.0%



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000300 43170 DMV Stops (Town Exp	0	0	75.00	75.00	.00	-75.00	100.0%
2020/11/000086 05/21/2020 API	75.00 VND 000407 IN 201933400341 11/19			DMV		DMV STOPS	15470
10000300 43320 Maintenance Contrac	5,000	5,000	2,258.12	.00	.00	2,741.88	45.2%
10000300 43600 Advertising	4,000	4,000	3,727.15	.00	.00	272.85	93.2%
10000300 44100 Information Technol	28,000	28,000	27,483.83	607.16	.00	516.17	98.2%
2020/11/000032 05/05/2020 API	607.16 VND 000803 IN 2679 04/2020			VISA		APRIL CHARGES	15458
10000300 45210 Postal Services	7,750	7,750	5,421.19	323.14	.00	2,328.81	70.0%
2020/11/000086 05/21/2020 API	323.14 VND 000069 IN 36785/2020			PITNEY BOWES LLC		POSTAGE	15480
10000300 45230 Telephone - Communi	8,000	8,000	7,017.09	695.37	.00	982.91	87.7%
2020/11/000032 05/05/2020 API	163.48 VND 000109 IN 00001-9852955924			VERIZON WIRELESS		COMMUNICATIONS	15457
2020/11/000086 05/21/2020 API	168.22 VND 000015 IN 189051420 05/2020			SPECTRUM BUSINESS		COMMUNICATION	15482
2020/11/000086 05/21/2020 API	319.50 VND 000108 IN 0001-35 05/2020			VERIZON WIRELESS		COMMUNICATIONS	15487
2020/11/000086 05/21/2020 API	44.17 VND 000109 IN 00001-9855010334			VERIZON WIRELESS		COMMUNICATIONS	15488
10000300 45410 Equipment Rental	6,000	6,000	6,085.31	598.26	.00	-85.31	101.4%
2020/11/000032 05/05/2020 API	337.81 VND 000036 IN 5059421339			RICOH USA INC		COPIES	15450
2020/11/000086 05/21/2020 API	216.01 VND 000416 IN 103657988			RICOH USA INC		COPY RENTAL	15481
2020/11/000115 05/15/2020 GEN	44.44 REF MAY 20			CC LEASE PYMT		FIRSTDATA	
10000300 45500 Travel & Training (15,000	15,000	8,334.80	.00	.00	6,665.20	55.6%
10000300 45510 Vehicle Allowance	4,800	4,800	4,000.00	.00	.00	800.00	83.3%
10000300 45810 Dues and Subscripti	4,000	4,000	2,915.85	234.00	.00	1,084.15	72.9%
2020/11/000032 05/05/2020 API	40.00 VND 000082 IN 2020-2022 RENEWAL			SMITHFIELD TIMES		SUBSCRIPTION	15451
2020/11/000032 05/05/2020 API	194.00 VND 000921 IN IN-422946-2020			INTERNET NETWORK		INTERNET	15444
10000300 46001 Office Operations (8,000	8,000	7,767.44	143.74	.00	232.56	97.1%
2020/11/000032 05/05/2020 API	62.04 VND 000089 IN 253434			TOTAL BUSINESS SOLUT		SUPPLIES	15454
2020/11/000032 05/05/2020 API	81.70 VND 000803 IN 2679 04/2020			VISA		APRIL CHARGES	15456



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000300 46012 Publications	1,500	1,500	780.32	300.00	.00	719.68	52.0%
2020/11/000086 05/21/2020 API	300.00 VND 000010 IN 138309/0420			THE TIDEWATER NEWS	WESTERN TIDEWATER		15483
10000300 46020 Equipment - Purchas	3,500	3,500	2,077.98	.00	.00	1,422.02	59.4%
10000310 43150 Legal Services	27,000	27,000	16,005.00	1,500.00	.00	10,995.00	59.3%
2020/11/000032 05/05/2020 API	1,500.00 VND 000832 IN 20383			BUSH & TAYLOR, P.C. LEGAL			15438
10000310 45500 Travel & Training (500	500	.00	.00	.00	500.00	.0%
10000310 45810 Dues and Subscripti	350	350	250.00	.00	.00	100.00	71.4%
10000310 46001 Office Operations (100	100	.00	.00	.00	100.00	.0%
10000310 46012 Publications	300	300	.00	.00	.00	300.00	.0%
10000320 42000 Police Salaries and	355,397	355,397	318,787.63	27,438.20	.00	36,609.37	89.7%
2020/11/000025 05/12/2020 PRJ	11,903.68 REF 051220			WARRANT=051220 RUN=1 BIWEEKLY			
2020/11/000049 05/12/2020 GEN	3,500.00 REF WPD			XFR WPD SALARY TO OVERTIME			
2020/11/000076 05/27/2020 PRJ	12,034.52 REF 052720			WARRANT=052720 RUN=1 BIWEEKLY			
10000320 42001 Police Overtime	20,000	20,000	17,444.00	-2,497.24	.00	2,556.00	87.2%
2020/11/000025 05/12/2020 PRJ	553.75 REF 051220			WARRANT=051220 RUN=1 BIWEEKLY			
2020/11/000049 05/12/2020 GEN	-3,500.00 REF WPD			XFR WPD SALARY TO OVERTIME			
2020/11/000076 05/27/2020 PRJ	449.01 REF 052720			WARRANT=052720 RUN=1 BIWEEKLY			
10000320 42100 FICA	22,035	22,035	19,754.33	1,420.24	.00	2,280.67	89.6%
2020/11/000025 05/12/2020 PRJ	700.62 REF 051220			WARRANT=051220 RUN=1 BIWEEKLY			
2020/11/000076 05/27/2020 PRJ	719.62 REF 052720			WARRANT=052720 RUN=1 BIWEEKLY			
10000320 42110 Medicare	5,154	5,154	4,619.99	332.15	.00	534.01	89.6%
2020/11/000025 05/12/2020 PRJ	163.84 REF 051220			WARRANT=051220 RUN=1 BIWEEKLY			
2020/11/000076 05/27/2020 PRJ	168.31 REF 052720			WARRANT=052720 RUN=1 BIWEEKLY			



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000320 42210 VRS - Retirement	13,754	13,754	12,039.57	967.45	.00	1,714.43	87.5%
2020/11/000025 05/12/2020 PRJ	479.68 REF 051220				WARRANT=051220 RUN=1 BIWEEKLY		
2020/11/000076 05/27/2020 PRJ	487.77 REF 052720				WARRANT=052720 RUN=1 BIWEEKLY		
10000320 42211 VRS Hybrid	0	0	256.35	19.26	.00	-256.35	100.0%
2020/11/000025 05/12/2020 PRJ	9.53 REF 051220				WARRANT=051220 RUN=1 BIWEEKLY		
2020/11/000076 05/27/2020 PRJ	9.73 REF 052720				WARRANT=052720 RUN=1 BIWEEKLY		
10000320 42300 Health Insurance	90,216	90,216	69,500.48	5,414.78	.00	20,715.52	77.0%
2020/11/000025 05/12/2020 PRJ	2,707.39 REF 051220				WARRANT=051220 RUN=1 BIWEEKLY		
2020/11/000076 05/27/2020 PRJ	2,707.39 REF 052720				WARRANT=052720 RUN=1 BIWEEKLY		
10000320 42400 Life Insurance	4,656	4,656	4,064.56	313.58	.00	591.44	87.3%
2020/11/000025 05/12/2020 PRJ	155.93 REF 051220				WARRANT=051220 RUN=1 BIWEEKLY		
2020/11/000076 05/27/2020 PRJ	157.65 REF 052720				WARRANT=052720 RUN=1 BIWEEKLY		
10000320 45999 Advertising	500	500	.00	.00	.00	500.00	.0%
10000320 46000 Computer and Techno	3,500	3,500	119.66	.00	.00	3,380.34	3.4%
10000320 46001 Office Operations	3,000	3,000	1,650.42	141.30	.00	1,349.58	55.0%
2020/11/000032 05/05/2020 API	19.99 VND 000119 IN 5157 04/2020				WINDSOR HARDWARE		
2020/11/000032 05/05/2020 API	12.40 VND 000803 IN 2679 04/2020				VISA	APRIL CHARGES	15461
2020/11/000086 05/21/2020 API	108.91 VND 000089 IN 254095				TOTAL BUSINESS SOLUT	WPD SUPPLIES	15458
10000320 46002 Investigations	1,000	1,000	33.88	.00	.00	966.12	3.4%
10000320 46003 Dues and Subscripti	1,250	1,250	280.27	.00	.00	969.73	22.4%
10000320 46004 Equipment	10,800	13,269	11,263.99	855.50	.00	2,005.01	84.9%
2020/11/000032 05/05/2020 API	356.50 VND 000803 IN 2679 04/2020				VISA	APRIL CHARGES	15458
2020/11/000070 05/20/2020 API	460.00 VND 000577 IN REIMB 05/20				G. PARKER JERNIGAN	REIMBURSE EQUIPMEN	15462
2020/11/000086 05/21/2020 API	39.00 VND 000917 IN 139089				DAVIS & STANTON PROM	WPD EQUIP	15469



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000320 46005 Vehicle Repairs and	17,000	19,000	14,025.03	728.71	.00	4,974.97	73.8%
2020/11/000032 05/05/2020 API	24.49 VND	000007 IN 3270 04/2020		BEAMON & JOHNSON IN	WPD VEH MAINT		15436
2020/11/000032 05/05/2020 API	49.00 VND	000024 IN 30647		FERN'S AUTO REPAIR	WPD VEH MAINT		15443
2020/11/000032 05/05/2020 API	125.73 VND	000171 IN 0125101		DEWITT'S AUTOM. CENT	WPD VEH MAINT		15439
2020/11/000032 05/05/2020 API	45.00 VND	000234 IN 211185		ATLANTIC COMMUNICATI	WPD VEH MAINT		15434
2020/11/000032 05/05/2020 API	11.00 VND	000803 IN 2679 04/2020		VISA	APRIL CHARGES		15458
2020/11/000086 05/21/2020 API	317.00 VND	000024 IN 30653		FERN'S AUTO REPAIR	WPD VEH MAINT		15474
2020/11/000086 05/21/2020 API	87.74 VND	000118 IN 27412		WINDSOR AMOCO	WPD VEH MAINT		15489
2020/11/000086 05/21/2020 API	68.75 VND	000234 IN 202305		ATLANTIC COMMUNICATI	WPD VEH MAINT		15465
10000320 46006 Training and Travel	12,500	14,100	6,541.83	25.99	.00	7,558.17	46.4%
2020/11/000032 05/05/2020 API	25.99 VND	000803 IN 2679 04/2020		VISA	APRIL CHARGES		15458
10000320 46008 Fuel and Tires	32,000	32,000	17,340.40	1,117.49	.00	14,659.60	54.2%
2020/11/000032 05/05/2020 API	558.59 VND	000261 IN SQLCD-594829		MANSFIELD OIL	FUEL		15447
2020/11/000086 05/21/2020 API	558.90 VND	000261 IN SQLCD-597654		MANSFIELD OIL	FUEL		15479
10000320 46010 DMV Grant Disburse	0	0	10,045.00	280.00	.00	-10,045.00	100.0%
2020/11/000076 05/27/2020 PRJ	280.00 REF	052720		WARRANT-052720	RUN=1 BIWEEKLY		
10000320 46012 TELEPHONE - COMMUNI	14,000	14,000	12,174.29	1,756.47	.00	1,825.71	87.0%
2020/11/000032 05/05/2020 API	673.76 VND	000109 IN 00001-9852955924		VERIZON WIRELESS	COMMUNICATIONS		15457
2020/11/000086 05/21/2020 API	408.91 VND	000015 IN 189051420 05/2020		SPECTRUM BUSINESS	COMMUNICATION		15482
2020/11/000086 05/21/2020 API	673.80 VND	000109 IN 00001-9855010334		VERIZON WIRELESS	COMMUNICATIONS		15488
10000320 46014 Police Community Af	500	4,725	3,727.83	.00	.00	997.17	78.9%
10000320 46024 WPD Utilities	5,000	5,000	4,355.06	69.54	.00	644.94	87.1%
2020/11/000086 05/21/2020 API	22.85 VND	000032 IN 3095 04/2020		HRSD	WPD UTILITIES		15475
2020/11/000086 05/21/2020 API	20.44 VND	000040 IN 203202/299170		ISLE OF WIGHT COUNTY	WPD UTILITIES		15476
2020/11/000086 05/21/2020 API	26.25 VND	000092 IN 506318 05/2020		TOWN OF WINDSOR WAT.	WPD UTILITIES		15485
10000320 46025 WPD Equipment Renta	2,250	2,250	1,701.95	145.90	.00	548.05	75.6%
2020/11/000032 05/05/2020 API	145.90 VND	000036 IN 0598 902831188		RICOH USA INC	WPD EQUIP RNTL		15450
10000320 46026 WPD Maint Contracts	6,750	6,750	5,990.11	.00	.00	759.89	88.7%



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JOURNAL DETAIL 2020 11 TO 2020 11												
ACCOUNTS FOR:	ORIGINAL	REVISED	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT					
100 General Fund	APPROP	BUDGET				BUDGET	USED					
10000330 45704 Fire Dept Grant	10,000	10,000	10,000.00	.00	.00	.00	100.0%					
10000350 41100 Salaries and Wages	127,872	127,872	108,432.53	9,508.60	.00	19,439.47	84.8%					
2020/11/000025 05/12/2020 PRJ	4,748.67 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	4,759.93 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 41211 Overtime	500	500	.00	.00	.00	500.00	.0%					
10000350 41311 Part Time Temporary	8,500	8,500	.00	.00	.00	8,500.00	.0%					
10000350 42100 FICA	7,929	7,929	5,926.20	523.66	.00	2,002.80	74.7%					
2020/11/000025 05/12/2020 PRJ	261.47 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	262.19 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 42110 Medicare	1,855	1,855	1,385.95	122.48	.00	469.05	74.7%					
2020/11/000025 05/12/2020 PRJ	61.16 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	61.32 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 42210 VRS - Retirement	3,790	3,790	3,498.00	291.50	.00	292.00	92.3%					
2020/11/000025 05/12/2020 PRJ	145.75 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	145.75 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 42300 Health Insurance	25,368	25,368	23,416.56	1,951.38	.00	1,951.44	92.3%					
2020/11/000025 05/12/2020 PRJ	975.69 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	975.69 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 42400 Life Insurance	1,283	1,283	1,199.75	98.68	.00	83.25	93.5%					
2020/11/000025 05/12/2020 PRJ	49.34 REF	051220			WARRANT=051220	RUN=1 BIWEEKLY						
2020/11/000076 05/27/2020 PRJ	49.34 REF	052720			WARRANT=052720	RUN=1 BIWEEKLY						
10000350 42810 Clothing Allowance	600	600	99.10	.00	.00	500.90	16.5%					
10000350 43310 Vehicle Repairs and	1,000	1,000	692.83	.00	.00	307.17	69.3%					



FOR 2020 11										JOURNAL DETAIL 2020 11 TO 2020 11		
ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED					
General Fund												
10000350 43312 Equipment Repairs a	5,000	5,000	1,941.94	307.23	.00	3,058.06	38.8%					
2020/11/000032 05/05/2020 API	245.25 VND	000114 IN 2424288				WALTERS OUTDOOR POWE EQUIP REPAIR/MAINT	15460					
2020/11/000032 05/05/2020 API	61.98 VND	000859 IN 41766				WALKER'S SMALL ENGIN EQUIP R/M	15459					
10000350 43313 Piping & Storm Drain	5,000	10,000	6,395.69	55.69	.00	3,604.31	64.0%					
2020/11/000032 05/05/2020 API	55.69 VND	000455 IN 162460				RED BUD SUPPLY INC BUILDING M/R	15449					
10000350 43315 Building Repairs an	8,500	8,500	8,129.68	208.78	.00	370.32	95.6%					
2020/11/000032 05/05/2020 API	67.28 VND	000119 IN 5157 04/2020				WINDSOR HARDWARE APRIL CHARGES	15461					
2020/11/000086 05/21/2020 API	141.50 VND	000591 IN 545347				JONES SERVICES A/C REPAIR/MAINTEN	15478					
10000350 43319 Street & Sidewalk M	10,000	10,000	337.86	168.93	.00	9,662.14	3.4%					
2020/11/000032 05/05/2020 API	168.93 VND	000119 IN 5157 04/2020				WINDSOR HARDWARE APRIL CHARGES	15461					
10000350 44200 Fuel	3,750	3,750	1,503.79	90.83	.00	2,246.21	40.1%					
2020/11/000032 05/05/2020 API	52.89 VND	000261 IN SQLCD-594829				MANSFIELD OIL FUEL	15447					
2020/11/000086 05/21/2020 API	37.94 VND	000261 IN SQLCD-597654				MANSFIELD OIL FUEL	15479					
10000350 45100 Utilities	15,000	15,000	5,670.46	166.04	.00	9,329.54	37.8%					
2020/11/000032 05/05/2020 API	26.25 VND	000092 IN 314 05/2020				TOWN OF WINDSOR WAT. CEM UTILITY	15455					
2020/11/000032 05/05/2020 API	26.25 VND	000092 IN 97 05/2020				TOWN OF WINDSOR WAT. 8 E WINDSOR BLVD	15455					
2020/11/000032 05/05/2020 API	34.40 VND	000714 IN 435565				SPRING LAKE BOTTLED WATER	15452					
2020/11/000086 05/21/2020 API	29.51 VND	000018 IN 4100 05/2020				COMMUNITY ELECTRIC C TOW SIGN	15468					
2020/11/000086 05/21/2020 API	17.40 VND	000032 IN 0003 04/2020				HRSD UTILITIES	15475					
2020/11/000086 05/21/2020 API	11.55 VND	000040 IN 203202/299540				ISLE OF WIGHT COUNTY TOW UTILITY	15472					
2020/11/000086 05/21/2020 API	12.94 VND	000107 IN 7615 05/2020				DOMINION VIRGINIA PO COURTHOUSE HWY SIG	15476					
2020/11/000086 05/21/2020 API	7.74 VND	000107 IN 0270 05/2020				DOMINION VIRGINIA PO LOVERS/US 40 LN SI	15471					
10000350 45110 Utilities - Street	35,000	35,000	29,181.38	2,693.52	.00	5,818.62	83.4%					
2020/11/000032 05/05/2020 API	2,606.24 VND	000107 IN 7640 05/2020				DOMINION VIRGINIA PO 7488807640 STREET	15440					
2020/11/000086 05/21/2020 API	87.28 VND	000107 IN 8591 05/2020				DOMINION VIRGINIA PO STREET LIGHTS	15473					
10000350 45410 Equipment Rental	750	750	.00	.00	.00	750.00	.0%					
10000350 46020 Equipment - Purchas	3,500	3,500	294.75	.00	.00	3,205.25	8.4%					



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000360 43170 Residential Collecti	96,000	96,000	69,225.90	6,879.42	.00	26,774.10	72.1%
2020/11/000032 05/05/2020 API	40.35 VND 000680 IN 399021			BAY DISPOSAL & RECYC RECYCLING			15435
2020/11/000032 05/05/2020 API	6,839.07 VND 000680 IN 388545			BAY DISPOSAL & RECYC RESIDENTIAL DISPOS			15435
10000370 45640 4th of July Celebra	6,500	6,955	3,837.60	.00	.00	3,117.40	55.2%
10000370 45641 Christmas Holidays	250	250	196.45	.00	.00	53.55	78.6%
10000370 45642 Other Events	7,500	8,250	4,793.65	.00	.00	3,456.35	58.1%
10000380 41100 Salaries and Wages	44,800	44,800	37,375.67	4,013.60	.00	7,424.33	83.4%
2020/11/000032 05/05/2020 API	2,483.60 VND 000922 IN 1 04/2020			BERKLEY GROUP			15437
2020/11/000086 05/21/2020 API	1,530.00 VND 000922 IN #2			BERKLEY GROUP			15466
10000380 41110 Compensation - Plan	2,200	2,200	.00	.00	.00	2,200.00	.0%
10000380 42100 FICA	2,778	2,778	2,070.10	.00	.00	707.90	74.5%
10000380 42110 Medicare	650	650	484.14	.00	.00	165.86	74.5%
10000380 42210 VRS - Retirement	1,734	1,734	1,291.06	.00	.00	442.94	74.5%
10000380 42300 Health Insurance -	8,400	8,400	6,138.52	.00	.00	2,261.48	73.1%
10000380 42400 Life Insurance	587	587	437.00	.00	.00	150.00	74.4%
10000380 43100 Professional Servic	1,500	1,500	78.00	.00	.00	1,422.00	5.2%
10000380 43310 Vehicle Repairs and	300	300	.00	.00	.00	300.00	.0%
10000380 43600 Advertising	1,500	1,500	733.84	50.00	.00	766.16	48.9%
2020/11/000032 05/05/2020 API	50.00 VND 000567 IN IVC1715			VACO			15456



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000380 44200 Fuel	500	500	81.61	.00	.00	418.39	16.3%
10000380 45230 Telephone - Communi	650	650	153.26	.00	.00	496.74	23.6%
10000380 45500 Travel & Training (3,000	3,000	367.15	.00	.00	2,632.85	12.2%
10000380 45810 Dues and Subscripti	500	500	100.00	.00	.00	400.00	20.0%
10000380 46001 Office Operations (200	200	194.24	.00	.00	5.76	97.1%
10000380 46012 Publications	100	100	.00	.00	.00	100.00	.0%
10000390 45640 Business Appreciati	750	750	.00	.00	.00	750.00	.0%
10000390 45641 Other Economic Deve	5,000	5,000	5,000.00	.00	.00	.00	100.0%
10000390 45810 Dues and Subscripti	3,500	3,500	3,500.00	.00	.00	.00	100.0%
10000390 45811 Chamber of Commerce	750	750	220.00	.00	.00	530.00	29.3%
10000400 43800 Payments to Other G	60,000	120,000	117,316.61	30,103.04	.00	2,683.39	97.8%
2020/11/000044 05/12/2020 BUA	60,000.00	REF 192020					
2020/11/000086 05/21/2020 API	1,589.41	VND 000378 IN MAY 2020					
2020/11/000086 05/21/2020 API	1,627.63	VND 000378 IN APRIL 2020					
2020/11/000086 05/21/2020 API	26,886.00	VND 000378 IN 2408					
10000400 45300 Insurance	40,000	40,000	42,704.00	.00	.00	-2,704.00	106.8%
10000400 45462 Vacation Buyback	11,461	11,461	11,461.33	.00	.00	.00	100.0%
10000400 45640 Contributions to Li	1,200	1,200	1,200.00	.00	.00	.00	100.0%

BA 19-20-20
ISLE OF WIGHT COUNTY E911 COMMUNICATION
ISLE OF WIGHT COUNTY E911 COMMUNICATION
ISLE OF WIGHT COUNTY E911 JAN 2020-JUNE



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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10000400 45641 Contributions to Tr	1,000	1,000	1,000.00	.00	.00	.00	100.0%
10000400 45862 Contingency	21,244	21,244	18,843.37	.00	.00	2,400.30	88.7%
10000410 49311 Transfer to Town Ce	90,000	90,000	81,813.71	4,868.19	.00	8,186.29	90.9%
2020/11/000032 05/05/2020 API	4,868.19 VND 000022 IN COM TE	03/20-04/20	FARMERS BANK		WTC LOAN PAYMENT		15442
10000420 48001 Street Lighting Ext	500	500	286.21	.00	.00	213.79	57.2%
10000420 48004 Police Car	35,000	35,000	.00	.00	.00	35,000.00	.0%
10000420 48009 Information Technol	2,500	2,500	1,940.00	.00	.00	560.00	77.6%
10000420 48012 Financial Software	0	35,000	36,811.24	.00	.00	-1,811.24	105.2%
10000420 48013 Police Dept Technol	13,500	13,500	13,293.00	.00	.00	207.00	98.5%
10000420 48014 Construction of Pub	0	388,575	.00	.00	.00	388,575.00	.0%
2020/11/000048 05/12/2020 BUA	44,000.00 REF PWB				PWB BA 19-20-22		
2020/11/000050 05/12/2020 BUA	344,575.00 REF BA				BA 19-20-22 PWB		
TOTAL REVENUES	-1,840,093	-2,383,693	-1,841,087.81	-173,179.94	.00	-542,605.44	
TOTAL EXPENSES	1,840,093	2,383,693	1,664,603.96	134,271.32	.00	719,089.29	



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ACCOUNTS FOR:	Town Cntr/Future Dev.&Space	ORIGINAL APPROP.	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000010	31511 Interest (Bank)	-500	-500	-766.88	-25.10	.00	266.88	153.4%
2020/11/000098	05/31/2020 GEN	-25.10 REF MAY 20						
11000030	31010 Funds allocated fro	-24,500	-600,530	.00	.00	.00	-600,529.75	.0%
2020/11/000047	05/12/2020 BUA	-347,075.00 REF 192022						
2020/11/000051	05/12/2020 BUA	2,500.00 REF BA						
11000040	43604 Space Needs Fund Pr	25,000	601,030	576,030.00	344,575.00	.00	24,999.75	95.8%
2020/11/000047	05/12/2020 BUA	347,075.00 REF 192022						
2020/11/000051	05/12/2020 BUA	-2,500.00 REF BA						
2020/11/000123	05/31/2020 GEN	344,575.00 REF						
	TOTAL REVENUES	-25,000	-601,030	-766.88	-25.10	.00	-600,262.87	
	TOTAL EXPENSES	25,000	601,030	576,030.00	344,575.00	.00	24,999.75	



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 Windsor Town Center	0	0	-390.10	-19.13	.00	390.10	100.0%
12010010 31511 Interest (Bank)							
2020/11/000101 05/31/2020 GEN	-19.13 REF ACH			INTEREST			
12010030 31899 Rental Income	-5,000	-5,000	-2,550.00	.00	.00	-2,450.00	51.0%
12120010 13300 Fund Balance	-25,000	-78,494	.00	.00	.00	-78,494.37	.0%
12120010 41100 Salaries and Wages	5,000	5,000	249.20	.00	.00	4,750.80	5.0%
12120010 43610 Future Space Needs	0	53,494	53,494.37	.00	.00	.00	100.0%
12120010 45100 Utilities	30,000	30,000	22,194.87	532.31	.00	7,805.13	74.0%
2020/11/000004 05/04/2020 GEN	126.50 REF WTC			CK 1359 BAY DISPOSAL			
2020/11/000005 05/04/2020 GEN	140.50 REF WTC			CK 1360 DOMINION			
2020/11/000052 05/14/2020 GEN	5.81 REF WTC			CK 1362 IOW SEWER			
2020/11/000053 05/14/2020 GEN	18.30 REF HRSO			HRSO WTC CK 1363			
2020/11/000072 05/26/2020 GEN	214.95 REF WTC			CK 1366 CHARTER COMMUNICATION			
2020/11/000081 05/12/2020 GEN	26.25 REF WTC			CK 1361 TOWN OF WINDSOR WATER			
12120010 45640 Contribution from I	-25,000	-25,000	-12,500.00	.00	.00	-12,500.00	50.0%
12120010 46001 Office Operations (5,000	5,000	2,164.26	845.00	.00	2,835.74	43.3%
2020/11/000080 05/27/2020 GEN	845.00 REF WTC			CK 1365 MAJOR SIGNS			
12120010 46007 Town Center Repairs	5,000	5,000	1,467.00	.00	.00	3,533.00	29.3%
12120010 48010 Building Renovation	0	0	115,137.26	9,983.00	.00	-115,137.26	100.0%
2020/11/000103 05/28/2020 GEN	9,983.00 REF AP			PROVIDENTIAL CONCEPTS SOUND			
12940010 43100 Professional Servic	10,000	10,000	13,510.25	405.00	.00	-3,510.25	135.1%
2020/11/000102 05/27/2020 GEN	405.00 REF CK1364			CK 1364 ALPHA HVAC BIDS			



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 Windsor Town Center	-55,000	-108,494	-15,440.10	-19.13	.00	-93,054.27	
TOTAL REVENUES	55,000	108,494	208,217.21	11,765.31	.00	-99,722.84	
TOTAL EXPENSES							



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
125 Economic Development Agency							
12010040 31511 Interest (Bank)	0	0	-54.25	-5.04	.00	54.25	100.0%
2020/11/000100 05/31/2020 GEN	-5.04 REF ACH			INTEREST			
12010050 31899 Miscellaneous Reven	-5,000	-5,000	-5,000.00	.00	.00	.00	100.0%
12940020 43100 Professional Servic	0	0	1,787.86	.00	.00	-1,787.86	100.0%
TOTAL REVENUES	-5,000	-5,000	-5,054.25	-5.04	.00	54.25	
TOTAL EXPENSES	0	0	1,787.86	.00	.00	-1,787.86	



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13010010 31511 Interest (Bank)	0	0	-2.53	-.26	.00	2.53	100.0%
2020/11/000097 05/31/2020 GEN	- .26 REF MAY						
13010020 31401 Asset Forfeiture Fu	0	0	-2,522.40	.00	.00	2,522.40	100.0%
13040010 49225 Transfer to General	0	0	1,051.00	.00	.00	-1,051.00	100.0%
TOTAL REVENUES	0	0	-2,524.93	-.26	.00	2,524.93	
TOTAL EXPENSES	0	0	1,051.00	.00	.00	-1,051.00	



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ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
200 Water Fund	0	0	-8,760.00	20.00	.00	8,760.00	100.0%
20000010 31164 Late Fees	.00 REF UB			2019 UB UB			
2020/11/000012 05/05/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000034 05/12/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000055 05/18/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000072 05/21/2020 CRP	20.00 REF FN0520			2019 UB UB			
2020/11/000073 05/21/2020 UBM	.00 REF UB			2019 UB UB			
2020/11/000077 05/26/2020 CRP							
20000020 31511 Interest (Bank)	-3,500	-3,500	-6,392.84	-1,505.28	.00	2,892.84	182.7%
2020/11/000027 05/10/2020 GEN	-1,418.02 REF ACH			WATER CD INTEREST MAY 2020			
2020/11/000104 05/31/2020 GEN	-87.26 REF MAY 20			INTEREST			
2020/11/000116 05/08/2020 GEN	-1,418.02 REF ACH			OLD POINT CD INTEREST			
2020/11/000119 05/08/2020 GRV	1,418.02 REF ACH			POSTED TWICE			
20000030 31611 Water Sales	-505,000	-505,000	-438,309.96	-37,707.95	.00	-66,690.04	86.8%
2020/11/000002 05/01/2020 UBC	-1,473.62 REF CD0430			2019 UB UB			
2020/11/000002 05/01/2020 UBC	-1,122.48 REF CD0430			2019 UB UB			
2020/11/000002 05/01/2020 UBC	1,473.62 REF CD0430			2019 UB UB			
2020/11/000002 05/01/2020 UBC	1,122.48 REF CD0430			2019 UB UB			
2020/11/000010 05/04/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000012 05/05/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000019 05/07/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000029 05/11/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000034 05/12/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000041 05/13/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000055 05/18/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000061 05/18/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000063 05/18/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000069 05/20/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000072 05/21/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000075 05/21/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000077 05/26/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000085 05/27/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000092 05/28/2020 CRP	.00 REF UB			2019 UB UB			
2020/11/000096 05/30/2020 UBB	-351.90 REF FI0601 F	-FI0601 1000		UB AR GEN			
2020/11/000118 05/30/2020 UBB	-27,545.29 REF AR0601 2	-BR0601 1000		UB AR GEN			
2020/11/000118 05/30/2020 UBB	-9,810.76 REF AR0601 2	-BR0601 2000		UB AR GEN			
20000030 31612 Other Oper...Income	-15,000	-17,940	-110,964.70	-15,300.00	.00	93,024.70	618.5%
2020/11/000011 05/04/2020 CRP	-90.00 REF MS						
2020/11/000022 05/07/2020 CRP	-5,090.00 REF MS						
2020/11/000042 05/13/2020 CRP	-30.00 REF MS						
2020/11/000059 05/18/2020 CRP	-30.00 REF MS						
2020/11/000068 05/20/2020 CRP	-10,000.00 REF MS						



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JOURNAL DETAIL 2020 11 TO 2020 11

ACCOUNTS FOR:	Water Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20000030	31612 Other Oper Income (
2020/11/000078	05/26/2020 CRP	-30.00 REF MS						
2020/11/000091	05/28/2020 CRP	-30.00 REF MS						
20000030	31613 Other Receipts		0	-4,650.00	-750.00	.00	4,650.00	100.0%
2020/11/000011	05/04/2020 CRP	-225.00 REF MS						
2020/11/000022	05/07/2020 CRP	-225.00 REF MS						
2020/11/000042	05/13/2020 CRP	-75.00 REF MS						
2020/11/000059	05/18/2020 CRP	-75.00 REF MS						
2020/11/000078	05/26/2020 CRP	-75.00 REF MS						
2020/11/000091	05/28/2020 CRP	-75.00 REF MS						
20000040	31898 Credit Card Fees		0	1,679.51	138.08	.00	-1,679.51	100.0%
2020/11/000011	05/04/2020 CRP	-3.15 REF MS						
2020/11/000022	05/07/2020 CRP	-6.30 REF MS						
2020/11/000053	05/18/2020 CRP	-120.34 REF MS						
2020/11/000059	05/18/2020 CRP	-3.15 REF MS						
2020/11/000078	05/26/2020 CRP	-3.15 REF MS						
2020/11/000105	05/04/2020 GEN	98.98 REF MAY 20						
2020/11/000106	05/12/2020 GEN	175.19 REF MAY 20						
20000050	34153 Unappropriated Fund		-300,000	.00	.00	.00	-406,105.00	.0%
2020/11/000045	05/12/2020 BUA	-4,800.00 REF 192021						
2020/11/000045	05/12/2020 BUA	-44,000.00 REF 192022						
2020/11/000107	05/14/2020 GEN	44,000.00 REF ACH						
2020/11/000120	05/12/2020 BUA	44,000.00 REF rev46						
2020/11/000121	05/14/2020 GRV	-44,000.00 REF ACH						
2020/11/000122	05/12/2020 BUA	-44,000.00 REF BA						
20000060	41100 Salaries and Wages		207,182	207,182.00	.00	.00	.00	100.0%
20000060	41114 Protection of Water		14,250	14,250.00	.00	.00	.00	100.0%
20000060	41311 Part Time Temporary		1,000	.00	.00	.00	1,000.00	.0%
20000060	42810 Clothing Allowance		600	347.26	.00	.00	252.74	57.9%



FOR 2020 11		JOURNAL DETAIL 2020 11 TO 2020 11									
ACCOUNTS FOR:	Water Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED			
20000060 43100	Professional Servic	3,500	43,500	24,550.24	48.80	.00	18,949.76	56.4%			
2020/11/000105	05/04/2020 GEN	48.80 REF MAY 20				AUTHNET GATEWAY					
20000060 43101	State Fees	4,000	6,940	5,396.47	.00	.00	1,543.53	77.8%			
20000060 43310	Vehicle Repairs and	1,000	1,000	952.06	.00	.00	47.94	95.2%			
20000060 43312	Equipment Repairs a	10,000	10,000	7,531.85	52.99	.00	2,468.15	75.3%			
2020/11/000087	05/22/2020 API	52.99 VND 000217 IN RUSSELL CELLULAR				KENNETH W SIMS					
20000060 43380	Maintenance Contra	26,500	26,500	26,313.59	.00	.00	186.41	99.3%			
20000060 43600	Advertising	100	100	86.76	86.76	.00	13.24	86.8%			
2020/11/000033	05/06/2020 API	86.76 VND 000082 IN 198381/0420				SMITHFIELD TIMES					
20000060 44200	Fuel	3,000	3,000	2,159.98	122.56	.00	840.02	72.0%			
2020/11/000033	05/06/2020 API	41.24 VND 000261 IN SOLCD-594829 WTR				MANSFIELD OIL					
2020/11/000087	05/22/2020 API	81.32 VND 000261 IN SOLCD-597654 WTR				MANSFIELD OIL					
20000060 45100	Utilities	22,500	22,500	20,119.37	1,889.14	.00	2,380.63	89.4%			
2020/11/000033	05/06/2020 API	13.25 VND 000107 IN 5000 05/2020				DOMINION VIRGINIA PO 4233675000 42 DUKE					
2020/11/000033	05/06/2020 API	359.65 VND 000107 IN 0002 05/2020				DOMINION VIRGINIA PO 8 E WINDSOR BLVD					
2020/11/000087	05/22/2020 API	17.37 VND 000107 IN 5004 05/2020				DOMINION VIRGINIA PO COMMUNITY DRIVE					
2020/11/000087	05/22/2020 API	6.59 VND 000107 IN 7818 05/2020				DOMINION VIRGINIA PO COURTHOUSE HWY WAT					
2020/11/000087	05/22/2020 API	623.85 VND 000107 IN 9251 05/2020				DOMINION VIRGINIA PO 11 E GRIFFIN ST WE					
2020/11/000087	05/22/2020 API	729.40 VND 000107 IN 4197 05/2020				DOMINION VIRGINIA PO COURTHOUSE HWY WEL					
2020/11/000087	05/22/2020 API	139.03 VND 000107 IN 5002 05/2020				DOMINION VIRGINIA PO DUKE ST PUMP 1					
20000060 45230	Telephone - Communi	1,800	1,800	1,685.81	271.18	.00	114.19	93.7%			
2020/11/000025	05/12/2020 PRJ	30.00 REF 051220				WARRANT=051220					
2020/11/000033	05/06/2020 API	68.88 VND 000108 IN 0001-78 04/2020				VERIZON WIRELESS					
2020/11/000033	05/06/2020 API	51.71 VND 000109 IN 00001 9852955924				VERIZON WIRELESS					
2020/11/000087	05/22/2020 API	68.88 VND 000108 IN 0001-78 05/2020				VERIZON WIRELESS					
2020/11/000087	05/22/2020 API	51.71 VND 000109 IN 00001-9855010334				VERIZON WIRELESS					



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JOURNAL DETAIL 2020 11 TO 2020 11									
FOR 2020 11	ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
200	Water Fund								
20000060	45410 Equipment Rental	500	500	.00	.00	.00	500.00	.0%	
20000060	45500 Travel & Training	2,500	2,500	888.21	.00	.00	1,611.79	35.5%	
20000060	45810 Dues and Subscripti	800	800	785.00	.00	.00	15.00	98.1%	
20000060	46007 Maintenance & Repai	20,000	24,800	18,508.83	89.65	.00	6,291.17	74.6%	
	2020/11/000033 05/06/2020 API	42.00	VND 000113 IN 04200544		VUPS		SYSTEM MAINT REPAI	5851	
	2020/11/000037 05/12/2020 API	47.65	VND 000119 IN 5157 04/2020 WTR		WINDSOR HARDWARE		SYSTEM MAINT/REPAI	5852	
	2020/11/000045 05/12/2020 BUA	4,800.00	REF 192021		EA 19-20-21				
20000060	46012 Publications	200	200	.00	.00	.00	200.00	.0%	
20000060	46020 Equipment - Purchas	5,000	22,305	4,548.60	.00	.00	17,756.40	20.4%	
20000060	46021 Meters	1,000	1,000	1,000.00	.00	.00	.00	100.0%	
20000060	46505 Duke St/Va Ave Proj	300,000	300,000	3,050.00	625.00	.00	296,950.00	1.0%	
	2020/11/000033 05/06/2020 API	625.00	VND 000633 IN 292095		BOWMAN CONSULTING		DUKE ST/VA AVE PRO	5844	
20000060	48110 Depreciation	48,928	48,928	.00	.00	.00	48,928.00	.0%	
20000060	49090 Payls to GF - Indir	51,140	51,140	51,140.00	.00	.00	.00	100.0%	
20000060	49095 New USDA Loan Fund	43,000	43,000	36,553.00	3,323.00	.00	6,447.00	85.0%	
	2020/11/000105 05/04/2020 GEN	3,323.00	REF MAY 20		USDA LOAN PAYMENT				
20000060	49096 USDA Loan (Principi	55,000	55,000	52,091.04	.00	.00	2,908.96	94.7%	
	TOTAL REVENUES	-823,500	-932,545	-567,397.99	-55,105.15	.00	-365,147.01		
	TOTAL EXPENSES	823,500	888,545	479,140.07	6,509.08	.00	409,404.93		



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JOURNAL DETAIL 2020 11 TO 2020 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-5,000	-49,000	498,558.14	268,786.09	.00	-547,558.14	-1017.5%

** END OF REPORT - Generated by Christy Newsome **



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FOR: ALL

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
				AMOUNT			
15433	05/12/2020	PRINTED	000861 ALLSTATE ACCOUNT		38.68		05/31/2020
	D4399	05/2020	100-00000-12200-0000-0000-	38.68			
15434	05/12/2020	PRINTED	000234 ATLANTIC COMMUNICATIONS		45.00		05/31/2020
	211185		100-31100-46005-0000-0000-	45.00			
15435	05/12/2020	PRINTED	000680 BAY DISPOSAL & RECYCLING		6,879.42		05/31/2020
	399021		100-42300-43170-0000-0000-	40.35			
	388545		100-42300-43170-0000-0000-	6,839.07			
15436	05/12/2020	PRINTED	000007 BEAMON & JOHNSON INC.		24.49		05/31/2020
	3270	04/2020	100-31100-46005-0000-0000-	24.49			
15437	05/12/2020	PRINTED	000922 BERKLEY GROUP		6,283.60		05/31/2020
	1	04/2020	100-12100-41100-0000-0000-	3,800.00			
	1	04/2020	100-81100-41100-0000-0000-	2,483.60			
15438	05/12/2020	PRINTED	000832 BUSH & TAYLOR, P.C.		1,500.00		05/31/2020
	20383		100-12210-43150-0000-0000-	1,500.00			
15439	05/12/2020	PRINTED	000171 DEWITT'S AUTOM. CENTER		125.73		05/31/2020
	0125101		100-31100-46005-0000-0000-	125.73			
15440	05/12/2020	PRINTED	000107 DOMINION VIRGINIA POWER		2,606.24		05/31/2020
	7640	05/2020	100-41000-45110-0000-0000-	2,606.24			
15441	05/12/2020	PRINTED	000107 DOMINION VIRGINIA POWER		24,568.87		05/31/2020
	0939	05/2020	100-01899-31895-0000-0000-	24,568.87			
15442	05/12/2020	PRINTED	000022 FARMERS BANK		4,868.19		05/31/2020
	COM TE	03/20-04/20	100-93000-49311-0000-0000-	4,868.19			
15443	05/12/2020	PRINTED	000024 FERN'S AUTO REPAIR		49.00		05/31/2020
	30647		100-31100-46005-0000-0000-	49.00			
15444	05/12/2020	PRINTED	000921 INTERNET NETWORK		194.00		05/31/2020
	IN-422946	-2020	100-12100-45810-0000-0000-	194.00			
15445	05/12/2020	PRINTED	000912 JAMES RIVER ARCHITECTS		3,517.25		05/31/2020
	0003352		100-12100-43100-0000-0000-	3,517.25			
15446	05/12/2020	PRINTED	000211 LEXISNEXIS RISK DATA MNGT		10.00		05/31/2020
	1586786-	20200430	100-12100-43100-0000-0000-	10.00			
15447	05/12/2020	PRINTED	000261 MANSFIELD OIL COMPANY		611.48		05/31/2020
	SQLCD-594829		100-31100-46008-0000-0000-	558.59			
	SQLCD-594829		100-41000-44200-0000-0000-	52.89			
15448	05/12/2020	PRINTED	000126 MINNESOTA LIFE		87.88		05/31/2020
	APRIL 2020		100-00000-12200-0000-0000-	87.88			



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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	AMOUNT	CLEARED	BATCH	CLEAR DATE
15449	05/12/2020	PRINTED	000455 RED HUD SUPPLY INC		55.69			05/31/2020
		INVOICE NO	ACCOUNT					
	162460		100-41000-43313-0000-0000-		55.69			
15450	05/12/2020	PRINTED	000036 RICOH USA INC		483.71			05/31/2020
	5059421339		100-12100-45410-0000-0000-		337.81			
	0598 9028311188		100-31100-46025-0000-0000-		145.90			
15451	05/12/2020	PRINTED	000082 SMITHFIELD TIMES		40.00			05/31/2020
	2020-2022	RENEWAL	100-12100-45810-0000-0000-		40.00			
15452	05/12/2020	PRINTED	000714 SPRING LAKE BOTTLED WATER		34.40			05/31/2020
	435565		100-41000-45100-0000-0000-		34.40			
15453	05/12/2020	PRINTED	000299 SUFFOLK AUDIO SERVICES	175.00	175.00			05/31/2020
	040220-A		100-12100-43100-0000-0000-					
15454	05/12/2020	PRINTED	000089 TOTAL BUSINESS SOLUTIONS		62.04			05/31/2020
	253434		100-12100-46001-0000-0000-		62.04			
15455	05/12/2020	PRINTED	000092 TOWN OF WINDSOR WAT. FUND		52.50			05/31/2020
	314 05/2020		100-41000-45100-0000-0000-		26.25			
	97 05/2020		100-41000-45100-0000-0000-		26.25			
15456	05/12/2020	PRINTED	000567 VACO		50.00			05/31/2020
	IVC1715		100-81100-43600-0000-0000-		50.00			
15457	05/12/2020	PRINTED	000109 VERIZON WIRELESS		837.24			05/31/2020
	00001-9852955924		100-12100-45230-0000-0000-		163.48			
	00001-9852955924		100-31100-46012-0000-0000-		673.76			
15458	05/12/2020	PRINTED	000803 VISA		1,582.25			05/31/2020
	2679 04/2020		100-31100-46004-0000-0000-		356.50			
	2679 04/2020		100-31100-46005-0000-0000-		11.00			
	2679 04/2020		100-31100-46006-0000-0000-		25.99			
	2679 04/2020		100-31100-46001-0000-0000-		12.40			
	2679 04/2020		100-12100-44100-0000-0000-		607.16			
	2679 04/2020		100-12100-46001-0000-0000-		81.70			
	2679 04/2020		100-12100-43100-0000-0000-		487.50			
15459	05/12/2020	PRINTED	000859 WALKER'S SMALL ENGINE AND		61.98			05/31/2020
	41766		100-41000-43312-0000-0000-		61.98			
15460	05/12/2020	PRINTED	000114 WALLTERS OUTDOOR POWER		245.25			05/31/2020
	2424288		100-41000-43312-0000-0000-		245.25			
15461	05/12/2020	PRINTED	000119 WINDSOR HARDWARE		256.20			05/31/2020
	5157 04/2020		100-41000-43315-0000-0000-		67.28			
	5157 04/2020		100-41000-43319-0000-0000-		168.93			
	5157 04/2020		100-31100-46001-0000-0000-		19.99			



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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
15462	05/20/2020	PRINTED	000577 G. PARKER JERNIGAN ACCOUNT		460.00		05/31/2020
	REIMB 05/20		100-31100-46004-0000-0000-		460.00		
15463	05/27/2020	PRINTED	000578 ALPHA CORPORATION 20F619-010-006	3,240.00	3,240.00		
15464	05/27/2020	PRINTED	000006 ANTHEM BLUE CROSS JUNE-JULY 2020	14,945.00	14,945.00		
15465	05/27/2020	PRINTED	000234 ATLANTIC COMMUNICATIONS 202305	68.75	68.75		
15466	05/27/2020	PRINTED	000922 BERKLEY GROUP #2	6,030.00	4,500.00		
			100-12100-41100-0000-0000- #2		1,530.00		
15467	05/27/2020	PRINTED	000494 BMS DIRECT 143721	154.25	154.25		
15468	05/27/2020	PRINTED	000018 COMMUNITY ELECTRIC COOP. 4100 05/2020	29.51	29.51		
15469	05/27/2020	PRINTED	000917 DAVIS & STANTON PROMOTION 139089	39.00	39.00		
15470	05/27/2020	PRINTED	000407 DMV 201933400341 11/19	75.00	75.00		
15471	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER 0270 05/2020	7.74	7.74		
15472	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER 7615 05/2020	12.94	12.94		
15473	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER 8591 05/2020	87.28	87.28		
15474	05/27/2020	PRINTED	000024 FERN'S AUTO REPAIR 30653	317.00	317.00		
15475	05/27/2020	PRINTED	000032 HRSD 0003 04/2020	40.25	17.40		
			100-41000-45100-0000-0000- 3095 04/2020		22.85		
15476	05/27/2020	PRINTED	000040 ISLE OF WIGHT COUNTY 203202/299170	31.99	20.44		
			100-31100-46024-0000-0000- 203202/299540		11.55		
15477	05/27/2020	PRINTED	000378 ISLE OF WIGHT COUNTY	30,103.04			



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CHECK #	CHECK DATE	CHECK TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	MAY 2020		100-91600-43800-0000-0000-ACCOUNT		1,589.41		
	APRIL 2020		100-91600-43800-0000-0000-2408		1,627.63		
			100-91600-43800-0000-0000-		26,886.00		
15478	05/27/2020	PRINTED	000591 JONES SERVICES	141.50			
			100-41000-43315-0000-0000-		141.50		
15479	05/27/2020	PRINTED	000261 MANSEFIELD OIL COMPANY	596.84			
			SQLCD-597654		558.90		
			SQLCD-597654		37.94		
15480	05/27/2020	PRINTED	000059 PITNEY BOWES LLC	323.14			
			100-12100-45210-0000-0000-		323.14		
15481	05/27/2020	PRINTED	000416 RICOH USA INC.	216.01			
			100-12100-45410-0000-0000-		216.01		
15482	05/27/2020	PRINTED	000015 CHARTER COMMUNICATIONS	577.13			
			189051420 05/2020		168.22		
			189051420 05/2020		408.91		
15483	05/27/2020	PRINTED	000010 THE TIDEWATER NEWS	300.00			
			138309/0420		300.00		
15484	05/27/2020	PRINTED	000089 TOTAL BUSINESS SOLUTIONS	108.91			
			100-31100-46001-0000-0000-		108.91		
15485	05/27/2020	PRINTED	000092 TOWN OF WINDSOR WAT. FUND	26.25			
			506318 05/2020		26.25		
15486	05/27/2020	PRINTED	000594 VACORP	41.53			
			MAY 2020		41.53		
15487	05/27/2020	PRINTED	000108 VERIZON	319.50			
			0001-35 05/2020		319.50		
15488	05/27/2020	PRINTED	000109 VERIZON WIRELESS	717.97			
			00001-9855010334		44.17		
			00001-9855010334		673.80		
15489	05/27/2020	PRINTED	000118 WINDSOR AMOCO	87.74			
			27412		87.74		
			100-31100-46005-0000-0000-				
			57 CHECKS	58,813.27			
			CASH ACCOUNT TOTAL		55,631.09		



	UNCLEARED	CLEARED
57 CHECKS	58,813.27	55,631.09
FINAL TOTAL		

** END OF REPORT - Generated by Christy Newsome **



06/01/2020 09:56
4966cjer

Town of Windsor | LIVE
AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 200-00000-11100-0000-0000-

FOR: ALL

P
apchkrcn

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
5844	05/12/2020	PRINTED	000633 BOWMAN CONSULTING	625.00			
	INVOICE NO		ACCOUNT	AMOUNT			
	292095		200-42000-46505-0000-0000-		625.00		
5845	05/12/2020	PRINTED	000107 DOMINION VIRGINIA POWER	13.25			
	5000	05/2020	200-42000-45100-0000-0000-		13.25		
5846	05/12/2020	PRINTED	000107 DOMINION VIRGINIA POWER	359.65			
	0002	05/2020	200-42000-45100-0000-0000-		359.65		
5847	05/12/2020	PRINTED	000261 MANSFIELD OIL COMPANY	41.24			
	SQLCD-594829	WTR	200-42000-44200-0000-0000-		41.24		
5848	05/12/2020	PRINTED	000082 SMITHFIELD TIMES	86.76			
	198381/0420		200-42000-43600-0000-0000-		86.76		
5849	05/12/2020	PRINTED	000108 VERIZON	68.88			
	0001-78	04/2020	200-42000-45230-0000-0000-		68.88		
5850	05/12/2020	PRINTED	000109 VERIZON WIRELESS	51.71			
	00001	9852955924	WTR 200-42000-45230-0000-0000-		51.71		
5851	05/12/2020	PRINTED	000113 VUPS	42.00			
	04200544		200-42000-46007-0000-0000-		42.00		
5852	05/12/2020	PRINTED	000119 WINDSOR HARDWARE	47.65			
	5157	04/2020	WTR 200-42000-46007-0000-0000-		47.65		
5853	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	6.59			
	7818	05/2020	200-42000-45100-0000-0000-		6.59		
5854	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	17.37			
	5004	05/2020	200-42000-45100-0000-0000-		17.37		
5855	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	139.03			
	5002	05/2020	200-42000-45100-0000-0000-		139.03		
5856	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	623.85			
	9251	05/2020	200-42000-45100-0000-0000-		623.85		
5857	05/27/2020	PRINTED	000107 DOMINION VIRGINIA POWER	729.40			
	4197	05/2020	200-42000-45100-0000-0000-		729.40		
5858	05/27/2020	PRINTED	000217 KENNETH W SIMS	52.99			
	RUSSELL	CELLULAR	200-42000-43312-0000-0000-		52.99		
5859	05/27/2020	PRINTED	000261 MANSFIELD OIL COMPANY	81.32			
	SQLCD-597654	WTR	200-42000-44200-0000-0000-		81.32		
5860	05/27/2020	PRINTED	000108 VERIZON	68.88			
	0001-78	05/2020	200-42000-45230-0000-0000-		68.88		



FOR CASH ACCOUNT: 200-00000-11100-0000-0000-
CHECK # CHECK DATE TYPE VENDOR NAME

UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
5861	05/27/2020	PRINTED	000109 VERIZON WIRELESS	51.71			
		INVOICE NO	ACCOUNT	AMOUNT			
		00001-9855010334	WTR 200-42000-45230-0000-0000-		51.71		
5862	05/27/2020	PRINTED	000196 BELCHER'S PAVING CO	850.00			
		1682	200-42000-46007-0000-0000-		850.00		
		19 CHECKS	CASH ACCOUNT TOTAL	3,957.28			.00



06/01/2020 09:56
4966cjer

Town of Windsor LIVE
AP CHECK RECONCILIATION REGISTER

P 3
apchkrcn

UNCLEARED CLEARED

19 CHECKS FINAL TOTAL 3,957.28 .00

** END OF REPORT - Generated by Christy Newsome **

Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Members of Town Council
FROM: Sanford B. Wanner, Interim Town Manager *SBW*
SUBJECT: FY 2020-2021 Budget and Five Year CIP

Council will consider the adoption of the Capital Improvements Plan (CIP) as well as the FY 2020-2021 Operating Budgets for the Water Fund, General Fund, Space Needs Fund, and Town Center.

Attached are the Ordinances and Resolutions for Council's consideration that would adopt the FY 2020-2021 Operating Budget and Five Year CIP.

ORDINANCE

An Ordinance Imposing And Levying Taxes Within The Town Of Windsor, Virginia Upon Real Property, Upon Public Service Corporation, Upon Personal Property, Upon Machinery and Tools, And Upon Mobile Homes For The Calendar Year Beginning January 1, 2020, And Ending December 31, 2020

BE IT ORDAINED by the Council of the Town of Windsor that for the support and operations of the Town government, the tax rate on all real property and all tangible personal property shall be as follows:

Section 1. Tax Rates

A. Real Estate

For the calendar year beginning January 1, 2020 and ending December 31, 2020, upon all real estate and improvements thereon, not exempt from local taxation, there shall be a tax of No Dollars and Ten Cents (\$0.10) for every One Hundred Dollars (\$100.00) of the assessed value.

B. Public Service Corporations

For the calendar year beginning January 1, 2020 and ending December 31, 2020, upon all property of public service corporations not exempt from local taxation, there shall be a tax of No Dollars and Ten Cents (\$0.10) for every One Hundred Dollars (\$100.00) of assessed value.

C. Tangible Personal Property

For the calendar year beginning January 1, 2020 and ending December 31, 2020, upon all tangible personal property of every kind and description, not exempt from local taxation, there shall be a tax of No Dollars and Fifty Cents (\$0.50) for every One Hundred Dollars (\$100.00) of assessed value. This tax shall not apply to household goods and personal effects as set forth in Section 58.1-3504, *Code of Virginia*, if such goods and effects are owned and used by an individual or family or household incident to maintaining an abode.

D. Machinery and Tools

For the calendar year beginning January 1, 2020 and ending December 31, 2020, upon all machinery and tools used or employed by any person, firm or corporation in any trade or business, not exempt from local taxation, there shall be a tax of No

Dollars and twenty five Cents (\$0.25) for every One Hundred Dollars (\$100.00) of assessed value which shall be based upon the fair market value thereof.

E. Mobile Homes

For the calendar year beginning January 1, 2020 and ending December 31, 2020, upon all mobile homes, not exempt from local taxation, there shall be a tax of No Dollars and Ten Cents (\$0.10) for every One Hundred Dollars (\$100.00) of the assessed value.

F. Cigarette Tax

For the fiscal year beginning July 1, 2020 and ending June 30, 2021, upon the sale of all cigarettes in the Town of Windsor shall be tax of \$0.30 per pack.

G. Meals Tax

For the fiscal year beginning July 1, 2020 and ending June 30, 2021, the meals tax rate shall be 6.0%.

Section 2. Tax Payments

The abovementioned taxes, with the exception of the cigarette tax and meals tax, shall be due and payable on December 5, 2020. A ten percent (10.0%) penalty of the late payments of such tax shall be imposed. In addition to the penalty, the Town shall collect interest at the rate of ten percent (10.0%) per annum upon the principal and penalties of all such taxes not paid by the date due.

Section 3. Severance Clause

In the event that a court of competent jurisdiction declares any portion of this Ordinance invalid, then all remaining provisions shall remain in full force and effect.

Section 4. Effective Date

This ordinance shall be in effect on and after its adoption.

Adopted: _____

A TRUE COPY, ATTEST:

Town Clerk

Approved as to form:

Town Attorney

ORDINANCE

An Ordinance Establishing The Water Rate
Schedule For The Water System Owned And
Operated By The Town Of Windsor, Virginia

WHEREAS, Section 145-2. Schedule of water rates, of Code of the Town of Windsor, Virginia provides that the Council of the Town of Windsor shall, from time to time, set a schedule of water rates; and

WHEREAS, it is necessary for the Town Council to establish a new schedule of water rates to be in effect on and after July 1, 2020.

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Windsor as follows:

Section 1. Water Rates, Late Charges, Cut-off/Turn-on Fees, and Deposits

The following water rates are hereby established for the sale of water by the Town of Windsor, Virginia on and after July 1, 2020 (“Town” as used herein refers to the Town of Windsor, Virginia):

- A. All new water customers shall complete an *Application for Water Service* at the Town Hall, listing the customer’s name, street address of the unit to be served by water, the person responsible for the payment of the water bill, the billing address if different from the street address, and the effective date that the customer desires the Town to turn on the water service. The Town shall charge a turn-on fee of \$30.00, and this fee shall be non-refundable. The new water customer applicant shall provide the Town with a \$75.00 deposit. The Town shall refund to the water customer this deposit, without interest and less any amounts due to the Town, when water service is terminated. The new water customer shall pay to the Town all required fees and deposit prior to the Town turning on water service.
- B. The water rate applicable to all categories of water customers of the Town of Windsor who are within the boundaries of the town limits shall be \$7.50 per 1,000 gallons of water purchased by the customer; provided however, that no bi-monthly water bill shall be less than a minimum of \$26.25.
- C. The water rate applicable to all categories of water customers of the Town of Windsor who are outside of the boundaries of the town limits shall be \$8.00 per 1,000 gallons of water purchased by the customer; provided however, that no bi-monthly water bill shall be less than a minimum of \$28.00.
- D. The Town shall bill all of its water customers on a bi-monthly basis, and the bills are payable to the Town on the date presented, and the water customer must pay said bill

within thirty days of the billing date. If the bill is unpaid after its due date, then the Town shall apply a late charge of 10% of the amount of the bill or \$15.00 late charge, whichever is greater.

- E. After giving the water customer prior written notice, the Town shall cut-off water service to those water customers who are delinquent more than thirty-one days in paying their water bills. The Town shall charge the water customer a fee of \$30.00 for turning the water service either off or on. This fee shall increase to \$75.00 if the water is to be turned on after 4:00 p.m. on weekdays, and anytime the Town Office is closed. The water customer shall satisfy all outstanding water charges and fees prior to the Town turning back on the water service.
- F. If a renter vacates a commercial or residential dwelling unit and there is a water leak that causes water to flow through the Town's water meter to the unit, then the Town shall not turn on water service for the new tenant until the leak is repaired and all outstanding water charges and fees are paid.
- G. Customers who desire to purchase bulk water from the Town shall establish a bulk water account with the Town prior to purchasing the bulk water. The Town shall sell bulk water at its Well Number One at a rate of \$7.50 per 1,000 gallons of water with a minimum charge of \$25.00.

Section 2. Facility Fee

For those persons desiring a new water service connection to the Town's water system, the Town shall charge a Facility Fee to offset the Town's investment in the infrastructure necessary to provide water service for the new water line connection. The Facility Fee shall be as follows:

Water Meter Size	In-Town Connection	Out-of-Town Connection
¾ Inch Meter	\$5,000.00	\$5,500.00
1 Inch Meter	\$6,000.00	\$6,500.00
1 ½ Inch Meter	\$8,500.00	\$9,000.00
2 Inch Meter	\$12,500.00	\$13,000.00

Section 3. Connection Fee

The Town shall charge each person desiring a new connection to a Town water line a connection fee of \$1,000.00. If a developer makes the connection, then the Town shall not charge the developer this fee.

Section 4. Severance Clause

In the event that a court of competent jurisdiction declares any portion of this Ordinance invalid, then all remaining provisions shall remain in full force and effect.

Section 5. Effective Date

This ordinance shall be in effect on and after its adoption.

Adopted: _____

A TRUE COPY, ATTEST:

Town Clerk

RESOLUTION

A Resolution Approving And Adopting The Fiscal Year 2020-2021 Operating Budget For The Town Of Windsor, Virginia And Appropriating The Requisite Funds For Said Budget

BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the Town Council hereby approves and adopts the document entitled "*Town of Windsor, 2020-2021 Operating Budget.*"

Section 2. In order to provide the requisite funds for said operating budget, the following sums are hereby appropriated from the following revenue sources to the following fund categories for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

A. Sums appropriated from:

Fund	Amount
General Fund Revenues	\$1,840,093.00
Water Fund Revenues	823,500.00
Space Needs Revenues	25,000.00
Town Center Revenues	55,000.00
<i>Total</i>	\$2,743,593.00

B. Sums appropriated to:

Fund	Amount
General Fund Expenditures	\$1,840,093.00
Water Fund Expenditures	823,500.00
Space Needs Expenditures	25,000.00
Town Center Expenditures	55,000.00
<i>Total</i>	\$2,743,593.00

Section 3. Said appropriations shall be in effect beginning July 1, 2020.

Section 4. The Interim Town Manager is hereby directed and authorized to do all things necessary to implement said budget.

Section 5. This resolution shall be in effect on and after its adoption.

Adopted: _____

A TRUE COPY, ATTEST:

Town Clerk

Approved as to form:

Town Attorney

RESOLUTION

A Resolution Approving And Adopting The Five-Year Capital Improvements Plan (CIP) For The Period Covered By Fiscal Years 2020-2021 Through 2024-2025

WHEREAS, in order to ensure that its capital projects are well planned, well designed, and fit within the Town's financial capabilities, the Council of the Town of Windsor, Virginia annually adopts a five-year Capital Improvements Plan (CIP); and

WHEREAS, it is the Town Council's desire to adopt said CIP.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the Town Council hereby approves and adopts the document entitled *Capital Improvements Plan for Fiscal Years 2021-2025*.

Section 2. This resolution shall be in effect on and after its adoption.

Adopted: _____

A TRUE COPY, ATTEST:

Town Clerk

Approved as to form:

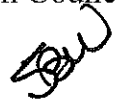
Town Attorney

Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Members of Town Council

FROM: Sanford B. Wanner, Interim Town Manager 

SUBJECT: Certification for Receipt of Coronavirus Relief Fund Payments By
The Town of Windsor

The CARES Act requires Certification for Receipt of Coronavirus Relief Fund (CRF) Payments By The Town of Windsor. The Certification requires authorization for the Mayor, Interim Town Manager, and Treasurer to request direct payments and to follow all other requirements for such payments.

I recommend the Town Council approve the Certification for Receipt of Coronavirus Relief Act Fund Payments for the Town of Windsor.

**Certification for Receipt of
Coronavirus Relief Fund Payments
By
The Town of Windsor**

We the undersigned represent the Town of Windsor, (the Town), and we certify that:

1. We have the authority to request direct payment on behalf of the Town from Isle of Wight County of revenues from the Coronavirus Relief Fund (CRF) pursuant to Section 601 (b) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (March 27, 2020).
2. We understand that the Commonwealth of Virginia holds Isle of Wight County responsible for ensuring compliance with the documentation requirements required by this certification and that the Town's use of the funds meets the requirements set forth in this certification.
3. We understand that Isle of Wight County will rely on this certification as a material representation in making a direct payment to the locality.
4. The Town's proposed uses of the funds received as direct payment from Isle of Wight County under Section 601 (b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.
5. Any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the Town, must be returned to Isle of Wight County no later than December 30, 2020.
6. We understand that the Town will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
7. Funds received as a direct payment from Isle of Wight County pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. Any CRF funds expended by the Town in any manner that does not adhere to official federal guidance shall be returned to Isle of Wight County within 30 days of a finding that

the expenditure is disallowed, and that Isle of Wight County is entitled to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. As a condition of receiving the CRF funds, pursuant to this certification, the Town shall retain documentation of all uses of the funds, including but not limiting to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia and/or Isle of Wight County upon request.
9. The Town must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. Any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any revenue source.
11. Any CRF funds received pursuant to this certification will not be used for expenditures for which the Town has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

Mayor, Town of Windsor

Date

Manager, Town of Windsor

Date

Finance Director, Town of Windsor


Date

Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Members of Town Council

FROM: Sanford B. Wanner, Interim Town Manager 

SUBJECT: COVID-19 Business Interruption Small Business Grant Program

The COVID-19 Business Interruption Small Business Grant Program has been established by Isle Of Wight County and the Towns of Smithfield and Windsor to help small businesses impacted by the COVID-19. The Program is funded with the Cares Act funding Isle of Wight County receives for the three jurisdictions. The Isle of Wight County Economic Development office will administer the program.

I recommend the Town Council approve the COVID-19 Business Interruption Small Business Grant Program.



COVID-19 Business Interruption Small Business Grant Guidelines

Overview

Isle of Wight County and the Towns of Smithfield and Windsor have established the COVID-19 Business Interruption Small Business Grant Program to help businesses impacted by COVID-19 recover and reopen.

This grant is one-time financial assistance for eligible small businesses (fewer than 50 employees) to reimburse the costs of business interruption related to certain sections of Governor Northam's Executive Order 53. Grants are available for an amount up to \$2,000. There is a limited amount of funds for this program. Grant applications will be processed and funded on a first-come, first-served basis upon submission of a complete application and all supporting documentation.

Eligibility Requirements

To be considered for the grant, a business must meet all the following requirements:

- For-profit business impacted and interrupted by Governor Northam's Executive Order 53, specifically Section #3, #4, or #6
- Must be located in Isle of Wight County, the Town of Smithfield or the Town of Windsor
- Must have a current County or Town business license
- Must be in good standing with local taxes and licenses
- Had fewer than 50 employees as of Dec. 31, 2019

Required Documentation:

The following supporting documentation must be submitted with the application:

- Copy of 2020 County or Town Business License
- Completed W-9 (REV – October 2018)
- Copy of an unexpired, government issued identification (i.e. Passport, Drivers' License etc.) for each person signing the application

How do I apply?

Businesses can access the application online at www.insidetheisle.com or request an application to be emailed to you by contacting Nicole Talton with the Department of Economic Development at (757) 365-6251 or iowgrant@iwus.net.

Completed applications will be processed in the order in which they were received.

Grant Application Process

Completed applications and any required supporting documentation must be submitted to the Isle of Wight County Economic Development Department electronically. Economic Development staff and/or its designees will review all grant applications to determine eligibility. Following review, the applicant will be sent a notification of decision by email and be advised of the next steps in the process.

Grant payments will not be issued until the application has been approved and the Department of Economic Development has received the grant agreement signed by all applicable parties. The fully executed grant agreement must be returned within 15 calendar days of the agreement date.

Questions?

Nicole Talton
Economic Development Coordinator
Isle of Wight County Dept. of Economic Development
P.O. Box 80, Isle of Wight, VA 23397
Phone: (757) 365-6251
Email: iowgrant@iwus.net



**COVID-19 Business Interruption
Small Business Grant Program
Application Package**

Business Name / "Doing Business As" Designation (DBA)	Grant Amount Requested
Business Name on Business License (if different from above)	Date Grant Application Submitted
Owner / Authorized Representative	Business Locality (Isle of Wight County, Town of Smithfield or Town of Windsor)

Application Submission:

This fillable PDF application must be e-signed by the business owner and emailed to iowgrant@iwus.net
"ATTN: Nicole Talton" in the Subject line

Additional information about the grant program can be found at
<https://www.insidetheisle.com/news/covid-19-business-resources/>

COVID-19 Business Interruption Small Business Grant Program Application

I. INFORMATION ABOUT THE BUSINESS

Business Name on Business License: _____

Business Address: _____

Zip Code: _____

E-Mail Address: _____

Business Phone: _____ Mobile Number: _____

Year Business began in Isle of Wight County / Smithfield / Windsor _____

Federal ID # _____

Business Website: _____

Please provide a description of the business and services/products offered:

Number of full time / part-time employees as reported to the Virginia Employment Commission for 4th Quarter 2019: _____ / _____

Number of full time / part-time employees as of the date of grant application: _____ / _____

II. BUSINESS OWNER INFORMATION

Please list below business owner's information (Please attach additional sheet if more space is needed).

Owner's Name / Authorized Representative: _____

Title: _____

Percentage of Ownership: _____

Home Address: _____ City: _____ State: _____ Zip Code: _____

Telephone: _____ E-Mail: _____

III. GRANT INFORMATION

Please check all of the appropriate boxes explaining the reasons for business interruptions or unforeseen costs associated with the COVID-19 pandemic:

- Governor Northam's Executive Order 53, item #3 (see attached E.O. 53 for reference)
- Governor Northam's Executive Order 53, item #4 (see attached E.O. 53 for reference)
- Governor Northam's Executive Order 53, item #6 (see attached E.O. 53 for reference)
- Sales were negatively impacted generally by the COVID-19 pandemic
- Costs of Protective / Public Health Measures Necessary to Remain Operating
- Personal Health Concerns Caused Me to Close Business to Public
- Interruptions in (the) supply chain(s) forced business interruptions and/or closure
- Other _____

Please share any other information you would like us to know about your business:

IV. STATISTICAL INFORMATION

1. Did your business suffer interruptions and losses costing the business \$2,000 or greater? Yes No

2. If less than \$2,000, how much was the impact? _____

3. Do you plan to reopen or keep the business open upon receipt of this grant? Yes No

4. a. Is the business the recipient of an SBA Paycheck Protection Plan Loan? Yes In Process No – was rejected No – did not apply

b. Is the business the recipient of a Hampton Roads Workforce Development Council Rapid Response Grant (\$2,000 – April 2020)? Yes No – was rejected No – did not apply

5. Is the business located outside your home? Yes No

6. Is the business minority-owned? Yes No

7. Is the business owned by a veteran? Yes No

8. Is the business woman-owned? Yes No

V. SIGNATURES

Please read the following and sign below. Application must be e-signed by the business's owner / authorized representative. All business partners of a general partnership, Limited Liability Company or an entity not required to register with the State Corporation Commission must sign this application. All co-signers must include a copy of an unexpired, government-issued form of identification as per the instructions for required attachments (Section VI).

I certify that I have read and understand the COVID-19 Small Business Interruption Grant Program requirements and that the information contained herein is true, complete and correct to the best of my knowledge. I certify that I have authority to apply for this grant on behalf of the business described herein. I understand that this information may be made available for public review and is subject to the Virginia Freedom of Information Act. By signing below, I agree that the grant will be used for business purposes only and not for household, personal or consumer usage. I understand that any willful misrepresentation on this application and any other grant related documents could result in a requirement to repay grant funds and/or a violation of Local, State and/or Federal code.

Name (Print) _____

Title _____

E-Signature _____

Date _____

E-mail _____

Name (Print) _____

Title _____

E-Signature _____

Date _____

E-mail _____

VI. REQUIRED ATTACHMENTS TO APPLICATION

- Copy of 2020 County or Town Business License
- Completed Current W-9 (REV/ October 2018)
- Copy of Unexpired, Government-Issued Identification (Passport, Drivers' License etc.)
(All co-signers must submit a copy of an unexpired, government-issued identification.)

OPTIONAL:

- Any Other Relevant Information That Will Assist Us in Evaluating Your Grant Request

[Full text Executive Order 53 here]



Local Roots, Global Reach
ISLE OF WIGHT
COUNTY, VIRGINIA
DEPARTMENT OF ECONOMIC DEVELOPMENT

PRESS RELEASE

Contact: Chris Morello, Director of Economic Development
(757) 356-1969

**COUNTY ESTABLISHES COVID-19
BUSINESS INTERRUPTION SMALL
BUSINESS GRANT PROGRAM**

Isle of Wight, Virginia (June 1, 2020) - Isle of Wight County and the Towns of Smithfield and Windsor have established the COVID-19 Business Interruption Small Business Grant Program to help businesses impacted by COVID-19 recover and reopen. The program will be funded with 20% of the CARES Act funding the County will be receiving in June.

This grant is one-time financial assistance for eligible, for-profit small businesses (fewer than 50 employees) to reimburse the costs of business interruption related to certain sections of Governor Northam's Executive Order 53. Grants are available for an amount up to \$2,000 per business. There is a limited amount of funding for this program. The County's Department of Economic Development will administer the program. Grant applications will be processed and funded on a first-come, first-served basis upon submission of a complete application and all supporting documentation.

To be considered for the grant, a business must meet all the following requirements:

- For-profit business impacted and interrupted by Governor Northam's Executive Order 53, specifically Section #3, #4, or #6
- Must be located in Isle of Wight County, the Town of Smithfield or the Town of Windsor
- Must have a current County or Town business license
- Must be in good standing with local taxes and licenses
- Had fewer than 50 employees as of Dec. 31, 2019

The following supporting documentation must be submitted to receive the grant:

- Copy of 2020 County or Town Business License
- Completed W-9 (REV – October 2018)
- Copy of an unexpired, government issued identification (i.e. Passport, Driver's License etc.) for each person signing the application

P.O. Box 80
17146 Monument Circle
Isle of Wight, VA 23397
(757) 356-1962
InsideTheIsle.com

To apply, businesses can access the application online beginning Friday, June 5, 2020 at 9:00 a.m. at the [COVID-19 Grant Program website](#).

The completed application, along with a copy of the current business license, must be submitted together to the Isle of Wight County Economic Development Department electronically. Economic Development staff and/or its designees will review all grant applications to determine eligibility. Following review, the applicant will be sent a notification of decision by email and be advised of the next steps in the process.

Grant payments will not be issued until the application has been approved and the Department of Economic Development has received an award acknowledgment letter signed by all applicable parties. The fully executed award acknowledgement letter must be returned with supporting documentation within 15 calendar days of the agreement date.

For questions regarding the grant program, please contact Nicole Talton, Economic Development Coordinator, Isle of Wight County Department of Economic Development, 757-365-6251 or iowgrant@iwus.net.

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Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Members of Town Council
FROM: Sanford B. Wanner, Interim Town Manager *SBW*
SUBJECT: Duke Street and Virginia Avenue Waterline Replacement Project

This project approved in the FY19-20 CIP has been designed by Bowman Consulting, and the plans are approved by the Virginia Department of Health.

The project is the replacement of undersized water mains along Duke Street from 4" to 8" and along Virginia Avenue from 4" to 6".

The project cost of \$300,000 is budgeted in the Water Fund, and funds were approved June 25, 2019.

I will put this project out to bid. The bids will come back to Council for further action.

Town of Windsor

Memorandum

June 9, 2020

TO: The Honorable Mayor and Town Council
FROM: Sanford B. Wanner, Interim Town Manager *SBW*
SUBJECT: Appropriation of Funds for Annual HVAC Maintenance Services - Town Center

The Invitation for Bid (IFB) #2020-01 for the Annual HVAC Maintenance Services - Town Center was publicly advertised on February 1, 2020. Bids were received on February 25, 2020.

Seven bids were received and reviewed by Brian Camden and staff. Best Repair Company, Inc. was the lowest responsive and responsible bidder for the contract of one (1) year with options for up to four (4) additional one (1) year renewals.

Funds are available in the Town Center Budget to support the first one (1) year bid of \$6,800.

I recommend that the Council adopt the enclosed resolution awarding the contract to Best Repair Company, Inc. and appropriate \$6,800 after the first year of the contract.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$6,800 From the Unappropriated Fund Balance Of The Windsor Town Center Fund To The 2019-2020 Windsor Town Center Fund Operating Budget

Resolution

A Resolution Appropriating The Sum Of \$6,800
From The Unappropriated Fund Balance Of The
Windsor Town Center Fund To The 2019-20
Windsor Town Center Fund Operating Budget

WHEREAS, the Town Council must award a contract for HVAC maintenance and repairs to Best Repair Company, Inc. for the Windsor Town Center, and;

WHEREAS, the Town Council must appropriate \$6,800 for The Town Center HVAC contract for one year with Best Repair Company, Inc.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$6,800 from the Unappropriated Fund Balance of The Town Center Fund, be, and the same hereby is, appropriated to the Professional Services Line Item in The Town Center Fund 2019-20 Operating Budget:

Section 2. The Interim Town Manager is authorized and directed to do all things necessary to proceed forward with the contract to Best Repair Company, Inc.

Section 3. This resolution shall be effective on and after its adoption.

Adopted: June 9, 2020

TESTE:

Town Clerk

TOWN OF WINDSOR
RECORD OF
COUNCIL VOTES

Council Meeting Date June 9, 2020 Continued Meeting

Motion #	Stubbs	Scott	Greg Willis	Bernacki	Blankenship	Carr	Glyn Willis
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Jerry Whitehead, Clerk