

Town of Windsor

Memorandum

September 13, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

September 6, 2016

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis W. Carney, Planning and Zoning Administrator

Subject: August 2016 Planning and Zoning Report

Zoning Permits: The number of Zoning Permits had a nice increase to eleven new Zoning Permits for August (we only had six in July). This is also more than double the five permits in August 2015. The permits included a new single wide manufactured home (on a vacant mobile home lot), two decks (a front porch and a stoop), two temporary signs, a gazebo, two fences, two daycare providers (under five children) and a new business.

Violations: As in July, there were eight new violations. Four were for inoperative motor vehicles with the other four being for tall grass. However there were nine cases that were resolved. All four tall grass cases were resolved very shortly after notification. The two remaining Zoning violation cases were resolved along with three inoperative motor vehicle cases.

Planning Commission Activity: The Planning Commission reviewed the comments that Town Council had provided on the permitting of chickens and pot-bellied pigs in the residential districts. It is noted that Mr. Walter Bernacki who had requested the review was not present at the meeting and had requested that pot-bellied pigs be removed from the review. They also reviewed the previous 2011 request. After a lengthy discussion, the Planning Commission declined to review the issue of allowing chickens in the R-1, HDR and LDR residential districts on their own volition.

After a productive work session, the Commission set a community outreach meeting for the residents of Griffin Street, Bank Street, Maple Street and B Avenue to give their views and ideas on their portion of the Olde Town Windsor project for the regular September 28th Planning Commission meeting. Notifications for all property owners are being sent now.

8 East Windsor Boulevard - P. O. Box 307 - Windsor, Virginia 23487
Telephone (757) 242-4288 Fax (757) 242-9039 E-mail windsor@windsor-va.gov

Drainage: On the day of our last Town Council meeting August 9, 2016, representatives of the Virginia Soil and Water Conservation Department and the Peanut Soil and Water Conservation District met with two interested citizens regarding whether the VCAP program is a possibility to assist them with their drainage problems by utilizing innovative best management practices. Unfortunately in these cases, because the problems involved pipes that were collapsing underground, the VCAP program could not assist the home-owners. We are continuing to look at other potential solutions to this problem.

MONTHLY REPORT PLANNING & ZONING

August 2016

	<u>August</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	11	17
Residential New Construction:	1	2
Commercial New Construction:	0	0
Building Additions:	0	0
Accessory Buildings:	1	1
Signs:		
Temporary:	2	2
Permanent:	0	0
Fences:	2	2
Pools:	0	1
Decks:	2	4
Driveways:	0	0
Other:	3	5
Notices of Violation:	8**	24**
Inoperative vehicles:	4	18
Tall grass:	4	4
Signs:	0	0
Other:	4	4
Number of Violation Cases Resolved:	9**	15**
Inoperative vehicles:	3	9
Tall grass:	4	4
Sign	0	0
Other:	2	2

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations