



WINDSOR POLICE DEPARTMENT
56 EAST WINDSOR BOULEVARD, P.O. BOX 307, WINDSOR, VIRGINIA 23487
PHONE: 757.242.6799 FAX: 757.242.0328



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To: Honorable Mayor C. Richardson
Members of the Town Council
Michael Stallings, Town Manger

From: Rodney D. Riddle, Chief of Police

Date: October 9th, 2018

Re: Request for Additional Police Personnel

The police department is requesting that Town Council consider funding an additional police officer position in either a part-time or full-time capacity. WPD is committed to providing top of the line law enforcement services to the citizens in the community. Man power is quite simply a key element in providing those services to our residents. Over the past five years we have had a continual increase in overall police calls for service with 13,480 total calls in 2013 to 20,203 calls for service in 2017(See attached 2017 Annual Report). While our workload has continued to increase our staffing has remained unchanged. WPD has at times been challenged with manpower requirements while trying to ensure the delivery of quality law enforcement services.

Patrol Operations are by far the most visible part of our law enforcement operations. Citizens see our officers responding to calls, patrolling the incorporated limits of the town and conducting traffic enforcement. However, the behind the scenes requirements of the job often go unnoticed. Officers preform many tasks outside the view of the public, conducting interviews, criminal investigations, evidence processing, incident reporting and other duties that pull them away from patrol functions. In addition there are many administrative duties performed on daily basis by the Chief of Police and Lieutenant such as report approval, case file management, records management, video evidence storage and review, property and evidence management, IBR/UCR reporting, CCRE records maintenance just to name a few. The growth and expansion of law enforcement operations has reduced the Chiefs position to primarily administrative duties thus creating the need for an additional road officer position.

WPD is committed to maintaining twenty four hour a day and three hundred and sixty five day a year police protection for our citizens. There are often many times that our dedicated officers are working overtime and extra hours to accomplish this mission. In addition to working their assigned schedules officers are often tied up in court or conducting mandatory training. Additional work requirements like these prohibit our

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officers from taking vacations and days off in order to decompress and relax. Over the past year we have had additional strain on the schedule with several officers being out injured for extensive periods of time. We are concerned with the possibility of officers suffering from burnout or morale issues that could arise as a result of staffing deficiencies. Officers suffering from a burnout mentality have a higher propensity to make poor decisions thereby increasing the departments' liability.

While there is no national staffing standard for ratios regarding number of officers per number of citizens, Windsor PD has always maintained a one officer for every five hundred citizen ratio. The current US Census information estimated the town's population at 2,716 residents in 2017. With five full time road officers deployed, we are now under our historical ratio and ill prepared for future growth. The US Department of Justice report "Crime in the United States 2011" shows that municipalities with less than ten thousand citizens on average report a ratio of 3.5 officers per one thousand residents. The same report indicated that counties with less than ten thousand citizens reported 2.7 officers for every one thousand residents.

WPD has sufficient funds available within its equipment line item to fully equip a new officer. As we are already three months into this fiscal year we only require funding for a six to seven month period because of the extensive hiring process involving law enforcement personnel. We are asking council to consider two funding scenarios for the remainder of the fiscal year.

Part Time Police Officer

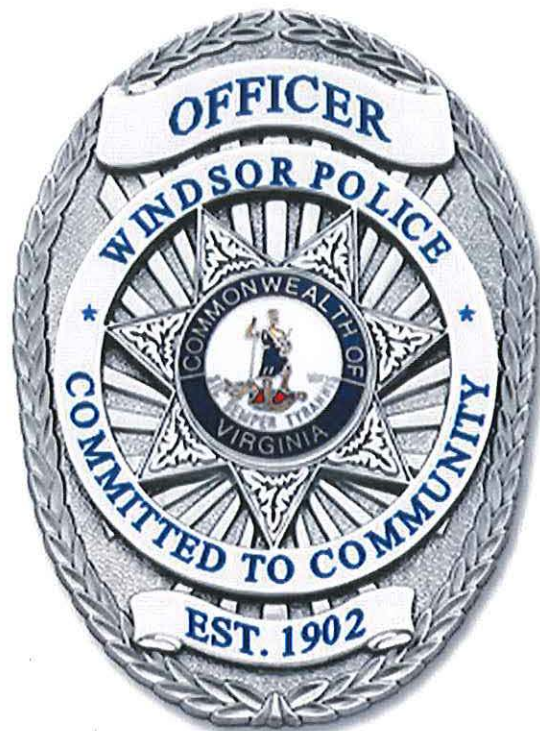
- 29 hours per week
- Salary at \$20.00 per hour.
- Projected annual cost \$32,467.24

Full time Police Officer

- 40 hours per week
- Annual Salary \$42,000.00 (\$20.19 per hr.)
- Projected annual cost \$61,500.60
- Projection assumes full family health coverage plan.

WPD does not take this request lightly and understands the need to balance the budget, maintain low tax rates and continue to provide quality law enforcement services to our citizens.

Windsor Police Department



Annual Report

2017



Annual Report 2017

2017 was a very productive year for the officers of the Windsor Police Department. Calls for service were down 12% in 2017, while self-initiated calls were up 3% and total calls for police service increased by 2%. WPD continues to remain proactive in the enforcement of criminal laws and made 91 felony arrests and 159 misdemeanor arrests in 2017. As a result crime rates fell dramatically in 2017 especially for Select Part B Offenses which were down 32% overall with major reductions in Simple Assaults down 50%, Fraud was down 133%, Drug offenses fell 21% and Firearms violations were down 54%. Traffic enforcement and safety continue to remain a priority as officers responded to, and investigated, 117 traffic accidents. WPD Officers conducted 2,588 traffic stops and issued 2,157 traffic / criminal summons for related violations.

In July of 2017 WPD Investigators were made aware of a possible fugitive from the City of Suffolk hiding out in the town with fourteen active felony warrants. While investigating this case WPD Investigators were able to link the fugitive to a known drug dealer in the town. While conducting surveillance of the drug dealer's residence investigators observed the fugitive enter the residence. When officers moved in to arrest the fugitive they discovered evidence of illegal narcotics sales and obtained a search warrant for the residence. Upon executing the search warrant officers recovered over a pound of high grade marijuana and over a half ounce of cocaine in addition \$2,000 in US Currency was seized. Both individuals were arrested and convicted of multiple drug related charges. In addition to this investigation, WPD officers conducted many other successful criminal investigations. The agency and the community are proud of the day to day work performed by our officers to protect the citizens of Windsor.

WPD made the purchase of three new police vehicles in 2017 to replace several vehicles that were ageing out. The three new patrol cars were up fitted with blue lights, radars, radios, and other emergency equipment and placed into service with the rest of the fleet in August of 2017. WPD continued working with Isle of Wight County in the design of a new Public Safety Grade digital radio system which we hope will be on line in 2018.

WPD Officers remain humbled and honored by the opportunity to continue to serve the citizens of Windsor. It is our mission to ensure that we remain vigilant on and make sure that Windsor remains a safe place to work, live and play.

Respectfully,

Rodney D. Riddle

Chief of Police



Mission Statement

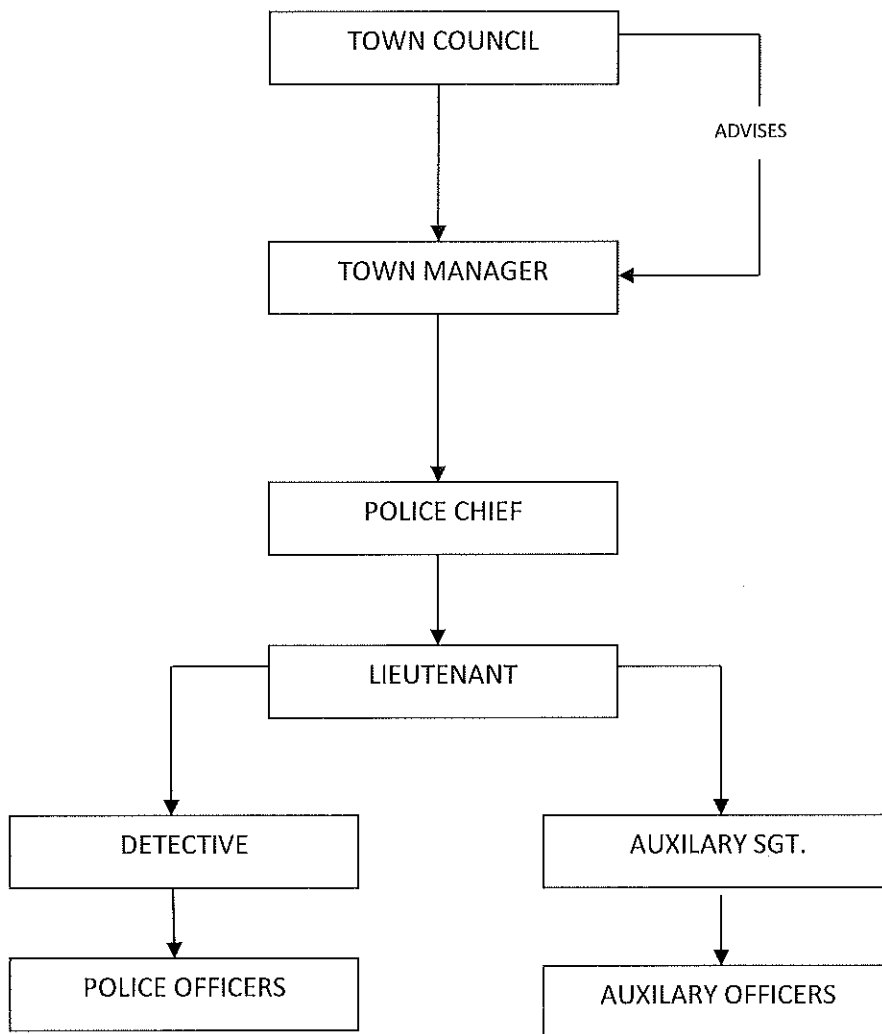
The Windsor Police Department is a value driven organization committed to excellence and will partner with the community to make the Town of Windsor a better place in which to live, learn, visit and conduct business.

Core Values

Honor, Integrity, Courage and Commitment



Organizational Chart





WPD Full Time Staff

R.D. Riddle –Chief of Police

Lieutenant G.P. Jernigan- Operations

Detective R.B. Swan - Investigations

Master Police Officer W.D. Owens Jr. - Patrol

Police Officer J.L. Harris – Patrol

Police Officer C.J. Griffin – Patrol

WPD Auxiliary Staff

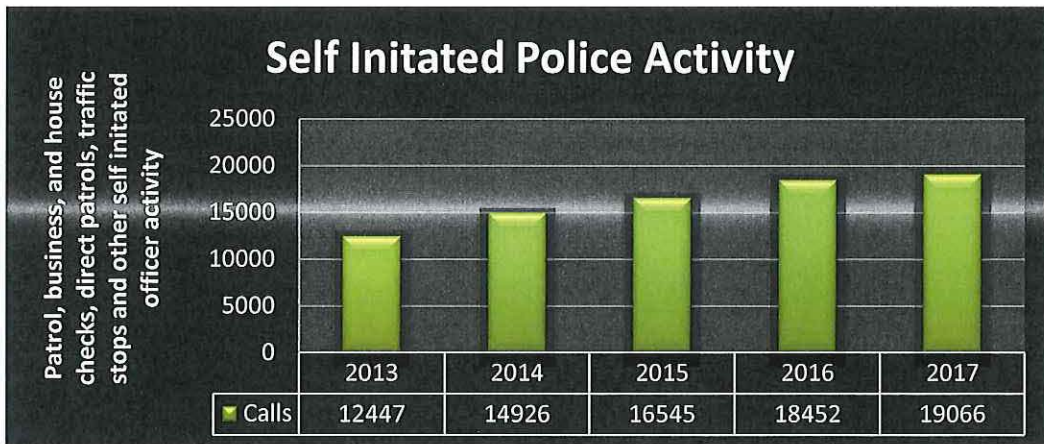
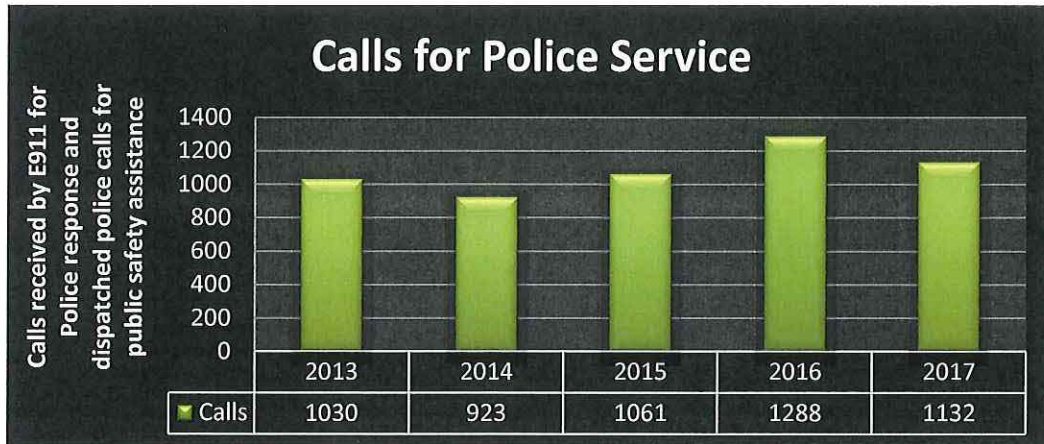
Officer J.D. Turner

Officer K.E. Givens



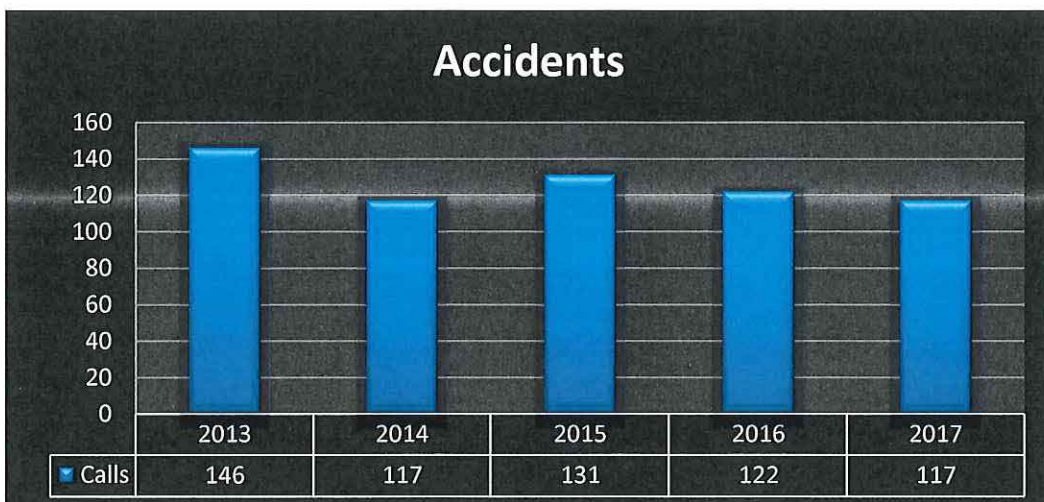
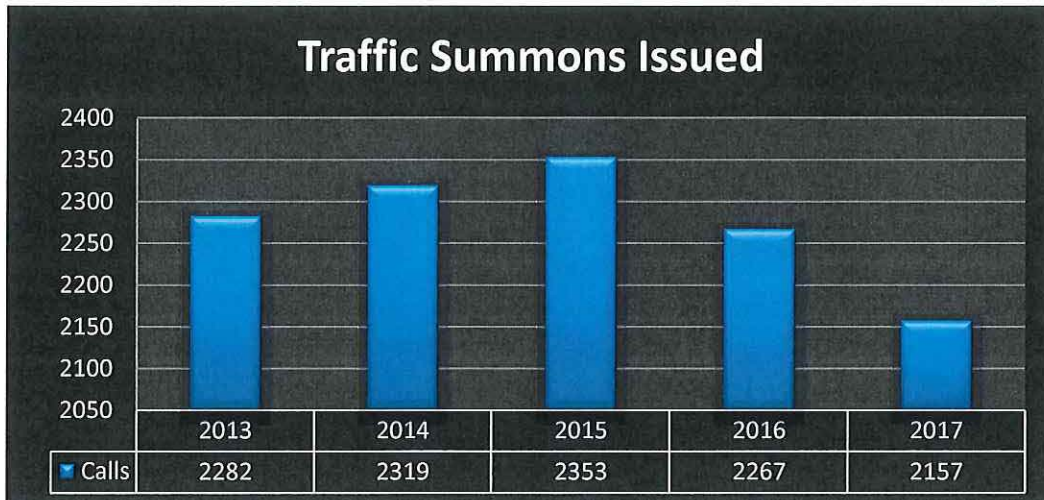
Department Statistics

In 2017, the agency saw a slight decrease in citizen initiated calls for service by 12% and self-initiated calls for service were up by 3% in all total police calls for service increased by 2%.



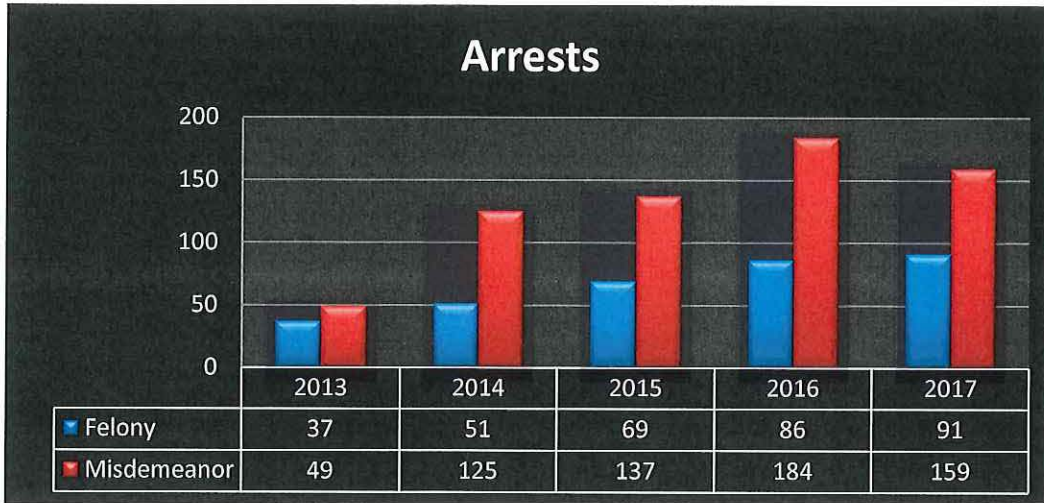


In 2017, traffic summonses were down 5% while the number of reported motor vehicle accidents decreased by 4%.





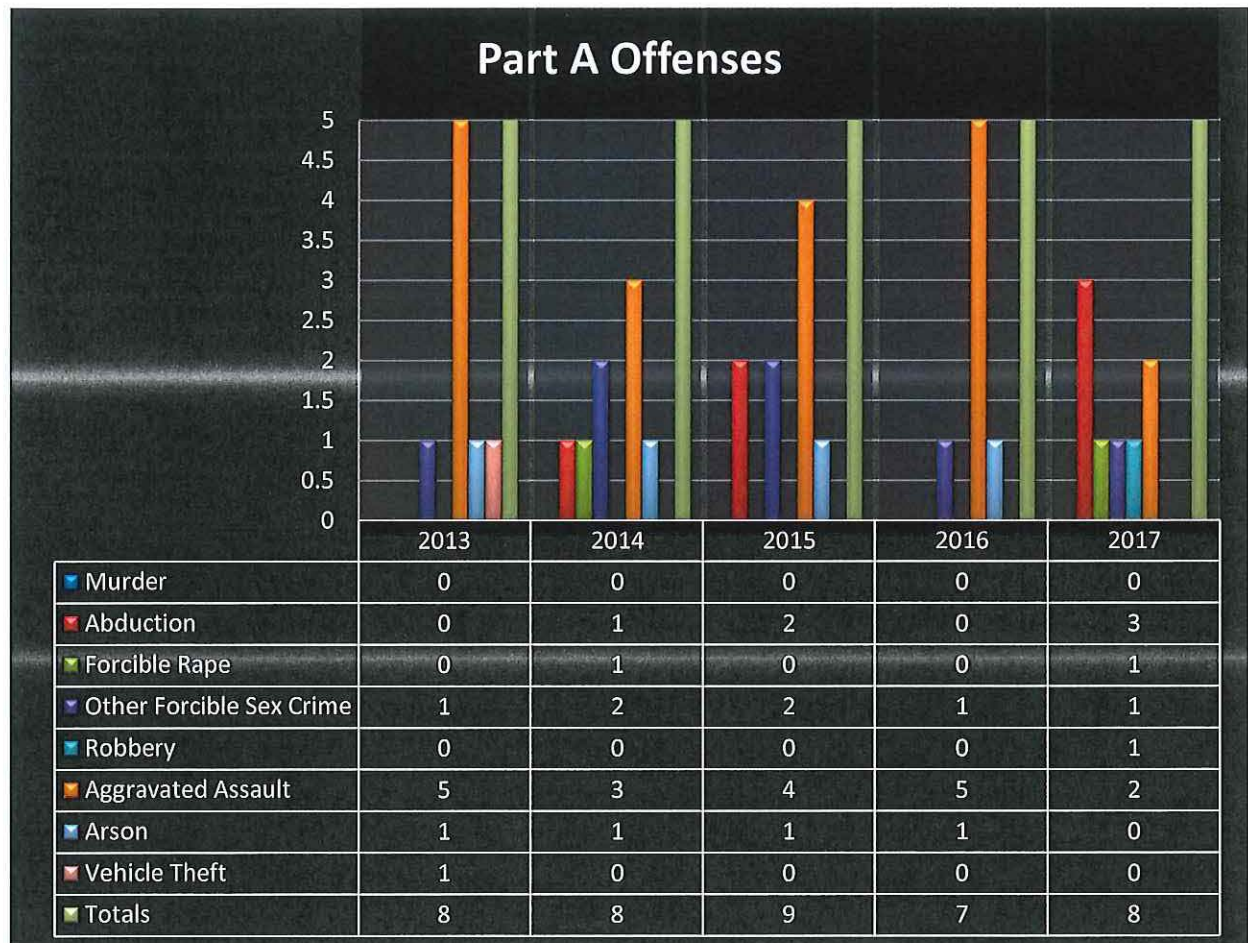
In 2017, Felony arrests were up 5% and Misdemeanor arrests decreased by 14%.





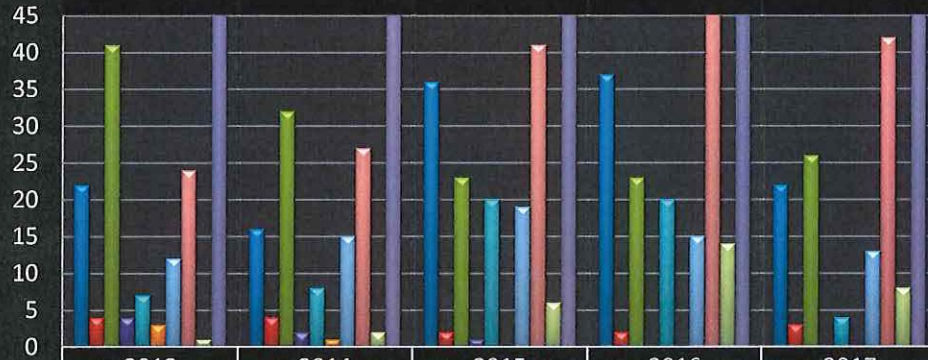
Incident Based Reporting Data

This data includes major criminal offenses reported to the Windsor Police Department during the past year and uses data since 2013 for comparison. This synopsis is part of our IBR report that is provided to the Virginia State Police and the Federal Bureau of Investigation. Both Select Part A and Select Part B are referred to as "Group A" offenses. It should be noted however; that these criminal offenses do not include all incidents' reported to the WPD. Offenses such as disorderly conduct, DUI, trespassing and drunkenness are not included in this report. These incidents are "group B" offenses and make up a large portion of reports and arrests made by the Windsor Police Department.





Select Part B Offenses



	2013	2014	2015	2016	2017
Simple Assault	22	16	36	37	22
Burglary	4	4	2	2	3
Larceny	41	32	23	23	26
Forgery	4	2	1	0	0
Fraud	7	8	20	20	4
Embezzlement	3	1	0	0	0
Destruction of Property	12	15	19	15	13
Drug Offenses	24	27	41	52	42
Weapon Law Violations	1	2	6	14	8
Totals	118	107	148	163	118





Training 2017

During 2017 members of the Windsor Police Department completed all mandated VADCJS in-service training in addition officers completed the following training:

Department of Homeland Security-Active Shooter Response Training

Management of the Small Law Enforcement Agency

American Heart Association CPR / AED Recertification

Firearms Instructor School

General Instructor School

Police Counter Sniper School

Patrol Rifle Operations

RADAR / LIDAR Recertification





Community Relations

The Windsor Police Department has continued to maintain a positive relationship with our citizens through personal interactions. The Windsor Police Department participated in/or sponsored the following community events

13th Annual WPD Toy Drive

This year marks the 13th year of the Windsor Police Department / Town of Windsor Toy Drive to support local families in need at the holidays. This year WPD again partnered with Community Harvest Outreach and IOW Social Services. WPD donated 10 bicycles and 12 large boxes of toys to Community Harvest Outreach in support of the Lots of Toys for Tots Program.

WPD adopted and provided toys and clothing to 8 families through the Isle Of Wight Social Services referrals program. Town of Windsor Treasurer Christy Jernigan has been a fantastic and hardworking volunteer with this operation for the past several years and we are grateful for her continued support. WPD would like to thank the many generous business sponsors and individuals throughout the community who make this annual event possible. WPD would also like to thank Toys for Tots for their generous assistance with year's efforts.





TRIAD

WPD Officers worked in support of Isle of Wight TRIAD and S.A.L.T. Council to help with the 18th Annual TRIAD Conference at the Smithfield Center. Officers from all three IOW Law Enforcement agencies participated in this annual event that brought over 250 senior citizens together for a crime prevention seminar. Attendees enjoyed entertainment from the Smithfield High School Orchestra and heard from several guest speakers including a presentation from the Virginia Attorney Generals Office on ways to protect themselves from scams and other financial crimes.



National Night Out 2017

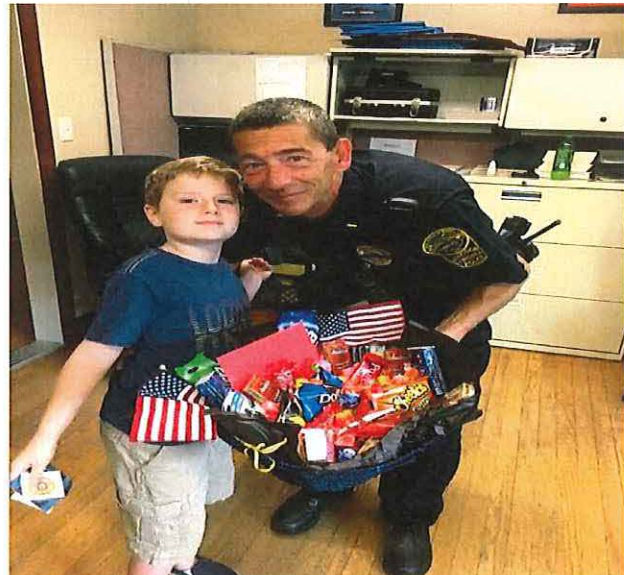
The Windsor Police Department along with the Isle of Wight Sheriff's Office, Virginia State Police and The Department of Game and Inland Fisheries hosted the 4th Annual National Night Out Event at the Windsor Police Department. The event featured free food, drinks, children's activities, law enforcement displays and crime prevention information. National Night Out provides members of the community an opportunity to interact with local law enforcement officers to receive information on crime prevention and meet neighbors and friends. Strengthening our relationship with community and providing opportunities for neighbors to interact together while preventing criminal activity helps send a message to criminals that we will not tolerate crime in our community





A special thank you to all of our community partners who make National Night out possible, we couldn't do it without you! We would like to thank the Windsor Youth Foundation, Jason Moore, Smithfield Foods, Windsor Women's Club, Crime Line, Commonwealth's Attorney's Office, Windsor VFD and the Windsor Rescue Squad.

WPD is very lucky to enjoy an outstanding amount of support from the community. Throughout the year we often have numerous citizens and civic groups stop by the office to drop off treats or just offer us a kind word of support or encouragement. Thank you to all of those folks we are grateful and humbled by your continued support!





Awards

Lieutenant G.P. Jernigan was nominated by his peers for the Windsor Police Department Top Cop Award. Lt. Jernigan received his award during the Annual Top Cop Award Dinner and Crime Line fundraiser that was held at the Hilton Garden Inn in downtown Suffolk in November, 2017.

Congratulations on an outstanding accomplishment.





Grants

The Windsor Police Department actively researches grant opportunities annually and applies for law enforcement assistance grants. Grants can be obtained from a wide variety of state and federal agencies for equipment and personnel. In 2016 the Windsor Police Department accepted the following grants:

Highway Safety Grant

The Windsor Police Department received grant funding from the National Highway Traffic Safety Administration and Virginia Department of Motor Vehicles Highway Safety office in the amount of \$12,220.00 The grant funding provided overtime pay for selective enforcement of speeding and the *Click or Ticket* campaign to increase seat belt usage. The Town of Windsor has a seatbelt usage rate of 88% which is well above the Virginia average of 82%.

