

Town of Windsor

Memorandum

April 12, 2022

PUBLIC HEARING

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager *wgs IV*

SUBJECT: Electronic Summons System Funding Ordinance

Background

Town Council has been briefed on the digiTICKET electronic summons system at work sessions and meetings and has recommended that staff move forward with implementation.

Specifics

The Windsor Police Department is considering an electronic summons system, digiTICKET, to modernize and streamline the issuance of citations and the corresponding data collection related thereto.

This is a program that can potentially be done in concert with the Isle of Wight County Sherriff's Department for an overall cost savings due to an economy of scale. The IOWC Sherriff's Department has the implement intends to implement the system prior to the end of the current fiscal year.

An ordinance provision is required to authorize the collection of a five dollar fee per citation in order to fund the ongoing maintenance of the system. An ordinance is going before the IOWC Board of Supervisors at their April 7th, 2022 work session; an ordinance is before you for review and adoption in order to begin the building of the maintenance fund.

The initiation of this program can be funded by American Rescue Plan Act Funds, due to the minimization of person to person interaction and corresponding prevention of the spread of the COVID pandemic on traffic stops.

Enclosures

- Ordinance Section for Electronic Summons Funding

Recommended Motion

Move that Council approve and adopt the ordinance entitled:

AN ORDINANCE TO AMEND CHAPTER 86,
ARTICLE 1, SECTION 2, of the Code of Ordinances of
the Town of Windsor, Virginia.

AN ORDINANCE TO AMEND CHAPTER 86, ARTICLE 1, SECTION 2, of the Code of Ordinances of the Town of Windsor, Virginia.

BE IT ORDAINED by the Town Council of the Town of Windsor, Virginia, that Chapter 86, Article I, Section 2 of the Code of Ordinances of the Town of Windsor is amended, no longer reserved, and the following is ordained:

Section 86-2. Additional Court Costs.

A fee of five dollars (\$5.00) shall be taxed as additional costs in each criminal or traffic case in the respective district or circuit courts of the County in which a defendant is convicted of a violation of any statute or ordinance which violation arose within the Town. The fee and any such funds shall be collected by the clerk of the court in which the case is heard, and remitted to the director of finance for appropriation by the Town Council to the Police Department. Said funds shall be used solely to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system.

State law reference – Authority for above provisions, Code of Virginia § 17.1-279.1.

NOTICE OF PUBLIC HEARING
TOWN COUNCIL OF THE TOWN OF WINDSOR

Notice is hereby given, that the Town Council of the Town of Windsor, Virginia will hold a public hearing at the meeting to be held in the Windsor Town Hall, 8 E Windsor Boulevard, Windsor, Virginia 23487 on Tuesday, April 12, 2022 at 7 PM to consider the following:

A hearing pursuant to the Code of Virginia (1950) as amended, for the consideration of AN ORDINANCE TO AMEND CHAPTER 86, ARTICLE 1, SECTION 2, ADDITIONAL COURT COSTS, of the Code of Ordinances of the Town of Windsor, Virginia.

A copy of the Ordinance is available for public inspection at the Windsor Town Hall. Any person affected by or interested in the aforesaid matter may appear before and be heard by the Windsor Town Council.

TOWN OF WINDSOR, VIRGINIA

By: Terry Whitehead, Town Clerk