

## Town of Windsor

### Memorandum

October 11, 2016

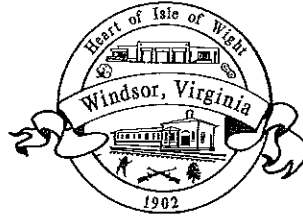
**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

# TOWN OF WINDSOR

Town Elected Officials  
Carita J. Richardson, Mayor  
Clint Bryant-Vice Mayor  
Durwood V. Scott  
Greg Willis  
N. Macon Edwards, III  
Patty Fleming  
Tony Ambrose



Established 1902

Town Manager  
Michael R. Stallings, Jr.

Town Clerk  
Terry Whitehead

Town Attorney  
Wallace W. Brittle, Jr.

October 3, 2016

## Memorandum

**To: Michael Stallings, Town Manager  
Mayor and Town Council  
Planning Commission**

**From: Dennis W. Carney, Planning and Zoning Administrator**

**Subject: September 2016 Planning and Zoning Report**

**Zoning Permits:** The number of Zoning Permits decreased to four from the eleven that we had in August. This is also less than the nine that we issued in September 2015. The permits were for an above-ground pool, temporary signs and two home occupations.

**Violations:** In September there were nine violations, six of which were for inoperative vehicles, two were for tall grass, and a zoning violation on an above-ground swimming pool. Also there were six cases resolved; three for inoperative motor vehicles, a tall grass case and two "Other" cases (one for junk and trash and one zoning for chickens).

**Planning Commission Activity:** The Planning Commission held a very good community meeting with the residents of the Bank Street, Griffin Street, Maple Lane and B Avenue as part of the Olde Town Windsor study. Several residents, primarily from Bank Street and B Avenue, attended and gave their opinions on the need to improve the drainage problems in the area and that they (generally) didn't feel that a park on the four acre parcel owned by the Town was a practical idea. Although some indicated that a small passive park with a walking trail might be acceptable. Several single family homes were given as an alternative.

The Commission will be holding a similar community meeting with the residents of Church and North Court Streets at its October 26<sup>th</sup> regular meeting. At this meeting, the Commission will hear about any concerns in these areas as well as securing opinions on the potential "mixed-use" options for this area of Olde Town Windsor.

Once this community meeting is held, the study of these areas can be completed and public hearings can be held next year to make this study a part of the Comprehensive Plan.

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# MONTHLY REPORT PLANNING & ZONING

September 2016

	<u>September</u>	<u>FYTD</u>
<b>Number of Zoning Permits Issued:</b>	<b>4</b>	<b>21</b>
Residential New Construction:	0	2
Commercial New Construction:	0	0
Building Additions:	0	0
Accessory Buildings:	0	1
Signs:		
Temporary:	1	3
Permanent:	0	0
Fences:	0	2
Pools:	1	2
Decks:	0	4
Driveways:	0	0
Other:	2	7
<b>Notices of Violation:</b>	<b>9**</b>	<b>33**</b>
Inoperative vehicles:	6	24
Tall grass:	2	6
Signs:	0	0
Other:	1	5
<b>Number of Violation Cases Resolved:</b>	<b>6**</b>	<b>21**</b>
Inoperative vehicles:	3	12
Tall grass:	1	5
Sign	0	0
Other:	2	4

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

\*Some Zoning Permits include several accessory items but are delineated by item on this report.

\*\*The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations