

**Minutes
Windsor Town Council Meeting
Town Hall
May 26, 2015**

The Windsor Town Council met in regular session on May 26, 2015 at 7:00 p.m. in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Mayor Carita J. Richardson was present, and she called the meeting to order. She welcomed those who were present. She asked for anyone with cell phones to please turn them off. She asked the Clerk to call the roll. Terry Whitehead, Town Clerk, recorded the minutes. Michael Stallings, Town Manager, Christy Newsome, Treasurer, and Wallace W. Brittle, Jr., Town Attorney, were present.

Council members present: J. Clinton Bryant
Greg Willis
N. Macon Edwards, III
Durwood V. Scott
Tony Ambrose

Council member absent: Patty Flemming

Mayor Richardson asked Councilman Edwards to lead the Pledge of Allegiance, and he did.

Public Hearing

Capital Improvement Plan

Mayor Richardson said there are two public hearings tonight. She said the first public hearing is to receive the comments and requests of interested citizens and organizations concerning the formulation and preparation of a proposed Capital Improvement Plan for the fiscal years 2015-2016 through 2019-2020 for the Town of Windsor, Virginia. She said the Town of Windsor's Capital Improvement Plan encompasses contemplated expenditures by the Town of Windsor in excess of \$1,000 for improvements to sidewalks, public buildings, public streets, public lands, public utilities, public services and public safety. She asked Mr. Stallings if he had any further comments on the Capital Improvement Plan, and he said he did not.

Mayor Richardson opened the public hearing. She asked for any persons wishing to speak in favor of the Capital Improvement Plan to come forward at this time. There were none. She asked for any persons wishing to speak in opposition of the Capital Improvement Plan to come forward, and hearing none she closed the public hearing. She said it is now open for discussion among Council. Council did not have any discussion on the Capital Improvement Plan. Mayor Richardson said Council will vote on this item at the continued Council meeting scheduled for June 9, 2015.

Proposed Budget Fiscal Year 2015-2016

Mayor Richardson said the next public hearing is to consider the proposed budget for the Town of Windsor, Virginia for the fiscal year July 1, 2015 through June 30, 2016. She opened the public hearing. She asked for any persons wishing to speak in favor of the proposed budget to come forward at this time. There were none. She asked for any persons wishing to speak in opposition of the proposed budget to come forward, and hearing none she closed the public hearing. She said it is now open for discussion among Council.

Mr. Stallings said he added \$1,500 into the Utilities Line Item in the Water Fund as well as the General Fund under Public Works & Property Maintenance. He explained that in the General Fund, the \$1,500 came from the Contingency Line Item, and in the Water Fund, it came from the Depreciation Line Item. He noted that no other changes have been made to the budget.

Councilman Scott asked how the public will be notified of the change to the budget. Mr. Stallings said he will have the revised pages put in the draft budget books which are located at businesses within Town. Mayor Richardson suggested attaching a memo explaining the change. After further discussion, Mayor Richardson said Council will vote on the budget at the continued meeting as well.

Old or Unfinished Business

Mr. Stallings said he was asked at the last Council meeting to contact the Town's recycling contractor for individual recycling costs and to ask if they can do a 50-50 split billing between the Town and individuals interested in recycling. Mr. Stallings reported that the total fee will be \$5.50 per month. He also reported that they do have the capability of doing a 50-50 split billing between the Town and residents. After discussion, it was the consensus of Council to discuss this issue further at the next Council meeting.

Mr. Stallings briefed Council on the revenues and expenditures generated by the post office building owned by the Town.

New Business

None

Closed Session

None

Councilman Willis made a motion to continue this meeting on June 9, 2015. Councilman Ambrose seconded, and Council passed the motion unanimously as recorded on the attached chart as motion #1.

Carita J. Richardson, Mayor

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date May 26, 2015

Motion #	Edwards	Ambrose	Bryant	Willis	Scott	Flemming	C. Richardson
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Jerry Whitehead - Clerk