

**Minutes
Windsor Town Council Meeting
Town Hall
May 21, 2019**

The Windsor Town Council met in regular session on May 21, 2019 at 7:00 p.m. in the Council Chamber of the Windsor Town Hall, Windsor, Virginia. Mayor Glyn Willis and Vice Mayor Scott were absent; therefore, Terry Whitehead, Town Clerk, called the meeting to order. She then called the roll and recorded the minutes. Michael Stallings, Town Manager, Christy Jernigan, Treasurer, Wallace W. Brittle, Jr., and Fred Taylor, Town Attorneys, were present.

Council members present: Greg Willis
Walter Bernacki
Kelly Blankenship
J. Randy Carr

Council members absent: Glyn Willis
Durwood Scott
George Stubbs

Councilwoman Blankenship made a motion to nominate Councilman Bernacki to conduct the meeting in the absence of Mayor Willis and Vice Mayor Scott. Councilman Greg Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Councilman Carr led the Pledge of Allegiance.

Public Hearing

Capital Improvement Plan (CIP)

Councilman Bernacki said there are two public hearings tonight. He said the first public hearing is to receive the comments and requests of interested citizens and organizations concerning the formulation and preparation of a proposed Capital Improvement Plan (CIP) for the fiscal years 2019-2020 through 2023-2024 for the Town of Windsor, Virginia. He said the Town of Windsor's Capital Improvement Plan encompasses contemplated expenditures by the Town of Windsor in excess of \$1,000 for improvements to sidewalks, public buildings, public streets, public lands, public utilities, public services and public safety. He asked Mr. Stallings if he had any further comments.

Mr. Stallings reported that there are no new changes since the CIP and budget were last presented to Council. He reported that the CIP and budget were properly advertised.

Councilman Bernacki opened the public hearing. He asked for any persons wishing to speak in favor of the CIP to come forward at this time. There were none. He asked

for any persons wishing to speak in opposition of the CIP to come forward, and hearing none he closed the public hearing. He said it is now open for discussion among Council. There was no discussion.

Proposed Budget Fiscal Year 2019-2020

Councilman Bernacki said the next public hearing is to consider the proposed budget for the Town of Windsor, Virginia for the fiscal year July 1, 2019 through June 30, 2020.

Councilman Bernacki opened the public hearing. He asked for any persons wishing to speak in favor of the proposed budget to come forward at this time. There were none. He asked for any persons wishing to speak in opposition of the proposed budget to come forward, and hearing none he closed the public hearing. He said it is now open for discussion among Council. There was no discussion.

Councilman Bernacki said Council will vote on the CIP and budget at the continued meeting scheduled for June 25, 2019.

Budget Appropriation - Well Repairs

Mr. Stallings reported that the contractors removed the pump and motor from well 5 on Thursday, May 16, 2019. He said they also ran a camera down the well to inspect the casing and screens. He stated that after evaluating the well pump and motor, the contractors are recommending that we replace the pump, motor, and wiring.

Mr. Stallings explained that based off the video of the well casing, it is recommended that we also have the inside of the well cleaned to remove deposits on the casing and debris from the bottom of the well.

Mr. Stallings said he has attached a quote to clean the well, replace the pump, motor and wiring, as well as the piping that connects the pump in the amount of \$40,385. He explained that this is in addition to the \$6,000 we have already spent to have the pump and motor removed and the well inspected via camera.

Mr. Stallings said with the funds available in the System Repairs and Maintenance line item, we will need to appropriate \$30,385 in order to have sufficient funds to cover these repairs. Mr. Stallings recommended that Town Council adopt the enclosed resolution to appropriate the \$30,385 to cover these repairs.

Councilman Greg Willis said he would like a copy of the summary of findings to help him determine why the pump and motor is not rebuildable. Mr. Stallings said he will request this information and present it to Council.

Council continued to discuss the extent of damage to the well and repair cost, timeframe for repairs, brand comparisons, warranty, and possible salvaging of parts.

After further discussion, Councilman Greg Willis made a motion to adopt the enclosed resolution entitled: A Resolution Appropriating The Sum Of \$30,385 From

The Unappropriated Fund Balance Of The Water Fund To The 2019-20 Water Fund Operating Budget. Councilwoman Blankenship seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

Councilwoman Blankenship made a motion to continue this meeting on June 25, 2019. Councilman Willis seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #3.

Councilman Bernacki

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date May 21, 2019

Motion #	Carr	Stubbs	Scott	Greg Willis	Bernacki	Blankenship	Glyn Willis
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Jerry Whitehead, Clerk