

**Minutes
Windsor Town Council Work Session
Town Hall
June 7, 2016**

The Windsor Town Council met in a Work Session on June 7, 2016. Vice Mayor Clint Bryant was present, and he called the meeting to order. Terry Whitehead, Town Clerk, recorded the minutes. Michael Stallings, Town Manager, Christy Jernigan, Town Treasurer, and Dennis Carney, Planning and Zoning Administrator, were present.

Council members present: Greg Willis
 N. Macon Edwards, III
 Durwood Scott
 Patty Flemming
 Tony Ambrose

Member absent: Mayor Carita J. Richardson

Vice Mayor Bryant reported that Mayor Richardson would not be attending the work session due to an illness.

Town Council toured the Windsor Town Center at 5:00 p.m. After a short recess, Council reconvened at 5:45 in the Council Chamber of the Windsor Town Hall.

Budget Transfer

Mr. Stallings said a budget transfer is needed to complete repairs on several of the police vehicles. He said he attached a memo from Chief Riddle requesting a budget transfer of \$2,500 from the Fuel & Tire line item 4100-31100-6008 to the Vehicle Maintenance line item 4100-31100-6005. After discussion, Councilwoman Flemming made a motion to approve a budget transfer of \$2,500 from the Fuel & Tire line item 4100-31100-6008 to the Vehicle Maintenance line item 4100-31100-6005. Councilman Ambrose seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #1.

Replacement of the Gazebo Roof

Mr. Stallings said he obtained two bids to replace the roof on the gazebo located adjacent to the Windsor Library. The bids reflect a metal roof and will be in a color that mimics the roof of the old Windsor train station. The bid also includes a cupola and wind vain on the peak.

Mr. Stallings reported that the low bid was J.R. Wills at \$9,350. He recommended that Council adopt the enclosed resolution that appropriates the funds and authorizes the manager to complete the work.

Council continued to discuss other more economical roof options and renovations to the gazebo. Council agreed to have Mr. Stallings obtain additional bids with

architectural shingles instead of metal for the roof so that a price comparison can be made before Council makes a final decision on the repairs. Mr. Stallings said he would obtain additional bids and report back to Council.

Architectural and Engineering Services for the New Municipal Building

Mr. Stallings reported that several Council members have reviewed the nine bids received from the architectural and engineering firms for the new municipal building. He said the top five have been selected, and interviews will be scheduled for June 20, 2016. He encouraged the Council members to attend the interviews.

Windsor Town Center

Mr. Stallings said he would like Council to discuss what they would like the future use of the Windsor Town Center to be going forward. Council agreed that they would like to see the Windsor Town Center become a meeting facility.

Council continued to discuss future renovations, who will be responsible for day to day operations, possible mold and asbestos issues, and funding for the facility. After further discussion, Council agreed by consensus to have Mr. Stallings obtain bids for a mold and asbestos evaluation before future plans are made for the Town Center. Vice Mayor Bryant suggested that Mr. Stallings contact Servpro for a bid. Mr. Stallings said he would obtain these bids and report this information back to Council.

Other Reports

None

Closed Session

Councilman Willis made a motion to adjourn. Councilman Ambrose seconded, and Council unanimously passed the motion as recorded on the attached chart as motion #2.

The meeting adjourned at 7:20 p.m.

Clint Bryant, Vice Mayor

Terry Whitehead, Town Clerk

TOWN OF WINDSOR
 RECORD OF
 COUNCIL VOTES

Council Meeting Date June 7, 2016

Motion #	Ambrose	Bryant	Willis	Scott	Flemming	Edwards	C. Richardson
1	Y	Y	Y	Y	Y	Y	Absent
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Jerry Whitehead, Clerk