Town Elected Officials Glyn Willis – Mayor Durwood V. Scott – Vice Mayor Kelly Blankenship J. Randy Carr George Stubbs Walter Bernacki Greg Willis

TOWN OF WINDSOR

Town Manager Michael R. Stallings, Jr.

> Town Clerk Terry Whitehead

> Town Treasurer Christy Jernigan

Town Attorney Wallace Brittle, Jr.

Windsor, Virginia Windsor, Virginia

Established 1902

Planning and Zoning Report

DATE: June 6, 2019

Planning Grant- Planning and Zoning met with the Capacity Building Specialist, Ramona Chapman, to discuss the requirements for accepting the grant, and how it is to be used. Ms. Chapman said that the only requirements for the pre-planning grant are to use the money for advertisement and host the Vision Statement meetings, and to form a management team to oversee meetings. The management team is to be comprised of 8-10 members of the community. It was agreed that Planning Commission and Town Council can have a member on the management team. Larissa Williams from Planning Commission has already volunteered. Based on past support to engage the public, Walter Bernacki is suggested to be the Town Council representative. The Planning and Zoning Administrator will head the team. The rest of the members will be gathered from Windsor's residence. Planning Commission will review applications and make selections from them.

Violation Letters 5/9/19-6/6/19:

Total Letters sent: 6 Issues resolved- 4 Second letter issued- 3 Vehicles to be towed- 2

