

Town of Windsor

Memorandum

June 14, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Clint Bryant-Vice Mayor
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Fleming
Tony Ambrose



Established 1902

June 1, 2016

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis W. Carney, Planning and Zoning Administrator

Subject: May 2016 Planning and Zoning Report

Zoning Permits: The number of Zoning Permits in May was only one half of the permits in April (from ten down to five new permits). This is also down slightly from the seven in May 2015. . The total number of Zoning Permits is approximately seven less than at this point in 2015. The permits were for two temporary signs, an above ground pool, a fence and a handicapped ramp.

Violations: New violations cases have increased slightly (from the eight in April up to nine in May). On a brighter note, ten cases were resolved in May. These were nine inoperative motor vehicles and a tall grass case.

Planning Commission Activity: The Planning Commission held a public hearing on the Draft 2016 Comprehensive Plan. No one spoke either in favor or in opposition to the request, although a report on the Bank Street area was received from a resident that gave historical information about the area. The Commission, after a short discussion, recommended approval of the Plan to Town Council (please see the related report).

The Commission also reviewed an amendment to the A-1 Agricultural District regarding poultry. Both Staff and Mr. Brittle, the Town Attorney, feel that the present Land Development Ordinance unreasonably restricts poultry under the Virginia Right to Farm Act. A public hearing has been set on appropriate reasonable amendments to the Ordinance for the June 22, 2016 meeting.

The Commission also has agreed to hold a work session on the Bank/Griffin Street area preceding the June 22nd meeting. This is in conjunction with the other major element of the Olde Town Windsor study. Weather permitting, the Commission will hold a walking tour of the community to determine what is there now, what are the attributes and deficiencies of the area, and what approach(es) are to be pursued to revitalize the neighborhoods.

Other: The Board of Zoning Appeals is having a training meeting on June 6, 2016 at 6:00 p.m.

Summary: The summer's work we trust will be very beneficial to the Town's future.

MONTHLY REPORT PLANNING & ZONING

May 2016

	<u>May</u>	<u>FYTD</u>
Number of Zoning Permits Issued:	5	72*
Residential New Construction:	0	19
Commercial New Construction:	0	0
Building Additions:	0	2
Accessory Buildings:	0	12
Signs:		
Temporary:	2	11
Permanent:	0	4
Fences:	1	9
Pools:	1	3
Decks:	0	3
Driveways:	0	1
Other:	1	15
Notices of Violation:	9**	71**
Inoperative vehicles:	6	60
Tall grass:	3	4
Signs:	0	1
Other:	2	5
Number of Violation Cases Resolved:	10*	94**
Inoperative vehicles:	9	84
Tall grass:	1	5
Sign	0	2
Other:	0	4

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more classes of violations