

Town of Windsor

Memorandum

July 10, 2018

TO: The Honorable Mayor and Members of Town Council
FROM: Christy N. Jernigan, Treasurer
RE: Treasurer's Report

For your information:

- With fiscal year end, we have run into a few glitches. I am working with Munis Support to get these errors corrected. Once that is done I will have the Treasurer's Report out to you.

TREASURER'S REPORT
June 30, 2018

General Fund

Checking – Farmers Bank	\$ 423,874.23
Checking – WPD Forfeited Assets	2,463.10
Certificates of Deposit – Cemetery	113,374.93
Certificates of Deposit (CNB)	<u>530,399.43</u>
	\$ 1,070,111.69

Water Fund

Checking – Farmers Bank	\$ 551,793.24
Certificate of Deposit	<u>282,386.63</u>
	\$ 834,179.87

**Future Development
& Space Needs Fund**

Checking – Farmers Bank	\$ 577,390.61
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Windsor Town Center

Checking – Farmers Bank	\$778,310.44
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All Funds

Total Bank Assets	<u>\$ 3,259,992.61</u>
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Liabilities – Water Fund

Farmers Bank – Bond – Water Fund	\$ 606,000.00 (principal only)
USDA Rural Dev.	<u>\$ 622,218.01</u>
	\$ 1,228,218.01

TOWN OF WINDSOR

TREASURER'S REPORT

GENERAL FUND

July 1, 2018

Balance on hand May 31, 2018		\$486,874.23
Receipts:		
Total receipts collected in June	<u>61,153.98</u>	
Total receipts prior to month's disbursements		\$548,028.21
Disbursements:		
Total disbursements in June	<u>124,953.78</u>	
Balance on hand June 30, 2018 - Farmers Bank		\$423,074.43

TOWN OF WINDSOR

TREASURER'S REPORT

WINDSOR POLICE FORFEITED ASSETS

		July 1, 2018
Balance on hand May 31, 2018		\$ 2,462.80
Receipts:		
Total receipts collected in June	<u>0.30</u>	
Total receipts prior to month's disbursements		2,463.10
Disbursements:		
Total disbursements in June	<u>0.00</u>	
Balance on hand June 30, 2018 – Farmers Bank		\$ 2,463.10

TOWN OF WINDSOR

TREASURER'S REPORT

WATER FUND

July 1, 2018

Balance on hand May 31, 2018		\$536,358.42
Receipts:		
Total receipts collected in June	<u>26,754.67</u>	
Total receipts prior to month's disbursement		563,113.09
Disbursements:		
Total disbursements in June	<u>11,319.85</u>	
Balance on hand June 30, 2018 - Farmers Bank		\$551,793.24

TOWN OF WINDSOR
TREASURER'S REPORT
CENTER/FUTURE DEVELOPMENT
& SPACE NEEDS FUND

July 1, 2018

Balance on hand May 31, 2018		\$ 577,295.71
Receipts:		
Total receipts collected in June	<u>94.90</u>	
Total receipts prior to month's disbursements		577,390.61
Disbursements:		
Total disbursements in June	<u>0.00</u>	
Balance on hand June 30, 2018 – Farmers Bank		\$ 577,390.61

TOWN OF WINDSOR
TREASURER'S REPORT
WINDSOR TOWN CENTER

July 1, 2018

Balance on hand May 31, 2018		\$ 918,823.40
Receipts:		
Total receipts collected in June	<u>443.67</u>	
Total receipts prior to month's disbursements		919,267.07
Disbursements:		
Total disbursements in June	<u>140,956.63</u>	
Balance on hand June 30, 2018 – Farmers Bank		\$ 778,310.44



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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 1
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
14062	06/01/2018	PRINTED	999999 FEATURE ATTRACTION BAND L INVOICE NO ACCOUNT	1,200.00			
			JUNE 1ST CONCERT 100-72000-45642-0000-0000-		1,200.00		
14063	06/12/2018	PRINTED	000234 ATLANTIC COMMUNICATIONS 116247 100-31100-46004-0000-0000-	522.63	522.63		
14064	06/12/2018	PRINTED	000680 BAY DISPOSAL & RECYCLING 2218063 100-42300-43170-0000-0000-	6,832.19	6,832.19		
14065	06/12/2018	PRINTED	000494 BMS DIRECT 126155 100-12100-43100-0000-0000-	150.61	150.61		
14066	06/12/2018	PRINTED	000780 C.R. ALSTON, INC 4384 100-41000-43312-0000-0000-	190.49	190.49		
14067	06/12/2018	PRINTED	000018 COMMUNITY ELECTRIC COOP. 4100 06/2018 100-41000-45100-0000-0000-	28.22	28.22		
14068	06/12/2018	PRINTED	000019 CRAWFORD'S SMALL ENGINE 30375 100-41000-43315-0000-0000-	14.00	14.00		
14069	06/12/2018	PRINTED	000171 DEWITT'S AUTOM. CENTER 0115026 100-31100-46005-0000-0000-	45.02	45.02		
14070	06/12/2018	PRINTED	000407 DMV 18151375 100-12100-43170-0000-0000-	25.00	25.00		
14071	06/12/2018	PRINTED	000107 DOMINION VIRGINIA POWER 8591 06/2018 100-41000-45100-0000-0000- 0002 07/2018 100-41000-45100-0000-0000-	538.20	86.00 452.20		
14072	06/12/2018	PRINTED	000681 EURE, INC. T-140327 100-72000-45642-0000-0000-	325.00	325.00		
14073	06/12/2018	PRINTED	000024 FERN'S AUTO REPAIR 29941 100-41000-43310-0000-0000-	324.00	324.00		
14074	06/12/2018	PRINTED	000781 GOODMAN GLASS CO. 174190 100-41000-43315-0000-0000-	2,292.00	2,292.00		
14075	06/12/2018	PRINTED	000529 INSERCORP 03837 100-12100-43100-0000-0000-	300.00	300.00		
14076	06/12/2018	PRINTED	000211 LEXISNEXIS RISK DATA MNGT 1586786-20180531 100-12100-43100-0000-0000-	175.00	175.00		
14077	06/12/2018	PRINTED	000126 MINNESOTA LIFE MAY 2018 100-00000-12200-0000-0000-	87.08	87.08		
14078	06/12/2018	PRINTED	999999 LISA PETERSON	409.73			



07/06/2018 12:10
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AP CHECK RECONCILIATION REGISTER

P 2
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
			PETERSON		409.73		
14079	06/12/2018	PRINTED	000738 RELIANCE STAFFING & RECRU	980.30			
			INVOICE NO ACCOUNT	AMOUNT			
			1362785		493.84		
			1362785		250.85		
			1363015		235.61		
14080	06/12/2018	PRINTED	000036 RICOH USA INC	276.80			
			5053454364		34.34		
			5053487774		242.46		
14081	06/12/2018	PRINTED	000213 SENTARA OBICI	133.00			
			00083712		133.00		
14082	06/12/2018	PRINTED	000714 SPRING LAKE BOTTLED WATER	40.50			
			377918		40.50		
14083	06/12/2018	PRINTED	000649 STARR MOTORS	2,109.01			
			187838 588804		2,109.01		
14084	06/12/2018	VOID	000065 SUFFOLK NEWS-HERALD	.00			
14085	06/12/2018	PRINTED	000381 SUNTRUST BANK	2,065.27			
			MAY 2018		3.04		
			MAY 2018		12.29		
			MAY 2018		1,248.38		
			MAY 2018		233.23		
			MAY 2018		9.75		
			MAY 2018		35.48		
			MAY 2018		31.43		
			MAY 2018		22.05		
			MAY 2018		21.65		
			MAY 2018		320.72		
			MAY 2018		10.25		
			MAY 2018		117.00		
14086	06/12/2018	PRINTED	000010 THE TIDEWATER NEWS	369.33			
			138309/0518		369.33		
14087	06/12/2018	PRINTED	000088 TIMES PUBLISHING	1,250.61			
			160886,161084+04/18		1,250.61		
14088	06/12/2018	PRINTED	000089 TOTAL BUSINESS SOLUTIONS	302.14			
			231683-0		83.16		
			231716-0		38.29		
			231783-0		180.69		
14089	06/12/2018	PRINTED	000594 VACORP	23.22			
			55252 MAY 2018		23.22		



07/06/2018 12:10
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 3
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
14090	06/12/2018	PRINTED	000035 VANTAGEPT. TRANSF. AGENTS	275.00			
	INVOICE NO		ACCOUNT	AMOUNT			
	JUNE 2018		100-00000-12200-0000-0000-		275.00		
14091	06/12/2018	PRINTED	000108 VERIZON	298.73			
	8157 05/2018		100-12100-45230-0000-0000-		298.73		
14092	06/12/2018	PRINTED	000109 VERIZON WIRELESS	890.74			
	9807582012	GEN	100-12100-45230-0000-0000-		190.20		
	9807582012	GEN	100-31100-46012-0000-0000-		550.47		
	9807582012	GEN	100-31100-46004-0000-0000-		150.07		
14093	06/12/2018	VOID	000116 WILLIAM L. JONES	.00			
14094	06/12/2018	PRINTED	000118 WINDSOR AMOCO	116.80			
	27065		100-31100-46005-0000-0000-		16.00		
	27062		100-31100-46005-0000-0000-		80.80		
	27066		100-31100-46005-0000-0000-		20.00		
14095	06/12/2018	PRINTED	000119 WINDSOR HARDWARE	1,126.44			
	5157 MAY 2018		100-41000-43315-0000-0000-		1,126.44		
14096	06/14/2018	PRINTED	000373 DURWOOD V SCOTT	600.00			
	JUNE 2018 STIPEND		100-11010-41100-0000-0000-		600.00		
14097	06/14/2018	PRINTED	000476 N MACON EDWARDS III	900.00			
	JUNE 2018 STIPEND		100-11010-41100-0000-0000-		600.00		
	JUNE 2018 STIPEND		100-81100-41110-0000-0000-		300.00		
14098	06/14/2018	PRINTED	000475 PATTY FLEMMING	600.00			
	JUNE 2018 STIPEND		100-11010-41100-0000-0000-		600.00		
14099	06/14/2018	PRINTED	999999 4TH OF JULY CELEBRATION	500.00			
	4TH OF JULY 2018		100-01899-31895-0000-0000-		500.00		
14100	06/14/2018	PRINTED	000637 TONY AMBROSE	600.00			
	JUNE 2018 STIPEND		100-11010-41100-0000-0000-		600.00		
14101	06/14/2018	PRINTED	000639 VAC	1,391.78			
	SEIZURE JUNE 2018		100-01899-31895-0000-0000-		1,391.78		
14102	06/14/2018	PRINTED	000730 WALTER BERNACKI	600.00			
	JUNE 2018 STIPEND		100-11010-41100-0000-0000-		600.00		
14103	06/26/2018	PRINTED	000006 ANTHEM BLUE CROSS	17,971.00			
	JULY-AUG 2018		100-00000-12200-0000-0000-		17,971.00		
14104	06/26/2018	PRINTED	000234 ATLANTIC COMMUNICATIONS	45.00			
	116727		100-31100-46005-0000-0000-		45.00		
14105	06/26/2018	PRINTED	000569 CHRISTINA N. JERNIGAN	232.17			

07/06/2018 12:10
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 4
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	06/17-06/20/2018		100-12100-45500-0000-0000-		232.17		
14106	06/26/2018	PRINTED	000709 CRAIGS FIREARM SUPPLY, IN INVOICE NO ACCOUNT	145.00 AMOUNT			
	13822		100-31100-46004-0000-0000-		145.00		
14107	06/26/2018	PRINTED	000171 DEWITT'S AUTOM. CENTER 0115266 100-31100-46005-0000-0000-	39.18			39.18
14108	06/26/2018	PRINTED	000107 DOMINION VIRGINIA POWER	2,884.40			
	7640 06/2018		100-41000-45110-0000-0000-		2,538.47		
	4958 07/2018		100-31100-46024-0000-0000-		309.76		
	5004 07/2018		100-41000-45100-0000-0000-		14.42		
	0270 07/2018		100-41000-45100-0000-0000-		7.99		
	7615 07/2018		100-41000-45100-0000-0000-		13.76		
14109	06/26/2018	PRINTED	000534 EMBROIDERY EXPRESSIONS 1423 100-31100-46004-0000-0000- 1429 100-31100-46004-0000-0000-	261.00			69.00 192.00
14110	06/26/2018	PRINTED	000605 GADGET MONKEY ELECTRONICS 20180607001 100-31100-46004-0000-0000-	47.98			47.98
14111	06/26/2018	PRINTED	000182 GUARDIAN SECURITY SYSTEMS 48855 100-12100-43320-0000-0000- 49071 100-31100-46026-0000-0000-	160.00			75.00 85.00
14112	06/26/2018	PRINTED	000226 HAMPTON ROADS ASSOC OF CH 2018-2019 100-31100-46003-0000-0000-	35.00			35.00
14113	06/26/2018	PRINTED	000039 ISLE OF WIGHT GEN DIST CT GT18000596-00 100-31100-46003-0000-0000-	120.00			120.00
14114	06/26/2018	PRINTED	000591 JONES SERVICES 085659 100-41000-43315-0000-0000- 085677 100-91600-45862-0000-0000-	645.00			95.00 550.00
14115	06/26/2018	PRINTED	000261 MANSFIELD OIL COMPANY SQLCD-419521 GEN 100-31100-46008-0000-0000- SQLCD-419521 GEN 100-41000-44200-0000-0000-	1,322.23			1,087.14 235.09
14116	06/26/2018	PRINTED	000525 NATIONAL PEN 110065633 100-12100-46001-0000-0000-	161.94			161.94
14117	06/26/2018	PRINTED	000259 PITNEY BOWES GLOBAL FINAN 3306214505 100-12100-43320-0000-0000-	266.04			266.04
14118	06/26/2018	PRINTED	000738 RELIANCE STAFFING & RECRU 1363249 100-41000-41100-0000-0000- 1363249 100-12100-43100-0000-0000- 1363476 100-41000-41100-0000-0000-	1,127.60			458.21 242.71 191.72



07/06/2018 12:10
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 5
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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
	1363476		100-12100-43100-0000-0000-		234.96		
14119	06/26/2018	PRINTED	000036 RICOH USA INC	102.68			
	INVOICE NO		ACCOUNT	AMOUNT			
	30251515		100-31100-46025-0000-0000-		102.68		
14120	06/26/2018	PRINTED	000416 RICOH USA INC.	216.01			
	100687916		100-12100-45410-0000-0000-		216.01		
14121	06/26/2018	PRINTED	000015 SPECTRUM BUSINESS	539.62			
	0000189060618		100-31100-46012-0000-0000-		387.26		
	0000189060618		100-12100-45230-0000-0000-		152.36		
14122	06/26/2018	PRINTED	000531 THE LAW OFFICES OF	1,500.00			
	3556		100-12210-43150-0000-0000-		1,500.00		
14123	06/26/2018	PRINTED	000459 THE SUPPLY ROOM COMPANIES	218.60			
	3352002-0		100-12100-46001-0000-0000-		84.77		
	3349674-0		100-12100-46001-0000-0000-		133.83		
14124	06/26/2018	PRINTED	000585 TIDEWATER TACTICAL	1,943.93			
	27594		100-31100-46004-0000-0000-		149.94		
	27717		100-31100-46004-0000-0000-		561.91		
	27714		100-31100-46004-0000-0000-		1,232.08		
14125	06/26/2018	PRINTED	000665 TYLER TECHNOLOGIES	1,275.00			
	045-227224		100-94000-48012-0000-0000-		1,275.00		
14126	06/26/2018	PRINTED	000114 WALTERS OUTDOOR POWER	359.96			
	236524		100-41000-46020-0000-0000-		359.96		
			65 CHECKS	CASH ACCOUNT TOTAL	60,528.18	.00	



07/06/2018 12:10
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 6
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		UNCLEARED	CLEARED
65 CHECKS	FINAL TOTAL	60,528.18	.00

** END OF REPORT - Generated by Christy Jernigan **



07/06/2018 12:11
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 1
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FOR CASH ACCOUNT: 200-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
5432	06/05/2018	PRINTED	000643 CITY OF SUFFOLK	490.00			
		INVOICE NO	ACCOUNT		AMOUNT		
		WATER SAMPLES	200-42000-46007-0000-0000-		490.00		
5433	06/12/2018	PRINTED	000741 DCLS	727.22			
	37665		200-42000-46007-0000-0000-		727.22		
5434	06/12/2018	PRINTED	000107 DOMINION VIRGINIA POWER	12.62			
	5000 07/2018		200-42000-45100-0000-0000-		12.62		
5435	06/12/2018	PRINTED	000693 FORTILINE, INC.	82.89			
	4285332		200-42000-46007-0000-0000-		82.89		
5436	06/12/2018	PRINTED	000058 MCCLUNG-LOGAN EQUIP CO.	581.64			
	W08000914-1		200-42000-43312-0000-0000-		581.64		
5437	06/12/2018	PRINTED	000108 VERIZON	66.29			
	9844 05/2018		200-42000-45230-0000-0000-		66.29		
5438	06/12/2018	PRINTED	000109 VERIZON WIRELESS	60.08			
	9807582012 WTR		200-42000-45230-0000-0000-		60.08		
5439	06/12/2018	PRINTED	000113 VUPS	17.85			
	05180539		200-42000-46007-0000-0000-		17.85		
5440	06/12/2018	PRINTED	000119 WINDSOR HARDWARE	76.11			
	5157 06/2018 WTR		200-42000-46007-0000-0000-		76.11		
5444	06/26/2018	VOID	000107 DOMINION VIRGINIA POWER	.00			
5445	06/26/2018	VOID	000261 MANSFIELD OIL COMPANY	.00			
5446	06/26/2018	PRINTED	000107 DOMINION VIRGINIA POWER	1,587.31			
	7818 07/2018		200-42000-45100-0000-0000-		6.59		
	9251 072018		200-42000-45100-0000-0000-		712.73		
	4197 07/2018		200-42000-45100-0000-0000-		746.21		
	5002 07/2018		200-42000-45100-0000-0000-		121.78		
5447	06/26/2018	PRINTED	000261 MANSFIELD OIL COMPANY	135.30			
	SQLCD-419521 WTR		200-42000-44200-0000-0000-		135.30		
13 CHECKS				CASH ACCOUNT TOTAL	3,837.31	.00	



07/06/2018 12:11
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Town of Windsor
AP CHECK RECONCILIATION REGISTER

P 2
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		UNCLEARED	CLEARED
13 CHECKS	FINAL TOTAL	3,837.31	.00

** END OF REPORT - Generated by Christy Jernigan **

Windsor Community Recreational Center

Date:	Obici Grant	Exterior Donations	Undedicated Donations	Dedicated Donations	Fundraiser	Debits:	Description:
Beg Bal	\$ 50,000.00	\$ -	\$ 1,124,089.69	\$ 25,525.61	\$ 5,423.00	\$ 286,214.90	
06/07/18						\$ 3,987.24	Moseley Arch Ck1089
06/07/18						\$ 4,368.23	Alpha Corp Ck1090
06/14/18						\$ 55.00	Bay Disposal Ck1092
06/14/18						\$ 1,175.00	GET Solutions Ck1093
06/14/18						\$ 131,309.76	AR Chesson Ck1095
06/19/18						\$ 61.40	Dominion Power Ck1094
06/27/18					\$ 300.00		Donations
06/30/18			\$ 143.67				Interest
Totals:	\$ 50,000.00	\$ -	\$ 1,124,233.36	\$ 25,525.61	\$ 5,723.00	\$ 427,171.53	\$ 778,310.44