

# Town of Windsor

## Memorandum

March 13, 2018

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
2/13/18 – 3/12/18

New Items

Ongoing Items

1. Municipal Campus
  - Project is on hold.
2. Route 460 sidewalks (Sidewalks in front of Town Property)
  - No update
3. Streetlight Requests
  - The streetlight at 9441 Willie Roberts Road has been installed. 3/7
4. Town Patrols
  - 2/21 Visited North Court Street, Windsor Woods, Bank Street, East Griffin Street, Taylor Drive, Church Street, Duke Street, Randolph Ave, Virginia Ave.
5. Streetlight Outages
  - None
7. VDOT
  - VDOT was notified again of our concerns regarding the Lover's Lane washout issue and the Shiloh Drive pavement issue.
8. Church Street/Shiloh Drive Sidewalks
  - I have a meeting with VDOT, IOW, and the engineers on this project on Monday March 12<sup>th</sup>.
9. Drainage Committee
  - I have spoken with our engineers about this. They are developing a scope of work and potential cost for doing a preliminary study.
10. Business Visits/Calls
  - Met with owner of Costa Del Sol 2/27
11. Civic Organization Meetings
  - None
12. Public Works Building
  - No Update
13. Railroad Crossings
  - Norfolk Southern indicated that they would patch the potholes on 2/22
14. Sewer Study
  - The kickoff meeting for the sewer capacity study was held on February 8<sup>th</sup>. I will continue to provide updates as the study moves along.