

Town of Windsor

Memorandum

September 13, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
8/9/16 – 9/12/16

New Items

Ongoing Items

1. Municipal Campus
 - We received a couple draft layouts for the spaces in the building and have provided comments to the architect.
2. Town Code Update
 - The next four sections of the Town Code update have been reviewed and are on your agenda for discussion.
3. Route 460 sidewalks (Sidewalks in front of Town Property)
 - Isle of Wight County has started this work and will be managing the project. They are coordinating with the work that is ongoing with our Municipal building.
3. Streetlight Requests
 - No new requests
4. Town Patrols
 - 8/16 – Visited Windsor Woods, North Court Street, Church Street
 - 8/18 – Visited Windsor Manor, Hazelwood, Bank Street, East Griffin St, Old Suffolk Road, Tayler Ave
 - 9/9 – Visited Twin Ponds
5. Streetlight Outages
 - Police Officers have submitted a list of streetlights that are out. They have been reported to Dominion.
6. VDOT
 - No update
7. Church Street/Shiloh Drive Sidewalks
 - We have had the kickoff meeting with the engineer and they have begun work.
8. Drainage Committee
 - None
9. Business Visits/Calls
 - Visited Colonial Farm Credit for their 100 year anniversary celebration 7/27
10. Civic Organization Meetings
 - I am scheduled to speak to the Woman's Club on September 22nd.