

# Town of Windsor

## Memorandum

April 11, 2017

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
3/15/17 – 4/10/17

New Items

1. Railroad Crossings
  - Contact was made with Norfolk Southern. They indicated that they would send out their track inspector to inspect the crossings.

Ongoing Items

1. Municipal Campus
  - Public Meeting scheduled for May 4<sup>th</sup> at 7pm at the Ruritan Building
2. Town Code Update
  - On the agenda tonight.
3. Route 460 sidewalks (Sidewalks in front of Town Property)
  - Isle of Wight County has started this work and will be managing the project. They are coordinating with the work that is ongoing with our Municipal building.
4. Streetlight Requests
  - No new requests
5. Town Patrols
  - 3/21 – Visited Windsor Woods, North Court, Duke Street, Randolph Ave, Virginia Ave, Roberts Ave, Holland Drive
  - 4/3 – Visited Hazewood, Windsor Manor, and Bank Street
6. Streetlight Outages
  - Police Officers have submitted a list of streetlights that are out. They have been reported to Dominion.
7. VDOT
  - None
8. Church Street/Shiloh Drive Sidewalks
  - On the agenda tonight
9. Drainage Committee
  - Spoke with ODU regarding this study. They seemed extremely interested in having a class do this work for us next semester. I will continue to work with them to get this project up and going.
10. Business Visits/Calls
  - Spoke with owner of Windsor Supreme gas station 4/4
11. Civic Organization Meetings

- Attended Windsor Ruritan Club meeting on March 21.

## 12. Public Works Building

- Nothing new.