

Town of Windsor

Memorandum

July 14, 2015

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager
SUBJECT: Action List *MS*

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
6/10/15 – 7/13/15

New Items

Ongoing Items

1. Route 460 sidewalks (Sidewalks around Town Property)
 - I have met with VDOT and IOW staff on this matter. We are working on developing a cost estimate for the engineering work.
3. Streetlight Requests
 - None
4. Town Patrols
 - 5/28 – Visited Windsor Woods, Bank Street, North Court Street, Duke Street, Church Street
 - 6/1 – visited Windsor Woods, Windsor Manor, Hazelwood, North Court Street, Old Suffolk Road, East Griffin Street, Randolph, Virginia, Duke Street
5. Streetlight Outages
 - Several new streetlight outages have been reported.
6. VDOT
 - VDOT has been doing some work on drop inlets and other issues that were identified last month on my ride around Town with the Residency Administrator.
 - Currently working with VDOT to start the process of using the SYIP funds to place sidewalks along Route 460 and Shirley Drive.
 - Sinkholes in front of the Veterinarian, Lovers Lane, 35 Church Street, and several others have been reported.
 - Severe erosion on Hazelwood Lane has been reported to VDOT. The roadway has been repaired, but the damage caused to yards in the area has not.
7. Church Street/Shiloh Drive Sidewalks
 - Preliminary design work is being finalized. Talks have started with Holland Meadows.
8. Drainage Committee
 - No Update
9. Business Visits/Calls
 - 7/6 met with the owner of the HCC Personal Care
 - 7/7 met with owner of Itly's
10. Civic Organization Meetings
 - I have reached out to the Woman's Club of Windsor to attend the September Meeting.

11. Retreat

- Working on several dates for this event.