Town of Windsor

Memorandum

May 14, 2019

TO:

The Honorable Mayor and Town Council

FROM:

Michael Stallings, Town Manager

SUBJECT:

Action List

Attached is the action list since the last Council Meeting.

The month of April was consumed with budget preparation. As such, some other items were put on the back burner. With the completion of the budget, I will have more time to focus on those other items in May.

This is for your information.

Action Items

| No. | Description | Added | Status | Updated | Comments |
|-----|---|-----------|-------------|---------|----------------------------|
| | Work with VDOT for assistance with recommended | 2/12/19 | In Progress | 5/9/19 | VDOT is completing several |
| 2 | work identified in drainage assessment report | | | | of the items on Bowman's |
| | | | | | report. |
| 3 | Get with drainage committee to review assessment | 2/12/19 | On Agenda | 5/9/19 | Draft bylaws on agenda for |
| | report and determine next steps | | | | adoption, members still |
| | | | | | need to be appointed |
| 5 | Schedule appreciation dinner for past council | 2/12/19 | Completed | 5/9/19 | Scheduled for May 7 |
| | osticulate appreciation annier for past countries | 2, 12, 13 | Completed | 3/3/13 | Jenedaled for May 7 |
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Ongoing items - Status updates

| Description | Update | Update / Status |
|--------------------------------|---------|---|
| Business Visits / Calls | 3/12/19 | |
| Church Street/Shiloh Sidewalks | 3/12/19 | working on 90% drawings for VDOT. Then will go out to bid early summer with construction starting in summer |
| Drainage Committee | 5/9/19 | On Agenda |
| Street light requests | 5/9/19 | Two streetlight request have been received and will be forwarded to Dominion Power for pricing. |
| Street light outages reported | 5/9/19 | None |
| Town patrols | 5/9/19 | None |
| Civic Organization meetings | 5/9/19 | None |
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Windsor Town Center

Open Rec

Board of Supervisors

Zumba

Spring Break Camp

Business After Hours (Chamber of Commerce)

Ducks Unlimited

Envirothon

(Peanut, Soil, and Water Conservation)

| Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Running Total |
|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|---------------|
| 241 | 204 | | | | | | | | | 445 |
| 319 | 180 | | 31 | | | | | | | 499 |
| | 13 | | | | | | | | | 13 |
| | 120 | | | | | | | | | 120 |
| | 50 | | | | | | | | | 50 |
| | 201 | | 3 5 | | | | | | | 201 |
| | 43 | | | | | | | | | 43 |

Monthly Total

560

811