

# Town of Windsor

## Memorandum

June 12, 2018

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *M S*  
**SUBJECT:** Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List  
5/9/18 – 6/11/18

Ongoing Items

1. Municipal Campus
  - Project is on hold.
2. Route 460 sidewalks (Sidewalks in front of Town Property)
  - No update
3. Streetlight Requests
  - None
4. Town Patrols
  - Visited Windsor Woods, Twin Ponds, North Court Street, Virginia Ave, Randolph Drive, and Duke Street 5/30
  - Visited Hidden Acres, Lover's Lane, Shiloh Drive, Holland Meadows, Church Street, Bank Street, East Griffin Street, Taylor Ave. 6/7
5. Streetlight Outages
  - None
7. VDOT
  - VDOT was notified again of our concerns with the Shiloh Drive pavement issue.
8. Church Street/Shiloh Drive Sidewalks
  - The Engineers are completing the 90% design drawings and 90% drainage documents.
9. Drainage Committee
  - I have a meeting with our engineers scheduled for July 11<sup>th</sup> to discuss the hydrological study.
10. Business Visits/Calls
  - Met with Owner of Anna's Ristorante 6/4
  - Met with Owner of Windsor True Value 6/4
11. Civic Organization Meetings
  - None
12. Public Works Building
  - No Update
13. Railroad Crossings
  - Permanent repairs have been scheduled for June 13 and 14.
14. Sewer Study
  - We anticipate receiving the report this week.