

Town of Windsor

Memorandum

March 8, 2016

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Town Code Update

Attached you will find a schedule for a review and update of the entire Town Code. Each month we have several sections of our code identified for review. This schedule may change based on the amount of changes needed for each section.

Staff will review each section as listed and will present our recommended changes. We encourage Councilmembers to review our suggested changes and provide any input or recommendations. We will place each group of sections on the Council agenda for discussion and direction.

For the changes to be made, a public hearing will need to be held. This can be done by section, groups of sections, or the entire code. We can make this decision based on how the process is going.

If we are able to review more sections than listed for a given month, we will do so and will adjust the schedule accordingly. Likewise, if a section will require more extensive review, we will adjust the schedule as well.

This is for Council's information and discussion.

Sections	Month
1,7,9,12	April
12,21,25,33	May
37,39,40	June
49,51,61, 70	July
73,78,89	August
92,100,104, 107	September
110,112, 119,123	October
126,130	November
137, 140, 142,	December
145,148, 152	January

Section 57 intentionally left out as it is the Chesapeake Bay Preservation Area Ordinance.
Section 75 intentionally left out as it is the Floodplain Ordinance