

Town of Windsor

Memorandum

December 12, 2017

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
11/14/17 – 12/11/17

New Items

1. North Court Street Sidewalk Repair
 - Homeowners have been contacted to obtain permission to remove trees that are causing damage to the sidewalk. Once trees are removed, sidewalk repair will be done.

Ongoing Items

1. Municipal Campus
 - Project is on hold.
2. Route 460 sidewalks (Sidewalks in front of Town Property)
 - No update
3. Streetlight Requests
 - Request for streetlight at 9441 Willie Roberts Road has been processed and sent to Dominion.
4. Town Patrols
 - 11/28 – Visited Windsor Woods, North Court Street, Church Street, Shiloh Drive, Lovers Lane, East Griffin Street, Tyler Ave, Bank Street.
 - 12/5 – Visited Church Street, Duke Street, Roberts Ave, Holland Drive, North Court Street, East Griffin Street, Bank Street
5. Streetlight Outages
 - Two were reported to Dominion this month: 10466 Sylvia Circle and 27 VA Avenue.
7. VDOT
 - Sinkholes at Duke/Church and in front of Farmer's Bank have been reported to VDOT
 - VDOT has been contacted regarding the deteriorating condition of Route 460 in the area of Town Hall
8. Church Street/Shiloh Drive Sidewalks
 - Revenue Sharing application has been submitted to VDOT along with an HSIP application. Engineering work continues on the project.
9. Drainage Committee
 - I am reaching out to additional schools to see if any others have an interest in working with us on this study.
10. Business Visits/Calls
 - Met with manager of Dairy Queen 11/28/17
11. Civic Organization Meetings
 - None
12. Public Works Building
 - No Update