

## Town of Windsor

### Memorandum

September 10, 2019

**TO:** The Honorable Mayor and Town Council  
**FROM:** Michael Stallings, Town Manager *MS*  
**SUBJECT:** Appropriation of Donated Funds

The Windsor Police Department has recently received a donation in the amount of \$1,600 from the Western Tidewater Community Services Board to help cover the cost of sending one of our Police Officers through Crisis Intervention Training.

These funds need to be appropriated into the Police Department training budget to replenish expended funds.

I have enclosed a resolution that would accept the grant and appropriate these donated funds into the Police Department's equipment line item for the 2019-20 fiscal year.

#### **Recommended Motion**

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$1,600  
In Donations Into The General Fund Operating  
Budget And Approving A Budget Amendment  
For Fiscal Year 2019-20

**Resolution**

A Resolution Appropriating The Sum Of \$1,600  
In Donations Into The General Fund Operating  
Budget And Approving A Budget Amendment  
For Fiscal Year 2019-20

**WHEREAS**, The Town of Windsor has received donations in the amount of \$1,600 from the Wester Tidewater Community Services Board to cover the cost of recent Crisis Intervention Training received by one of our Police Officers, and;

**WHEREAS**, The Town of Windsor must appropriate these funds so that they may replenish the Police Department training budget;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$1,600 in donations, be, and the same hereby is, appropriated to the Town's General Fund Operating Budget for Fiscal Year 2019-2020:

Section 2. That the Police Department's Training line item for the 2019-20 operating budget be amended to include these funds.

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: September 10, 2019

TESTE:

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Town Clerk