

Town of Windsor

Memorandum

April 10, 2018

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Action List

Attached is the action list since the last Council Meeting.

This is for your information.

Action List
3/14/18 – 4/10/18

Ongoing Items

1. Municipal Campus
 - Project is on hold.

2. Route 460 sidewalks (Sidewalks in front of Town Property)
 - No update

3. Streetlight Requests
 - The streetlight at 9441 Willie Roberts Road has been installed. 3/7

4. Town Patrols
 - Met with resident at 32 East Windsor Blvd. 3/15
 - Visited Bank Street, Beartrap Circle, Curve Drive, East Blackwater Road, Windsor Manor, Windsor Woods, N Court, Duke Street, Virginia Ave, Randolph, Church Street, Shiloh Drive, Holland Meadows, Roberts Ave, Community Drive. 3/28
 - Visited Roberts Ave, Shiloh Drive, Butler Ave, Pierce Cir, Johnson Ave, Holland Meadows, Duke Street, North Court Street, Virginia Ave, Randolph. 4/3

5. Streetlight Outages
 - None

7. VDOT
 - VDOT was notified again of our concerns regarding the Lover's Lane washout issue and the Shiloh Drive pavement issue.

8. Church Street/Shiloh Drive Sidewalks
 - I have a meeting with VDOT, IOW, and the engineers on this project on Monday March 12th.

9. Drainage Committee
 - I have spoken with our engineers about this. They are developing a scope of work and potential cost for doing a preliminary study.
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10. Business Visits/Calls
11. Civic Organization Meetings
 - None

12. Public Works Building
 - No Update

13. Railroad Crossings
 - I have contacted Norfolk Southern regarding the potholes. I have not received a response.

14. Sewer Study
 - A preliminary report is expected within the next week or two. Once that is received, I will forward it to Council.