

Town of Windsor

Memorandum

July 11, 2017

TO: The Honorable Mayor and Town Council

FROM: Michael Stallings, Town Manager *MS*

SUBJECT: Appropriation of Insurance Funds

Several months ago one of our police vehicles was involved in an incident at the gas station at the corner of Route 460 and Route 258. We have received a check from VML Insurance to cover these repairs.

As the check was written in June and the invoices were dated for June, we must appropriate these funds into the 2016/17 fiscal year. The amount of the repairs is \$4,443.

Attached is a resolution appropriating these funds so that we can pay these invoices.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of \$4,443
From VML Insurance Into The General Fund
Operating Budget And Approving A Budget
Amendment For Fiscal Year 2016-17

Resolution

A Resolution Appropriating The Sum Of \$4,443
From VML Insurance Into The General Fund
Operating Budget And Approving A Budget
Amendment For Fiscal Year 2016-17

WHEREAS, one of the Town police vehicles was involved in an accident, and;

WHEREAS, we received funds from VML Insurance to repair the police vehicle, and;

WHEREAS, these funds must be appropriated into the 2016-2017 General Fund
operating budget to cover the repairs, and;

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor,
Virginia as follows:

Section 1. That the sum of \$4,443 from VML Insurance be appropriated to the Town's
General Fund Operating Budget for Fiscal Year 2016-2017:

Section 2. That the General Fund Operating Budget for the Fiscal Year 2016-2017 be
amended to include these funds in the Police Department expense line item "Vehicle Repairs and
Maintenance":

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: July 11, 2017

TESTE:

Town Clerk