

Town of Windsor

Memorandum

November 14, 2017

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Appropriation of Insurance Funds

Back in June well number 6 suffered a phase loss in its power supply. This caused damage to the well pump motor. We had the motor repaired and submitted the claim to our insurance company, VML Insurance.

As you can see from the attached invoice, the cost of the repair work was \$18,680.14. We have received a check from our insurance company for \$17,860.14, the cost of the repairs minus our \$1,000 deductible. We must appropriate the funds from VML Insurance into our operating budget to cover the repairs.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of
\$17,860.14 From VML Insurance Into The
Water Fund Operating Budget And Approving A
Budget Amendment For Fiscal Year 2017-18

Resolution

A Resolution Appropriating The Sum Of \$17,680.14 From VML Insurance Into The Water Fund Operating Budget And Approving A Budget Amendment For Fiscal Year 2017-18

WHEREAS, well number 6 suffered a power phase loss causing damage to the well pump motor, and;

WHEREAS, we received funds from VML Insurance to cover the cost of the repairs, and;

WHEREAS, these funds must be appropriated into the 2017-18 Water Fund operating budget to cover the repairs, and;

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$17,680.14 from VML Insurance be appropriated to the Town's Water Fund Operating Budget for Fiscal Year 2017-18:

Section 2. That the Water Fund Operating Budget for the Fiscal Year 2017-18 be amended to include these funds in the System Repairs and Maintenance line item:

Section 3. This resolution shall be in effect on and after its adoption.

Adopted: November 14, 2017

TESTE:

Town Clerk

SYDNOR SERVICE INVOICE

JOB NO. 89968-5

Division: SERVICE

Service Order

Invoice To (73664) TOWN OF WINDSOR P.O. BOX 307 8 EAST WINDSOR BOULEVARD WINDSOR, VA 23487 KENNETH SIMS: 757-510-4660	Ship To
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Date 8/28/2017	Customer Order No.	Tax Exemption Certificate No.	Territory 11	Credit Approval
Promise Date	F.O.B.	Ship Via		Terms NET 10

Ordered	Shipped	Description or Instructions	Unit Price	Total Price
		WELL #6 COURTHOUSE HWY		
		Removal and evaluation of well pump & motor		2836.58
		Reinstallation of equipment with new pump end and motor per Sydnor quote # 07075-11		15,395.00
		Add for 1 length of 5" galvanized T&C pipe to replace one damaged by Town's grounds maintenance while out of well.		448.56
		TOTAL		18,680.14

Michael Stallings

From: Greg Washington <gashington@vmlins.org>
Sent: Friday, October 27, 2017 8:34 AM
To: Stallings, Michael
Subject: Windsor, Town of - 02PC16-30207-01BM - Town of Windsor - 06/15/2017

Hello Michael,

Thanks for getting the invoice for the repairs to Well #6 to me. I have issued the payment to the town for \$17,680.14, less \$1000 property deductible.

Let me know if you have any questions.

Thanks,

Greg Washington
Sr. Claims Representative

VML INSURANCE PROGRAMS
804-237-7317 (OFFICE)
804-273-0560 (FACSIMILE)
P. O. BOX 3239
GLEN ALLEN, VA 23058
gashington@vmlins.org

-----Original Message-----

From: Michael Stallings [mailto:mstallings@windsor-va.gov]
Sent: Thursday, October 26, 2017 9:57 AM
To: Greg Washington <gashington@vmlins.org>
Subject: FW: Message from "RICO-PRINTER"

Greg,

Attached is the invoice for the well repairs.

Michael

-----Original Message-----

From: copier@windsor-va.gov [mailto:copier@windsor-va.gov]
Sent: Thursday, October 26, 2017 9:49 AM
To: Michael <mstallings@windsor-va.gov>
Subject: Message from "RICO-PRINTER"

This E-mail was sent from "RICO-PRINTER" (MP C3503).

Scan Date: 10.26.2017 09:48:42 (-0400)