

Town of Windsor

Memorandum

October 14, 2014

TO: The Honorable Mayor and Town Council
FROM: Michael Stallings, Town Manager *MS*
SUBJECT: Planning & Zoning Report

I am enclosing the planning and zoning report.

I recommend that you receive and file this report.

TOWN OF WINDSOR

Town Elected Officials
Carita J. Richardson, Mayor
Wesley F. Garris-Vice Mayor
Clint Bryant
Durwood V. Scott
Greg Willis
N. Macon Edwards, III
Patty Flemming



Established 1902

October 2, 2014

Town Manager
Michael R. Stallings, Jr.

Town Clerk
Terry Whitehead

Town Attorney
Wallace W. Brittle, Jr.

Memorandum

**To: Michael Stallings, Town Manager
Mayor and Town Council
Planning Commission**

From: Dennis Carney, Planning and Zoning Administrator

Subject: September 2014 Planning and Zoning Report

Zoning Permits: There were five Zoning Permits for the month of September. This is one half of the number of permits that we had in August (10 permits) and also smaller than the 9 permits in September 2013. The permits were for 2 temporary signs, a new home, an accessory building and a privacy fence.

Violations: There were 14 new violation cases in September. This is significantly larger than the 8 cases in August and is twice as large as the 7 cases in September 2013. The violations were for 9 inoperative motor vehicles, 3 tall grass cases, 1 sign and 3 "Other" cases for junk and trash and a zoning violation. As with last month, one case involved an inoperative motor vehicle and junk and trash. Thus, the number discrepancy. On a more positive note there were fifteen violation cases resolved in September. These cases involved 11 inoperative motor vehicles, 3 tall grass, and 1 "Other" case for junk and trash.

Planning Commission Activity: The Planning Commission held a duly advertised public hearing on the signs and banners amendments which Town Council will hear this month. After a public hearing where no one was present, the Commission after a short discussion unanimously recommended to Town Council that the amendments be adopted.

The next Planning Commission meeting is tentatively set for Tuesday October 22, 2014 at 7:00 p.m. However, the meeting may be cancelled, because there are no significant matters to be considered at this time.

MONTHLY REPORT PLANNING & ZONING

September 2014

	September 5*	<u>FYTD</u> 20*
Number of Zoning Permits Issued:		
Residential New Construction:	1	2
Commercial New Construction:	0	0
Building Additions:	0	1
Accessory Buildings:	1	3
Signs:		
Temporary:	2	5
Permanent:	0	2
Fences:	1	3
Pools:	0	0
Decks:	0	0
Driveways:	0	0
Other:	0	3
Notices of Violation:	14*	34**
Inoperative vehicles:	9	19
Tall grass:	3	10
Signs:	1	2
Other:	3	6
Number of Violation Cases Resolved:	15*	39**
Inoperative vehicles:	8	20
Tall grass:	3	11
Sign	1	1
Other:	3	10

A list of addresses and tax map numbers for the permits and violations are available at the Town Office.

*Some Zoning Permits include several accessory items but are delineated by item on this report.

**The discrepancy between the number of types and the total numbers of violations reflect that some violations notices cite two or more violations