

TOWN OF WINDSOR

Town Elected Officials
 Carita J. Richardson, Mayor
 Clint Bryant-Vice Mayor
 Durwood V. Scott
 Greg Willis
 N. Macon Edwards, III
 Patty Fleming
 Tony Ambrose



Town Manager
 Michael R. Stallings, Jr.

Town Clerk
 Terry Whitehead

Town Attorney
 Wallace W. Brittle, Jr.

Established 1902

August 3, 2015

Memorandum

**To: Michael R. Stallings, Jr., Town Manager
 Honorable Mayor and Town Council**

From: Dennis W. Carney, Planning and Zoning Administrator

Subject: Draft Land Development Ordinance

The Planning Commission, Mayor Richardson and Staff have been developing the attached Land Development Ordinance since mid-2010. Through numerous meetings and several permutations, the Land Development is now at what is hoped to be its final form.

At its July 23, 2015 meeting, the Planning Commission held public hearings on both the Land Development Ordinance and the companion Zoning Map for the Ordinance. Due to some decisions that are necessary to the Zoning Map because of the unique way that the current Ordinance treats the public district, only the Ordinance was recommended to Town Council for approval at this time. The vote was unanimous. A copy of the Draft Development Ordinance is in the packet.

Because Town Council overall has either not been as aware of the contents, format and direction of the new Ordinance as the Planning Commission and because there are new members on Town Council, a joint work-session with the Planning Commission on the Land Development Ordinance is suggested before a public hearing is held. In this way Town Council can be aware or reminded of the Ordinance's goals and mechanics prior to the hearing. A work session could be held prior to the August 26, 2015 Planning Commission meeting if this is feasible for Council (at 6:00 p.m.?). In this way, there will not be an overly burdensome proliferation of meetings.

Later that night, the Commission will make several advisory amendments to the Zoning Map and possibly set a public hearing for their September meeting to correct the Map. In this manner, a public hearing by Town Council on the Ordinance and Map could be held in October or November and finally this protracted process could be completed this year. If Town Council is in agreement, Staff will set up the process. The Planning Commission has been contacted and it appears that the work-session is very feasible.