

Town of Windsor

Memorandum

January 13, 2015

TO: The Honorable Mayor and Town Council

FROM: Michael Stallings, Town Manager *MS*

SUBJECT: Flag Pole Installation Costs

At the last Town Council meeting, I informed Council that I had obtained a proposal for the installation of an 80 foot tall flag pole as well as the 20 foot by 30 foot flag to be flown on it. The proposal is from Easter Shore Flagpoles located in Queenstown, Maryland. The total cost, including installation, is \$18,702.00.

I was asked to obtain a quote for a 70' pole and a 15 foot by 20 foot flag. I have obtained this quote from the same company. The cost for the smaller flag and pole was \$15,806.

I have also obtained quotes from a second company, Cardinal out of Virginia Beach. For the 80 foot pole, their price is \$17,300. For the 70 foot pole, their price is \$14,257.

I have attached the proposals for your review and discussion.

Eastern Shore Flagpoles

6612 Ocean Gateway
 Queenstown, MD 21658
 (410)827-4456

Estimate

Date	Estimate #
11/5/2014	5433Revised

Name / Address
Town of Windsor Michael Stallings, 757-242-4288 56 East Windsor Blvd. Windsor, VA 23487 installings@windsor-va.gov

Project

Description	Qty	Cost	Total
One 80" aluminum one, cone tapered, in ground flagpole. 80' exposed height x 12" butt dia x .375 wall thickness 88' overall height, Wind rating 105 MPH w/ 20'x30' flag		12,393.00	12,393.00T
Flagpole Includes: Gold anodized aluminum ball ornament Cast aluminum single revolving truck w/ pulley Single exterior polyester halyard Cast aluminum cleat Brass snap hooks w/ covers Spun aluminum flash collar Ground sleeve Satin finish			
Shipping		409.00	409.00
Installation		4,925.00	4,925.00
20x30 US Flag, Polyester (most durable)		975.00	975.00
OPTIONS: Internal halyard with winch and removable handle, add \$3,060.00 Anodized finish, add \$2,880.00			
HARDSCAPE, LANDSCAPE AND LIGHTING AVAILABLE. Out of State		0.00%	0.00
Thank you.	Total		\$18,702.00

Customer Signature _____

Eastern Shore Flagpoles

6612 Ocean Gateway
 Queenstown, MD 21658
 (410)827-4456

Estimate

Date	Estimate #
11/13/2014	5436

Name / Address
Town of Windsor Michael Stallings, 757-242-4288 56 East Windsor Blvd. Windsor, VA 23487 mstallings@windsor-va.gov

Project

Description	Qty	Cost	Total
One 70' aluminum one, cone tapered, in ground flagpole. 80' exposed height x 12" butt dia x .250 wall thickness 77' overall height, Wind rating 105 MPH w/ 15'x25' flag		9,882.00	9,882.00T
Flagpole Includes: Gold anodized aluminum ball ornament Cast aluminum single revolving truck w/ pulley Single exterior polyester halyard Cast aluminum cleat Brass snap hooks w/ covers Spun aluminum flash collar Ground sleeve Satin finish			
Shipping		409.00	409.00
Installation		4,875.00	4,875.00
15x25 US Flag, Polyester (most durable)		640.00	640.00T
OPTIONS: Internal halyard with winch and removable handle, add \$2,040.00 Anodized finish, add \$2,470.00			
HARDSCAPE, LANDSCAPE AND LIGHTING AVAILABLE. Out of State		0.00%	0.00
Thank you.	Total		\$15,806.00

Customer Signature _____



Salesman **JERRY PHELPS**
 Date **10 DEC 2014**
 Order # _____

P R O P O S A L

2629 Dean Drive, Virginia Beach, VA 23452 • 757-486-3412 • 757-486-7658-fax • jphelps@cardinalsign.com

Customer **TOWN OF WINDSOR**
 Job **8 EAST WINDSOR BLVD.**
 Address **WINDSOR, VA.**
 Contact **MICHAEL STALLINGS**
 mstallings@windsor-va.gov
 Phone **242-4288**
 Fax

Invoice Address

Description	Total
A) CARDINAL SIGN WILL FURNISH AND INSTALL ONE (1) 80' TALL FLAG POLE (MODEL EC80). THE POLE WILL COME WITH GOLD ANODIZED ALUMINUM BALL ORNAMENT, CAST ALUMINUM REVOLVING TRUCK WITH PULLEY, SOLID BRAIDED POLYPROPYLENE HALYARD, SWIVEL FLAG SNAPS WITH VINYL SNAP COVERS, CAST ALUMINUM CLEAT AND A SPUN ALUMINUM FLASH COLLAR. THE POLE WILL HAVE A SATIN ALUMINUM FINISH. THE POLE WILL WITHSTAND 105 MPH WINDS WITH THE FLAG.	POLE = \$12,450.00 TAX = EXEMPT INSTALL = \$3,500.00
B) CARDINAL SIGN WILL FURNISH ONE (1) 29' X 30' AMERICAN FLAG (MODEL #PF-30). THE STARS WILL BE EMBROIDERED.	FLAG = \$1,350.00 TAX = EXEMPT

Service Time & Material

- o 50% deposit, balance due upon completion

Permit Time & Material
 Total \$17,300.00
TOTAL

- o Cardinal Sign will make final Electrical connection if an adequate, dedicated circuit is within 4' at the time of installation and is allowed by local code.
- o The Client agrees to pay all cost of collection in the event of default of payment by the Client, including a reasonable attorney's fee. In event of delinquent payments, the Client will be charged a rate of 1.8% interest for every month after the first 30 days.

Will the existing sign need to be serviced? Yes No N/A

Due

Date _____ Approved _____



Salesman **JERRY PHELPS**

Date **10 DEC 2014**

Order # _____

P R O P O S A L

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Customer **TOWN OF WINDSOR**
 Job **8 EAST WINDSOR BLVD.**
 Address **WINDSOR, VA.**
 Contact **MICHAEL STALLINGS**
 mstallings@windsor-va.gov
 Phone **242-4288**
 Fax

Invoice Address

Description

Total

A) CARDINAL SIGN WILL FURNISH AND INSTALL ONE (1) 70' TALL FLAG POLE (MODEL EC70). THE POLE WILL COME WITH GOLD ANODIZED ALUMINUM BALL ORNAMENT, CAST ALUMINUM REVOLVING TRUCK WITH PULLEY, SOLID BRAIDED POLYPROPYLENE HALYARD, SWIVEL FLAG SNAPS WITH VINYL SNAP COVERS, CAST ALUMINUM CLEAT AND A SPUN ALUMINUM FLASH COLLAR. THE POLE WILL HAVE A SATIN ALUMINUM FINISH. THE POLE WILL WITHSTAND 105 MPH WINDS WITH THE FLAG.	POLE = \$9,882.00 TAX = EXEMPT INSTALL = \$3,500.00
B) CARDINAL SIGN WILL FURNISH ONE (1) 15' X 25' AMERICAN FLAG (MODEL #PF-25). THE STARS WILL BE EMBROIDERED.	FLAG = \$875.00 TAX = EXEMPT

Service Time & Material

- 50% deposit, balance due upon completion

Permit Time & Material
 Total **\$14,257.00**
TOTAL

- Cardinal Sign will make final Electrical connection if an adequate, dedicated circuit is within 4' at the time of installation and is allowed by local code.
- The Client agrees to pay all cost of collection in the event of default of payment by the Client, including a reasonable attorney's fee. In event of delinquent payments, the Client will be charged a rate of 1.8% interest for every month after the first 30 days.

Will the existing sign need to be serviced? Yes No N/A

Due

Date _____ Approved _____