

Town of Windsor

Memorandum

February 8, 2022

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager WGS IV

SUBJECT: FY23 Budget Calendar

Background

As we start a new calendar year, we will begin the process of developing the Town's operating budget and CIP for the 2022-23 fiscal year. As such, I have attached a final budget calendar.

Enclosures

FY23 Budget Calendar

Recommended Action

For your review

Town of Windsor Calendar for FY23 Budget

Date	Event
January 11, 2022	-Regular Town Council meeting -Presentation of draft FY23 Budget Calendar to Council
February 1, 2022	-Town Council Work Session -Manager briefs Council on the year-to-date revenues and expenses -Presentation of final draft of the FY23 budget calendar to Council
February 8, 2022	-Regular Town Council meeting -Manager discusses FY22 revenue projections with Council
March 2022	-Manager developing draft FY23 budget and CIP proposals
March 23, 2022	-Regular Planning Commission meeting -Presentation of draft CIP to the Commission -Commission makes recommendation on the CIP to Council
April 2022	-Work session(s) on the FY23 budget and CIP proposals
April 29, 2022	-FY23 budget and CIP proposals delivered to Council.
May 10, 2022	-Regular Town Council meeting -Council discusses FY23 budget and CIP proposals
May 26, 2022	-Special Town Council meeting -Council conducts FY23 budget and CIP public hearings -Council discusses FY23 budget and CIP proposals
June 14, 2022	-Regular Town Council meeting -Council conducts tax rate public hearing -Council adopts FY23 budget and CIP