

Town of Windsor

Memorandum

December 13, 2016

TO: The Honorable Mayor and Members of Town Council
FROM: Christy N. Jernigan, Treasurer
RE: Treasurer's Report

I am enclosing the treasurer's report for the month of November.

For your information:

- The treasurer's report will be delivered tomorrow, due to computer issues and converting revenues from Bright to Munis. I apologize for the delay.
- I have been working with the auditor for our upcoming 2015-2016 audit.
- Training and Go Live is in full force with staff and Munis for Permits, Utility Billing, and Business License.
- We are in the process of converting our taxes into Munis.

TREASURER'S REPORT
November 30, 2016

General Fund

Checking – Farmers Bank	\$ 328,643.26
Checking – WPD Forfeited Assets	360.58
Certificates of Deposit – Cemetery	111,258.41
Certificates of Deposit (CNB)	521,064.49
Certificates of Deposit (FB)	<u>304,548.99</u>
	\$ 1,265,875.73

Water Fund

Checking – Farmers Bank	\$ 514,245.56
Certificate of Deposit	<u>277,499.60</u>
	\$ 791,745.16

**Future Development
& Space Needs Fund**

Checking – Farmers Bank	\$ 1,027,871.90
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All Funds

Total Bank Assets	<u>\$ 3,085,492.79</u>
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Liabilities – Water Fund

Farmers Bank – Bond – Water Fund	\$ 664,614.80 (principal only)
USDA Rural Dev.	<u>\$ 753,738.53</u>
	\$ 1,418,353.33

TOWN OF WINDSOR

TREASURER'S REPORT

GENERAL FUND

November 1, 2016

Balance on hand October 31, 2016		\$315,336.27
Receipts:		
Total receipts collected in November	<u>160,843.59</u>	
Total receipts prior to month's disbursements		\$476,179.86
Disbursements:		
Total disbursements in November	<u>147,536.60</u>	
Balance on hand November 30, 2016 - Farmers Bank		\$328,643.26

TOWN OF WINDSOR

TREASURER'S REPORT

Windsor Police Forfeited Assets

November 1, 2016

Balance on hand October 31, 2016		\$ 360.54
Receipts:		
Total receipts collected in November	<u>0.04</u>	
Total receipts prior to month's disbursements		360.58
Disbursements:		
Total disbursements in November	<u>0.00</u>	
Balance on hand November 30, 2016 – Farmers Bank		\$ 360.58

TOWN OF WINDSOR

TREASURER'S REPORT

WATER FUND

November 1, 2016

Balance on hand October 31, 2016		\$509,969.06
Receipts:		
Total receipts collected in November	<u>45,594.73</u>	
Total receipts prior to month's disbursement		555,563.79
Disbursements:		
Total disbursements in November	<u>41,318.23</u>	
Balance on hand November 30, 2016 - Farmers Bank		\$514,245.56

TOWN OF WINDSOR
TREASURER'S REPORT
CENTER/FUTURE DEVELOPMENT
& SPACE NEEDS FUND

November 1, 2016

Balance on hand October 31, 2016		\$ 1,027,702.96
Receipts:		
Total receipts collected in November	<u>168.94</u>	
Total receipts prior to month's disbursements		1,027,871.90
Disbursements:		
Total disbursements in November	<u>0.00</u>	
Balance on hand November 30, 2016 – Farmers Bank		\$ 1,027,871.90

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Town of Windsor
AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 100-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
12967	11/03/2016	PRINTED	000018 COMMUNITY ELECTRIC COOP.	27.77			
12968	11/03/2016	PRINTED	000019 CRAWFORD'S SMALL ENGINE	807.66			
12969	11/03/2016	VOID	000107 DOMINION VIRGINIA POWER	.00			
12970	11/03/2016	PRINTED	000024 FERN'S AUTO REPAIR	279.00			
12971	11/03/2016	PRINTED	000041 ISLE OF WIGHT COUNTY	8,400.00			
12972	11/03/2016	PRINTED	000692 MAJOR SIGNS, INC	360.00			
12973	11/03/2016	PRINTED	000261 MANSFIELD OIL COMPANY	982.60			
12974	11/03/2016	PRINTED	000662 PRAETORIAN DIGITAL	896.00			
12975	11/03/2016	PRINTED	000036 RICOH USA INC	255.94			
12976	11/03/2016	PRINTED	000430 STATE FARM	90.83			
12977	11/03/2016	PRINTED	000403 SUNGARD PUBLIC SECTOR INC	115.36			
12978	11/03/2016	PRINTED	000531 THE LAW OFFICES OF	1,500.00			
12979	11/03/2016	PRINTED	000206 VA EMPLOYMENT COMMISSION	143.48			
12980	11/03/2016	PRINTED	000035 VANTAGEPT. TRANSF. AGENTS	275.00			
12981	11/03/2016	PRINTED	000108 VERIZON	405.38			
12982	11/03/2016	PRINTED	000109 VERIZON WIRELESS	839.23			
12983	11/30/2016	PRINTED	000006 ANTHEM BLUE CROSS	16,766.00			
12984	11/30/2016	PRINTED	000234 ATLANTIC COMMUNICATIONS	89.00			
12985	11/30/2016	PRINTED	000680 BAY DISPOSAL & RECYCLING	6,719.43			
12986	11/30/2016	PRINTED	000494 BMS DIRECT	1,332.34			
12987	11/30/2016	PRINTED	000020 CRYSTAL SPRINGS	26.52			
12988	11/30/2016	PRINTED	000171 DEWITT'S AUTOM. CENTER	764.70			
12989	11/30/2016	PRINTED	000107 DOMINION VIRGINIA POWER	3,088.82			
12990	11/30/2016	PRINTED	000150 HARDY'S FLORIST	55.00			
12991	11/30/2016	PRINTED	000040 ISLE OF WIGHT COUNTY TREA	8.94			
12992	11/30/2016	PRINTED	000041 ISLE OF WIGHT COUNTY	39,040.22			
12993	11/30/2016	PRINTED	000378 ISLE OF WIGHT COUNTY	359.67			
12994	11/30/2016	PRINTED	000631 JENNIFER FINCH	50.00			
12995	11/30/2016	PRINTED	000211 LEXISNEXIS RISK DATA MNGT	175.00			
12996	11/30/2016	PRINTED	000126 MINNESOTA LIFE	203.08			
12997	11/30/2016	PRINTED	000036 RICOH USA INC	294.85			
12998	11/30/2016	PRINTED	000416 RICOH USA INC.	216.01			
12999	11/30/2016	PRINTED	000254 SECOND OPINION PEST CONTR	110.00			
13000	11/30/2016	PRINTED	000430 STATE FARM	90.83			
13001	11/30/2016	PRINTED	000664 THE FARMERS DAUGHTER	66.60			
13002	11/30/2016	PRINTED	000531 THE LAW OFFICES OF	1,500.00			
13003	11/30/2016	PRINTED	000459 THE SUPPLY ROOM COMPANIES	112.11			
13004	11/30/2016	PRINTED	000088 TIMES PUBLISHING	287.55			
13005	11/30/2016	PRINTED	000089 TOTAL BUSINESS SOLUTIONS	55.05			
13006	11/30/2016	PRINTED	000092 TOWN OF WINDSOR WAT. FUND	112.17			
13007	11/30/2016	PRINTED	000665 TYLER TECHNOLOGIES	3,825.00			
13008	11/30/2016	PRINTED	000594 VACORP	22.64			
13009	11/30/2016	PRINTED	000035 VANTAGEPT. TRANSF. AGENTS	275.00			
13010	11/30/2016	PRINTED	000640 VAUGHAN TECH UNLIMITED	1,607.68			
13011	11/30/2016	PRINTED	000108 VERIZON	259.88			
13012	11/30/2016	PRINTED	000506 WINDSOR FIRE EXTINGUISHER	240.00			
			46 CHECKS				
			CASH ACCOUNT TOTAL	93,132.34			.00

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Town of Windsor
AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 200-00000-11100-0000-0000-

FOR: All

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
43	10/03/2016	PRINTED	000693 FORTILINE, INC.	1,336.43			
44	10/03/2016	PRINTED	000482 JOHN DEERE FINANCIAL	76.46			
45	10/03/2016	PRINTED	000217 KENNETH W SIMS	77.76			
46	10/03/2016	PRINTED	999999 DONNA BAKER	19.82			
47	10/03/2016	PRINTED	999999 JACOB C HODGE	49.62			
48	10/03/2016	PRINTED	999999 JEFF NICHOLS	24.56			
49	10/03/2016	PRINTED	999999 KRISTEN MARIE SHANNON	49.62			
50	10/03/2016	PRINTED	999999 VIRGINIA MARSHALL	49.62			
51	10/03/2016	PRINTED	999999 WINDSOR MANOR MHP	14.62			
52	10/03/2016	PRINTED	000108 VERIZON	62.27			
53	10/03/2016	PRINTED	000109 VERIZON WIRELESS	99.96			
54	10/17/2016	PRINTED	000434 DOMINION VIRGINIA POWER	1,480.98			
55	10/17/2016	PRINTED	000261 MANSFIELD OIL COMPANY	133.21			
56	10/17/2016	PRINTED	000381 SUNTRUST BANK	6.40			
57	10/17/2016	PRINTED	000113 VUPS	31.50			
58	10/17/2016	PRINTED	000119 WINDSOR HARDWARE	253.22			
59	10/31/2016	PRINTED	000446 COLONY TIRE	1,170.00			
60	10/31/2016	PRINTED	000693 FORTILINE, INC.	208.00			
18 CHECKS				CASH ACCOUNT TOTAL	5,144.05		.00