

Town of Windsor

Memorandum

March 9, 2021

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager WGSIV

SUBJECT: Capital Projects Update

Public Works Building

Interior work is largely complete with punch list items being finalized. On the exterior, final grading has not been completed due to the wet winter environment. There have been no change orders since my last report. The project is still under budget and is expected to be completed within the next two weeks.

Duke Street & Virginia Avenue Water Main Replacement

Town staff has received a change order from Bowman Consulting for the easement work that will be required, which is under review. Once reviewed and approved, we will be moving forward again.

Shiloh Drive Sidewalk

The drainage and erosion issues have been reported to the IOW Project Manager; VDOT and the contractor have made site visits to determine the best resolution of the issues.

Windsor Town Center Roof Replacement and Moisture Repair

The Invitation for Bids for the roof replacement was posted on eVA, the Virginia Business Opportunities' website, and the Town of Windsor website on February 22, 2021. A non-mandatory pre-bid meeting was held at the Town Center on March 1, 2021, where four roofing contractors attended. Bids have a deadline of Noon on March 24, 2021, when a virtual, public bid opening will be held via the Zoom platform.

For your information