

## Town of Windsor

### Memorandum

June 13, 2023

**TO:** The Honorable Mayor and Town Council  
**FROM:** William G. Saunders, IV, Town Manager  
**SUBJECT:** Capital Projects Update

#### **Duke Street & Virginia Avenue Water Main Replacement**

A pre-Notice to Proceed meeting was held between town staff, consultants from Bowman Associates, the owner of the KCH Contracting, LLC, on May 23, 2023. A Notice to Proceed is expected to be issued in the next two weeks.

#### **HVLS Fan in Public Works Building**

Delivery of the fan was received on April 5th, 2023. As of the date of this writing, the fan installation is expected to take place on June 8, 2023.

#### **Enclosures**

None

#### **Recommendation**

For Council's information