

Town of Windsor

Memorandum

September 3, 2020

TO: The Honorable Mayor and Town Council

FROM: William G. Saunders, IV, Town Manager

WGS IV

SUBJECT: Capital Projects Update

Public Works Building

Gray Construction, a subcontractor for winning bidder, C. W., Brinkley, Inc., has broken ground at the site and is working on site grading, storm water infrastructure and preparing the site for the building foundation. The project is still on budget.

Duke Street & Virginia Avenue Water Main Replacement

As you may be aware, the plans had been completed for these projects when it was determined that the entirety of the project could not be performed within the VDOT right-of-way and that some private easements would have to be obtained. Bowman Consulting is currently drawing up easement plat exhibits for these areas.

Shiloh Drive Sidewalk

A walk through was recently conducted on the final project, which included two Windsor Town Council members. A punch list was generated from that walkthrough. Jamie Oliver, Isle of Wight County Project Manager, has contacted me in regard to these items and will be meeting me onsite Friday, September 4th, 2020 to discuss the punch list items and a potential change order that may be required.