

Town of Windsor

Memorandum

June 14, 2022

TO: The Honorable Mayor and Town Council

FROM: Cheryl McClanahan, Treasurer *CCM*

SUBJECT: Budget Transfers

As we near the end of the FY2021-22 Budget year, it has been determined that several budget transfers are warranted.

1. General and Travel & Training to General and Financial Postal Services

A transfer to cover additional cost of Postal Services.

Specially, a transfer of \$2,000 from the Travel and Training line item of the General and Financial portion of our General Fund budget to the Postage line item of the General and Financial portion of our General Fund budget.

Enclosures

None

Recommended Action

Approval

2. Water and Fuel to Water and Telephone – Communication

A transfer to cover additional cost of Telephone - Communication.

Specially, a transfer of \$1,750 from the Fuel line item of the Water Fund budget to the Telephone-Communication line item of the Water Fund budget.

Enclosures

None

Recommended Action

Approval

3. General and Part Time to General and Salaries and Wages line item

A transfer to cover additional cost of Salary.

Specially, a transfer of \$2,500 from the Part Time line item of the General Fund budget to the Salaries and Wages line item of the General Fund budget.

Enclosures

None

Recommended Action

Approval

4. General and Part Time to General and VRS - Retirement line item

A transfer to cover additional cost of VRS-Retirement.

Specially, a transfer of \$2,500 from the Part Time line item of the General Fund budget to the VRS-Retirement line item of the General Fund budget.

Enclosures

None

Recommended Action

Approval

5. General and Contingency to General and WPD Fuel Line

A transfer to cover additional cost of Fuel.

Specially, a transfer of \$9,000 from the Contingency line item of the General Fund budget to the WPD Fuel line item of the General Fund budget.

Enclosures

None

Recommended Action

Approval

6. General and Travel & Training to General and Police Overtime line item

A transfer to cover additional cost of Overtime.

Specially, a transfer of \$4,000 from the Travel & Training line item of the General Fund budget to the Police Overtime line item of the General Fund budget.

Enclosures

None

Recommended Action

Approval

7. General and Travel & Training to General and Police Equipment line item

A transfer to cover additional cost of Equipment.

Specially, a transfer of \$2,000 from the Travel & Training line item of the General Fund budget to the Police Equipment line item of the General Fund budget.

Enclosures

None

Recommended Action

Approval