

Town of Windsor

Memorandum

May 10, 2022

TO: The Honorable Mayor and Town Council
FROM: William G. Saunders, IV, Town Manager *WGS IV*
SUBJECT: Budget Transfer – Water Fund Telephone - Communications

This is a request to transfer \$600 from the Water Fund Fuel line (44200) to the Water Fund Telephone - Communications line (45230).

The telephone and communications services costs for the new Public Works building were not anticipated to increase the existing costs as much as they have; therefore, a budget transfer is required to cover the costs through the fiscal year.

Enclosures

None

Recommendation

Approve the budget transfer.

Recommended Motion

Move that Council approve a budget transfer of \$600 from the Water Fund Fuel line (44200) to the Water Fund Telephone - Communications line (45230).