

Town of Windsor

Memorandum

May 10, 2022

TO: The Honorable Mayor and Town Council
FROM: William G. Saunders, IV, Town Manager W. Saunders IV
SUBJECT: Budget Calendar

Background

Please find enclosed the revised budget calendar.

Enclosures

Revised Budget Calendar

Recommendation

For Council's information

Town of Windsor Calendar for FY23 Budget

Date	Event
January 11, 2022	-Regular Town Council meeting -Presentation of draft FY23 Budget Calendar to Council
February 1, 2022	-Town Council Work Session -Manager briefs Council on the year-to-date revenues and expenses -Presentation of final draft of the FY23 budget calendar to Council
February 8, 2022	-Regular Town Council meeting -Manager discusses FY22 revenue projections with Council
March 2022	-Manager developing draft FY23 budget and CIP proposals
March 23, 2022	-Regular Planning Commission meeting -Presentation of draft CIP to the Commission -Commission makes recommendation on the CIP to Council
April 2022	-Work session(s) on the FY23 budget and CIP proposals
April 29, 2022	-FY23 budget and CIP proposals delivered to Council.
May 10, 2022	-Regular Town Council meeting -Council discusses FY23 budget and CIP proposals
May 26, 2022	-Special Town Council meeting -Council conducts FY23 budget and CIP public hearings -Council discusses FY23 budget and CIP proposals
June 14, 2022	-Regular Town Council meeting -Council conducts tax rate public hearing -Council adopts FY23 budget and CIP