


Town of Windsor

Memorandum

December 13, 2022

TO: The Honorable Mayor and Members of Town Council

FROM: Cheryl McClanahan, Treasurer 

SUBJECT: Appropriation of Donated Funds

As you are aware, each year our Police Department conducts a toy drive here in Windsor. The Police Department has received donations to assist in this effort. As such, we must appropriate those donations so that they can be used to purchase toys for the toy drive.

We have received \$3,725 in donations. Attached is a resolution that appropriated these funds.

I recommend that Council adopt the enclosed resolutions.

Recommended Motion

Move that Council adopt the resolution entitled:

A Resolution Appropriating The Sum Of
\$3,725 In Funds Donated To The Town
Of Windsor To The General Fund Of The
Town Of Windsor's Operating Budget
For Fiscal Year 2022-2023

Resolution No. _____

Resolution

A Resolution Appropriating The Sum Of
\$3,275 In Funds Donated To The Town
Of Windsor To The General Fund Of The
Town Of Windsor's Operating Budget
For Fiscal Year 2022-2023

BE IT RESOLVED by the Council of the Town of Windsor, Virginia as follows:

Section 1. That the sum of \$3,725.00 in funds donated to the Town of Windsor for use in the Town's Police Department for the Christmas toy drive be, and the same hereby is, appropriated to the General Fund of the Town of Windsor's Operating Budget for Fiscal Year 2022-2023, Account Number 100-31100-46014, Police Community Affairs.

Section 2. This resolution shall be in effect on and after its adoption.

Adopted:

TESTE:

Town Clerk